



Utah Communications Authority Meeting Minutes for August 25, 2015

Chair Tina Scarlet opened the meeting at 1:00 pm. Tina welcomed Chief Scott **Finlayson** to the UCA Board. Chief Finlayson was nominated by Utah County as their representative.

1. Meeting Minutes for July 28, 2015 were approved. Vote: All in favor.
2. Radio Division -
 - Outreach Update -
 - ✓ Mike **Thayer**/Deltrawrx related that, in accordance with the establishing legislation, the second bimonthly stakeholder and vendor meeting was held on Monday, August 24, 2015. The meetings are to discuss the emerging radio network technologies that may be applicable to the next generation of public safety radio systems in Utah. The topic of a presentation by a potential vendor (a partnership of Mountain States Networking and Cisco) was: "Radio and IP Communications Networks".
 - ✓ Procurement Approach Overview: The upcoming RFPs were discussed. Four potential RFP's were identified: 1) P25 radio infrastructure, 2) network backhaul, 3) consoles and 4) user equipment. One vendor will replace the network. We're on an aggressive timeframe because the legislature will meet early next year. We will provide pricing information for them to include in the funding cycle. For P25 procurement, we are asking the vendor to provide and install the equipment. The sites to be identified will be a combination of existing sites of the current network and proposed sites to improve and enhance statewide coverage. Discussion commenced.
 - ✓ Dave **Spatafore** related, a number of outreach meetings have occurred over the last few months and the UCA staff is scheduling additional meetings. A list of outreach activities were presented to the Board showing completed meetings and upcoming meetings. Dave requested help in scheduling the upcoming meetings. The area representative will let Dave know the date, time and place for the meeting. Dave answered questions.
3. 911 Division -
 - Scott **Freitag** related interviews were conducted for the Project Manager Position and there are two final candidates. References will be checked and, after evaluating the interviewees, an offer will be made. The interviews were conducted by Eric Parry, Chief Mathieu, Justin Grenier, Steve Proctor and Scott Freitag.
 - Eric **Parry** reported that the 911 Audit RFP was posted. Eric reported Tom Weaver, FCC Chairman gave a presentation during lunch at the APCO Conference. Eric provided the Board a synopsis of Tom Weaver's speech. Eric gave a briefing.
4. Administrative Service Division - Steve **Proctor** related, July 31, 2015 we completed the first year of operations of UCA, formerly DTS and E911. Kathy Trees is preparing information for our audit that starts next Monday. A budget will be presented in the October meeting for review and approval. On November 1st, we have to report to the Utah Council on Criminal Justice on the restricted 911 funds and expenditures made from the 2015 Session Radio Appropriation.
5. Gordy **Coles** discussed the FirstNet data gathering process and the five elements to be collected from every Utah public safety.

6. Other Issues - Dean **Cox** made the motion to allow the Radio Committee to review and approve the RFP without board approval. Tom **Ross** second it. Vote: All in favor.

Vendor Meetings are scheduled for: October 26, 2015 (VECC's Training Room) and December 21, 2015 (VECC's Board Room)

7. **NEXT MEETING - October 13, 2015 at VECC**

Board Members Present:

Tina Scarlet, Weber Area 911
Bryan Low, Bear River Association of Government
Steve Proctor, Executive Director
Jeff Bassett, Davis County
Doug Chandler, Department of Technology Services
Jeff Winterton, Mountainland Association of Government
Tom Kuhlmann, Utah Fire Chief's Association
Sid Groll, Department of Natural Resources
Justin Greiner, Washington County
Dean Cox, Five County AOG
Lynne Yocom, Department of Transportation
Mike Mathieu, Wasatch Front Regional Council
Tom Ross, Utah Police Chiefs Association
Kathy Quarnberg, Six County AOG
Paul Patrick, Department of Health
Denver Lee, Utah National Guard
Shirley Silversmith, UDIA
Brian Nielson, San Pete Sheriff's Office
Scott Freitag, 911 Committee
Scott Finlayson, Utah County
Mike Lefler, Duchesne County EMS
Greg Peay, Department of Corrections

Other Attendees:

Eric Parry, UCA/911
Rachel Moore, Provo Dispatch
Mike Larson, Air Command
Linda Petty, Cedar Communications
Andy Kukta, SLC PD
Clair Webster, CCJJ
Jon Tait, Motorola
Kathy Trees, UCA
Jake Hunt, UCA
Dave Hopkins, Department of Transportation
Debbie Mecham, Utah Valley 911
Eric Isom, Century Link
Michael Smith, Pleasant Grove PD
Andrew Howlett, Century Link
Chris Rueckert, Salt Lake City Communications
David Spatafore, Capstone
Max Iwaniec, Century Link
Jennifer Stefanoff, Price Communications
Jack Walkenhorst, UTRA
Brett Anderson, URTA
Todd Grossgebauer, Provo PD
Don Denning/Deltawrk
Joe Blaschka, ADCOMM Engineering
Gary Lancaster, ADCOMM Engineering
Mike Thayer/Deltawrk