



Utah Communications Authority Meeting Minutes for December 16, 2014

The meeting was opened by Chair Tina **Scarlet** at 1:00 pm.

1. Amended Agenda was presented and approved. Meeting Minutes for October 28, 2014 were approved. Vote: All in favor.
2. System Modifications/Upgrades and Changes - Steve **Proctor** related:
 - Black Crook Peak/Tooele County (helicopter access site only). It's a solar power site with redundant generators and solar controllers needing. This was completed in the past 30 days.
 - We have several sites with solar power trunk radio sites. We had generator issues at China Ridge, Elizabeth Ridge and Beaver Mountain. The problems have been corrected and was recently updated the batteries and rebuilt the generators.
 - As part of the controller upgrades, we have had several issues with dispatch consoles. Our technician, Derol Simkins, has been upgrading the console positions by going through each console statewide (200 plus), a four-day project.
 - Cisco provided our technicians statewide training on routers for three days at no charge.
 - Portable and mobile radio reprogramming for Wasatch and Summit counties was completed. We updated their templates and coordinated changes made over the last few years. Several technicians were involved in this big project.
 - Price Dispatch Center move is scheduled for January 30, 2015 (this project was carried from the UCAN days to replace some 17-year old microwaves in Davis County). We moved the tower base closer to the new building. The tower and back room equipment will also need to be moved (this is a four position Dispatch Center).
3. UCA Bylaws - Steve **Proctor** said all changes were included in the Bylaws including the approved last meeting changes. The Chair and Secretary will sign the original copy to execute the Bylaws. Chief **Ross** made the motion to approve the Bylaws as presented. It was seconded. Vote: All in favor.
4. Steve **Proctor** related the items discussed in the 911 Committee are as follows:
 - Last year the legislature passed an amendment to the 911 fund to consider providing for CAD-to-CAD interfaces to improve processing of 911 calls. We have had several meetings with Spillman, worked out an agreement and provided them funding to facilitate the CAD process. We identified three project test beds: TOC to Tooele; Wasatch, Summit, Park City and Clearfield, Layton and Farmington. We finished the network installation for the TOC to Tooele. It was scheduled to go live yesterday. There was an issue with the network which was resolved and, by week's end, that test bed will be going out. The next one (Wasatch, Summit and Park City) is scheduled for January 15, 2015. Clearfield, Layton and Farmington is scheduled for February 15, 2015. This will give us enough time to get the networks established to connect the centers. As we proceed, we will report on how the interfacing is working.
 - We had an introductory meeting with SLC Airport to consider them as a 911 Center. We toured their facility (Steve Proctor, Eric Parry and Century Link) and listened to what they are involved in and certainly they have some justification as an Emergency Center. This will be a huge political process to get that pulled off if that is what they want. They monitor over 800 camera's in the airport. They have everything from medical to fire, to moving the Pepsi truck from in front of an airliner. We will continue our discussions with them.

- AGRC asked the 911 Committee for a contribution for upgrading the imagery. The 911 Committee agreed to contribute \$143,000 to AGRC to update the maps. Sean Fernandez, State AGRC provided information on imagery Discussion commenced.
 - ECATS is a system that tracks 911 calls and call traffic. A \$35,000 invoice was presented for payment.
 - Committee Rules will be filed with the State of Utah, Department of Administrative Rules. They were modified after the legislation was passed. Discussion commenced and suggestions were made. Steve will have the attorney review the Committee Rules again noting the suggestions made.
5. SIEC/FirstNet- Steve **Proctor** attended the first meeting of FirstNet, the National First Responder Network under the direction of NTIA, held on November 6, 2014 at 8:00 AM at Little America, Salt Lake City, Utah. Bryan **Low**, Chief **Ross** and Paul **Patrick** provided their input/impression of the meeting. Discussion commenced. Steve will check with FirstNet on holding a formal seminar for the north and south end of the state.
 6. Steve **Proctor** reviewed the funding discussion (on page3) with the Legislative Task Force on November 10, 2014 which includes: site development, network and transport, radio infrastructure, dispatch centers, engineering and project management meetings and licensing. The total is around \$239 Million statewide. Steve discussed estimated capital cash flow, operations and total cash flow. Chief Mathieu motioned to increase the 911 fee to cover the cost over a 15-year life cycle (83 cents). It was seconded and passed by the Task Force with the proposal to take it to the legislative session. Our next move will be to appear before the Executive Appropriations with Representative Dee and Senator Harper and discuss what Task Force work has been done and the recommendations. Dave **Spatafore** discussed the next steps we should take for the presentation to the Executive Appropriations. Discussion commenced.
 7. UCA proposed 2015 Meeting Schedule was passed out. Vote: All in favor.
 8. Other Items - Yearly Audit is underway.
 9. **NEXT MEETING - January 20, 2015 in VECC's Training Room (5360 S. Ridge Village Drive, WVC)**

Board Members Present:

Tina Scarlet, Weber County 911
 Bryan Low, Bear River Association of Government
 Steve Proctor, Executive Director
 Jeff Bassett, Davis County
 Alan Workman, (Proxy to Kathy Quarnberg)
 Jeff Winterton, Mountainland Association of Government
 Tom Kuhlmann, Utah Fire Chief's Association
 Grey Peay, Department of Corrections
 Justin Greiner, Washington County
 Doug Chandler, Department of Technology Services
 Lynne Yocom, Department of Transportation
 Mike Mathieu, Wasatch Front Regional Council
 Tom Ross, Utah Police Chief's Association
 Kathy Quarnberg, Six County AOG
 Paul Patrick, Department of Health
 Rick Gardner, UTARNG
 Richard Ellis, State Treasurer

Board Members Present:

Sid Groll, Department of Natural Resources
 Shirley Silversmith, Utah Native Indians

Other Attendees

Paul Brenneman, Cottonwood Heights PD
 Dave Shopay, West Valley Police Department
 Kathy Trees, UCA
 Sean Fernandez, State AGRC
 Shelley Peterson, Logan 911
 Mike Larson, Air Comm
 Max Iwaniec, Century Link
 Paul Pitts, Layton Police Department
 Jake Hunt, UCA
 Jon Lum, UTNG
 Troy Johnson, Department of Corrections
 Jon Tait, Motorola
 David Spatafore, Capstone