



Utah Communications Authority Meeting Minutes for January 20, 2015

The meeting was opened by Chair Tina **Scarlet** at 1:02 pm.

1. Meeting Minutes for December 16, 2014 were approved. Vote: All in favor.
2. UCAN's Fiscal Audit of June 2014 was conducted by Tim **Rees**/Karren Hendrix Stagg Allen and Company. Tim congratulated UCA on their newly formed entity and accomplishing the changes required by the legislature. Tim reported that the statements were audited and it resulted in a "qualified" opinion, the highest opinion a CPA can provide. There were no problems or findings in the audited records. Tim said there were no disagreements with management, everything went well and all are very capable individuals. Tim said they look at estimates and the estimates get evaluated by the audit. There were no uncorrected misstatements. Discussion commenced. UCA's Audit will cover the period July 2014 to June 2015. This Audit is for the past UCAN organization. Tina **Scarlet** thanked Tim for his advice and the audit they provided. Mike **Mathieu** made the motion to table the Audit until the Board can review. Tina **Scarlet** requested the Audit Report to be on the Agenda next meeting. Dean Cox or Tom **Ross** second the motion. Vote: All in favor.
2. System Modifications/Upgrades and Changes - Steve **Proctor** related:
 - Antelope Island State Park had solar issues that were solved by our Ogden Technicians.
 - We were contacted by Intermountain Health Care about using the old building at Ensign Peak site for interconnectivity. We discussed replacing the tower in lieu of rent and they agreed.
 - UHP moved the dispatch responsibility from Cedar City to Richfield. We are working on moving repeaters and voters and reprogramming radios.
 - We have experienced many winter maintenance issues due to environmental problems. Also, Draper simulcast site experienced exploding batteries (pictures were shown).
 - Price Dispatch Center move is scheduled for February 14-16, 2015. Pictures were provided to show the work being completed.
 - An aerial photograph from a maintenance trip to Elizabeth Ridge (via snow cat) was provided.
 - Dunn Peak (Box Elder County) required a helicopter trip to fix the tower taken down by ice and snow.
3. Steve **Proctor** related the items discussed in the 911 Committee are as follows:
 - We identified three test areas to do a CAD-to-CAD Project: 1) TOC to Tooele County; 2) Wasatch and Summit County and 3) Davis County. We have provided connectivity to two of the test areas between the dispatch centers and are working on the third. The software has been worked through with Spillman and we are currently working with Fatpot on Bountiful and a connection to Davis County for a CAD interface. This project is on-going and has taken time to work through the system and to get it networked. The biggest problem in networking two centers is getting through the firewalls of two government agencies.

- Justin **Greiner** was elected as the 911 Chair and Scott **Freitag** is the representative to the UCA Board for the 911 Committee. Justin said that either he or Scott, every month, will be keeping the UCA Board informed as to the content of the 911 Committee Meetings (budget, etc.). The 911 Committee met Friday, in Cedar City, to discuss priorities and to focus on next year's budget. Scott passed out a 911 Committee Goals and Recommendations for 2015. Scott hit on the highlights: **1)** Fiscal/Budget; **2)** UCA/911 Committee Relationship; **3)** Technologies/ NG911; **4)** Creation of 911 Office; **5)** Meetings; **6)** Priorities; **7)** Legislation; **8)** Additional Undertakings (not budgeted) and **9)** Relationships with Vendors.
 - Recommendation was made to the UCA Board for approval to hire a 911 Project Manager to work - first and foremost - on grants and to work with Eric **Parry** on the budget, new technologies and initiatives concerning NG911 and Smart911. Discussion commenced. Paul **Patrick** made the motion to accept the recommendation and move forward with hiring. After further discussion, Paul withdrew his recommendation. Mike **Mathieu** motioned to table until more financial information (pay, benefits, full or part-time) can be provided at the next meeting along with Job Description for the 911 Project Manager position. Alan **Workman** second it. Discussed commenced. Vote: All in favor.
4. Legislative Meeting - Steve **Proctor** passed out documents that will be presented and discussed with Representative Brad Dee on January 21, 2015. These were recommended of the Task Force (November 2014). Steve summarized the documents and Dave **Spatafore** provided an overview of the Bond Costs and breakdown.
 5. UCA 2015 Meeting Schedule was approved. Vote: All in favor.
 6. **NEXT MEETING - February 24, 2015 in VECC's Training Room (5360 S. Ridge Village Drive, WVC)**

Board Members Present:

Tina Scarlet, Weber County 911
 Bryan Low, Bear River Association of Government
 Steve Proctor, Executive Director
 Jeff Bassett, Davis County
 Alan Workman, Department of Public Safety
 Jeff Winterton, Mountainland Association of Government
 Tom Kuhlmann, Utah Fire Chief's Association
 Grey Peay, Department of Corrections
 Justin Greiner, Washington County
 Doug Chandler, Department of Technology Services
 Lynne Yocom, Department of Transportation
 Mike Mathieu, Wasatch Front Regional Council
 Tom Ross, Utah Police Chiefs Association
 Kathy Quarnberg, Six County AOG
 Paul Patrick, Department of Health
 Rick Gardner, UTARNG
 Richard Ellis, State Treasurer
 Brian Nielson, San Pete Sheriff's Office
 Dean Cox, Five County AOG

Board Members Present:

Scott Freitag, 911 Committee
 Shirley Silversmith, Utah Native Americans
 Mike Lefler, Duchesne County EM

Other Attendees

Dave Shopay, West Valley Police Department
 Dave Hopkins, Department of Transportation
 Jon Fassett, Unified Police Department
 Shelley Peterson, Logan 911
 Mike Larson, Air Command
 Max Iwaniec, Century Link
 Kathy Trees, UCA
 Jake Hunt, UCA
 Eric Parry, UCA
 John Morgan, VECC
 Jon Tait, Motorola
 David Spatafore, Capstone
 Deborah Mecham, Utah Valley 911
 Jon Lum, UTNG
 Paul Pitts, Layton Police Department
 Tim Rees, Hendrix Stagg Allen and Company