



Utah Communications Authority Meeting Minutes for June 23, 2015

The meeting was opened by Chair Tina **Scarlet** at 1:00 pm.

1. Meeting Minutes for May 26, 2015 were approved. Vote: All in favor.
2. System Modifications/Upgrades and Changes - Steve **Proctor** related:
 - We received and are evaluating a proposal to partner with a tower company to get on the distributed antenna system in Big Cottonwood Canyon that would allow us 800 MHz coverage through the canyon.
 - We have recurring problems with copper being stolen from the radio sites. We have alarmed some sites where the theft has occurred. The key is getting law enforcement personnel there in a timely manner to catch them.
 - The microwave project continues to move forward.
 - We are working with Box Elder County to update Dunn Peak. We have a couple of Dispatch projects to discuss. Iron County Dispatch moved to have more space and to add a new tower. It will be upgraded within the next twelve months. We need to get the new 911 switch in at the Price Dispatch Center by the scheduled June 24, 2015.
 - We did work for DTS.
 - UDOT requested us to install their radio equipment in their IMT vehicles.
3. 911 Advisory Committee Report – Scott **Freitag** related:
 - Ricky **Bailey** made the motion to approve the Statewide E-911 Fund Expense Report Fiscal Year 2015-2016. Justin **Greiner** seconded it. Vote: All in favor.
 - Draft Exigent Circumstances Guidelines was discussed. Sid **Groll** made the motion to remove the examples from the guidelines. Tom **Kuhlmann** seconded it. Vote: All in favor.
 - Grant Applications were presented for: 1) DPS/Uintah Basin Communications (6-year maintenance). Paul **Patrick** made the motion to approve. Rick **Bailey** seconded it. Vote: All in favor. 2) DPS/Cedar Communications (6-year maintenance). Paul **Patrick** made the motion to approve. Rick **Bailey** seconded it. Vote: All in favor.
 - Eric **Parry** said he and John Inch **Morgan** prepared the draft RFP, presented it at the last 911 Advisory Committee Meeting and asked for feed-back. The draft RFP will be presented for approval in the July 2015 UCA meeting (informational copies were distributed to the board for review). Any changes will be passed on to the Board before the July UCA Meeting. Steve **Proctor** said Legal Counsel will review the RFP. The 911 Sub-committee members are: Tom Kuhlmann, Doug Chandler, Justin Greiner, Scott Freitag, Alan Workman and Kathy Quarnberg. Scott **Freitag** asked Century Link for a revised letter. Scott said the letter was not specific enough on the long-term maintenance.
4. Radio Committee Report - Steve **Proctor** said a presentation was made to the Public Utilities and Telecommunications Committee (PUC) at the Legislature and talked about Public Safety. It gave them definitions for some of the things we were considering. A large crowd was present along with other public safety providers, carriers and local exchange people. A discussion commenced and some conflicting usages of technology and concerns were expressed. We also expressed some concerns and they are part of the scheduled vendor meetings. The first meeting was held June 22, 2015 to work out those issues. The

legislature wants to see an RFP for services procured for the network going forward and that will be a fast-track. They want the numbers prior to the next session. There was no interest in an RFI.

- ✓ Consultant Report - Joe **Blaschka**/ADCOMM Engineering related the meeting is to bring vendors and stake holders together. The meeting went well. The first part of the meeting was to explain the UCA system and discuss the radio system needs. One important item from the FirstNet presentation is the big difference between broadband and narrowband voice applications. The UCA network, per the legislated build-out and replacement, is not a broadband network. It's a narrowband voice network. Vendors from radio system suppliers, network equipment providers and the common carriers, UCA's user agencies, were present. Joe continued his briefing, discussed the very tight time-frame, explained the RFI and RFP process and why the RFP was selected versus the RFI. The next meeting will be August 24, 2015. All meetings are posted on the UCA website: www.uca911.org. They are every other month (October 26 and December 21, 2015).
- ✓ Consultant Report - Mike Thayer/Deltawrx said that their outreach goal was to talk to the Associations to understand their issues and concerns with the system. Over the last month, they met with the Police Chiefs' Association, the League, Cities and Towns, the Utah Association of Counties, the Sheriffs' Association, the Fire Chiefs' Association and met with House leadership to understand their issues. Mike discussed the comments shared in the meetings and upcoming schedule. The Sheriffs' Association meeting is scheduled for July 22, 2015. The legislators are meeting in Moab September 16 and 17, 2015. Mike will continue to focus on their outreach meetings.
- ✓ Dave **Spatafore** supported Tom Kuhlmann's suggestion to listen to the Public Utilities Interim Committee. After the meeting, there was a uniform decision that the system needs to be upgraded. There are many people wanting to force radio onto broadband and we need to be concerned about that. The expense alone is incredible and that is not what Public Safety Radio is about (that is an issue). Dave continued his briefing and shared some concerns. Discussion commenced.

5. Sharon Bertelson/Legal Council conducted the Election of Board Officers 2015:

- Tina Scarlet was elected as Chairman
- Tom Ross was elected as Vice-Chairman
- Trish Nelson was volunteered as Secretary (non-voting member).
- Treasurer will be voted on in the July Meeting. It was accidentally left off of the June Agenda. Voting at the July meeting will be by secret ballot and counted by legal counsel.
- Board Member terms will be a random drawing by the UCA Staff and presented at the next meeting.

6. SIEC Report -Steve **Proctor** received a letter from FirstNet outlining five items needing attention:

- 1) Identify desired coverage within the state or territory and proposed build-out process.
- 2) Gather information on the eligible user base and their respective operational areas.
- 3) Estimate current data usage from typical users with indicators of potential growth.
- 4) Identify current service providers and plans, procurement vehicles, and barriers to adoption.
- 5) Document the final state plan review process prior to submission to the Governor. Identify barriers/issues FirstNet should be aware of. The data needs to be turned in by September 30, 2015. Gordy Coles will lead the project.

7. Other Issues - Steve **Proctor** related the SRS is the VHF system. The VHF system is supported by a user rate of \$28.00 a month that is paid by state agencies only. The State of Utah support is for the radios on the mountains, mountain top space, the power, the connectivity and back to dispatch. It's about eight hundred thousand dollars annually. Several state agencies have said they no longer use this and want a reduced bill. Kathy **Trees** provided the budget numbers. Discussion commenced. This was tabled for the July 2015 to obtain more information.

8. **NEXT MEETING - July 28, 2015 at VECC**

Board Members Present:

Tina Scarlet, Weber Area 911
Bryan Low, Bear River Association of Government
Steve Proctor, Executive Director
Jeff Bassett, Davis County
Alan Workman, Department of Public Safety
Jeff Winterton, Mountainland Association of Government
Tom Kuhlmann, Utah Fire Chief's Association
Sid Groll, Department of Natural Resources
Justin Greiner, Washington County
Dean Cox, Five County AOG
Lynne Yocom, Department of Transportation
Mike Mathieu, Wasatch Front Regional Council
Tom Ross, Utah Police Chiefs Association
Kathy Quarnberg, Six County AOG
Paul Patrick, Department of Health
Denver Lee, Utah National Guard
Richard Ellis, State Treasurer
Brian Nielson, San Pete Sheriff's Office
Mike Lefler, Duchesne County EM
Doug Chandler, Department of Technology Services
Greg Peay, Department of Corrections
Scott Freitag, 911 Committee
Rick Bailey, Southeast AOG
Scott Carver, Salt Lake County Sheriff's Office
Shirley Silversmith, UDIA

Other Attendees:

Eric Parry, UCA/911
Rachel Moore, Provo Dispatch
Heidi Peterson, Pleasant Grove Dispatch
Mike Larson, Air Command
Dave Walsh, CCTT
Clair Webster, CCTT
Jon Tait, Motorola
Kathy Trees, UCA
Jake Hunt, UCA
Dave Hopkins, Department of Transportation
Sharon Bertelsen, Ballard Spahr
Linda Petty, Cedar Communications
Debbie Mecham, Utah Valley 911
William Silver, Salt Lake Police Department
Regina Nelson, Tooele County
David Spatafore, Capstone
Chris Rueckert, Salt Lake City Communications
Keegan Rank, Capstone
Andrew Howlett, Century Link
John Donato, Century Link
Bruce White, Century Link
Dan Hawkins, Department of Human Services
Jennifer Stefanoff, Price Communications
Laconna Davis, Uinta Basin Communications
Paul Brenneman, Cottonwood Heights Police Dept
Scott Finlayson, Springville Police
Matt Peters, DTS/AGRC
Kalleigh Cole, GOED
Joe Blaschka, ADCOMM Engineering
Gary Lancaster, ADCOMM Engineering
Mike Thayer/Deltawrk
Don Denning/Deltawrk
Carl McCormick, Motorola