

PSAP Advisory Committee Meeting
Draft Meeting Minutes
January 24, 2024

Welcome - Neil Johnson

Roll Call – Committee Members

Neil Johnson - present
Karl Kuehn - excused
Kevin Rose – present
Alicia Gleave - present
Justin Grenier – absent
Travis Trotta – present
Lisa Kehoe - absent
Jeremy Hales - present
Wally Perschon- present

Approval of November 8, 2023 Meeting Minutes

Motion: Travis Trotta
Second: Jeremy Hales
Passed Unanimously

Report on P25 Project from UCA Radio Division Director, Phil Krebs

PSAP integration work will be completed in three phases.

- 1) Work with L3H and UCA for: VHF, OXIO and paging. Someone from the team will be calling ahead to inform you their schedule for this visit. Needing to have all the right people and technicians during that visit.
- 2) The soft cutover will have all the dispatch consoles active and doing testing.
- 3) Cutover-test-cutback to legacy and set system on lockdown.

When putting together radios, plan to put 3 zones into the backside of the radio in case there are problems and traffic needs to be redirected on another zone.

UCA Update from UCA Executive Director, Tina Mathieu

We really need commitments from the PSAPs to get the right people, and technical support (specifically vendors for 3rd party paging and internal door systems) on site to explain all the current resources, settings and needs that will be transferred onto the new L3H consoles. UCA is willing to pay the costs to get resources transferred over as long as all parties are working together.

Discussion: There has been a lot of changes in staff and administration on all sides of the system (UCA, local, vendors, etc.) and that is requiring troubleshooting and reverse engineering to even determine what is there and who utilizes/maintains them. A lot of the local sites have been battling this for many years, whether it is phone, radio, network, etc.

The August 1 cutover cannot be delayed and this information is critically needed and all PSAPs need to be openly informed and blatantly aware of what everything is before the L3H team arrives onsite. If the L3H team needs to reschedule, those costs may unfortunately be placed back upon the PSAP.

****Emergency Meeting to be called with all PSAP Directors tomorrow Thursday, January 25, 16:00 hrs****

Spent the day visiting with the legislature on HB6 for funding and SB18 for cleaning up the bills language.

Report from UCA Interoperability Division Director, Michael Veenendaal

Spent December programming L3H radios and will continue working on this throughout soft cutover

Report from 911 Division Director, Melanie Crittenden

Working on the final items on the NG911 contract and the UPS systems.

She is continuing to travel the state with Motorola VESTA David Brown to check in with each center and visit about any needs.

ECATS is getting closer to having everything adjusted for their i3 access.

Still working with Garfield and getting circuits and adding diversity to those circuits.

System selector is finalizing their analysis.

Proxy is being installed at the data centers.

PSAP training courses for 2024, we are working on contracts for the trainings to be presented in person. NENA CTO and NENA supervisor courses will have one in the north and one in the south. If you know of any statewide conferences that may conflict, please message them to me.

Follow Up on Best Practice #5

Good discussion last Friday on what we foresee that the new practice should read. However, at this point there is no formal process in place or a mechanism to do so, therefore rewriting the verbiage would not be practical at this point.

Review of Minimum Standards

They read as they should.

It would be beneficial to add an additional standard to the document which would reduce the amount of time it takes to return PSAPs user agency contracts back to UCA. There is nothing currently in place. A sub-committee would be put together to write that language. It is highly suggested to utilize the verbiage of the state statute which the standard must meet. The next Governing Board meeting is February 28. If it could be written and available to be presented to the Board at that time.

911 Strategic Plan Draft Review

Good discussion on some points that a sentence could possibly be reworded. It was not their intention to have all input created in less than 24 hours of having the draft. UCA will send out a working document that the Committee members can review and make edits and suggestions. Those need to be completed by the end of next week (February 2) so they can be reviewed and a final document prepared for the next Governing Board meeting.

Election

Chair:

Standard has been set for the progression of chair person, but still need to follow procedures

Motion: Travis Trotta as 2024 Chair – Jeremy Hales

Second: Walter Perschon

Passed: Unanimously

Vice Chair:

Motion: Jeremy Hales as 2024 Vice Chair – Neil Johnson

Second: Travis Trotta

Passed: Unanimously

Good of the order. Open discussion

Kevin inquired any information about the backstory for HB336 regarding the POST Certification of dispatchers. No notification was given to those at the meeting before the bill was presented.

Kevin asked Captain Trotta about Senator Wilcox's school safety bill – what is the vision?

The Captain advised that speaking with Deputy Commissioner Beau Mason they would like a simple process, preferably automated, in place for being made aware of statewide incidents/hoaxes. SIAC would use the information to utilize the fusion system and using the cyber side without involving agencies, etc. The upcoming CAD to CAD could possibly capture that with Central Square. We will have to confirm with her if that will meet her desire outcome.

Next Meeting Date: TBD

Motion to Adjourn

Motion: Travis Trotta