



Regular Meeting Minutes

November 15th, 2016

Valley Emergency Communications Center



Committee Members	Representing	P/BR/E/A
Von Beals	Technical Provider - Motorola	BR
Laonna Davis	Uintah Basin Association	A
Scott Freitag	Salt Lake County	P
Justin Grenier	Five County Association	P
Barry Horsley	South East Association	P
Karl Kuehn	Davis County Layton PD	P
Peter Kuhlmann	Washington County	BR
Doug McCleve	DPS	P
Deborah Mecham	Utah County	BR
Regina Nelson	Wasatch Front Regional Council	P
Shelley Peterson	Bear River Association	P
Kathy Quarnberg	Six County Association of Governments	P
Kevin Rose	Weber County	P
Jack Walkenhorst	Technical Provider – All West Comms.	P
David White	Technical Provider - CenturyLink	P

Staff Members	Representing	Y/BR/E/A
Melanie Crittenden	UCA	P
Gordon Coles	Statewide Interoperability Coordinator	E
Jake Hunt	UCA	P
Shawn Messinger	UCA	P
Patsy Halladay	UCA	P
Dave Edmunds	UCA	A

General Attendees

Bert Granberg
 Guy Dansie
 Andrew Howlett
 Max Iwaniec
 Jennifer Somers
 Linda Petty
 Jennifer Stefanoff
 Warren Darger
 David Brath
 Jerry Darger
 Molly Barnes
 Robby Riley
 Jen Somers
 John Morgan
 Kraig Kaizumi

Representing

AGRC
 BEMS
 CenturyLink
 CenturyLink
 CenturyLink
 DPS/Cedar Communications
 DPS/Price Communications
 Hilldale/Colorado City
 Stancil
 Hilldale/Colorado City
 Emery County
 Emery County
 CenturyLink
 VECC
 Frontier

- 1. Call to Order** – The meeting was called to order at 1302 MDT by the 911 Advisory Committee Co-Chair **Karl Kuehn** and introductions of Committee members was done. The audio recording of this meeting is posted here: <http://www.utah.gov/pmn/index.html>
- 2. Minutes:** **Justin Grenier** stated that he would like section 4.2 of the minutes from the November 15th meeting to be updated and the amount of savings shown for the DPS Cedar Multi-node versus standalone grant be corrected. **Shawn Messinger** stated he would listen to the recording again and update the figure accordingly. **Barry Horsley** noted that in section one of the minutes the link to the

DRAFT

audio recording of the meeting is missing. **Doug McCleve** stated that on the attendance and voting charts it shows him representing "Urban DPS" and that this should read "DPS." With no other comments a motion to approve the minutes of the Utah 9-1-1 Advisory Committee meeting held November 15th, 2016 with the corrections stated was made by **Barry Horsely**, seconded by **Justin Grenier**. The motion was approved by a unanimous vote as follows:

Member	Representing	Present		Vote		
		In Person	Bridge	Yea	Nay	Abst
Von Beals	Technical Provider - Motorola					
Laonna Davis	Uintah Basin Association					
Scott Freitag	Salt Lake County					
Justin Grenier	Five County Association	X		X		
Barry Horsley	South East Association	X		X		
Karl Kuehn	Davis County Layton PD	X		X		
Peter Kuhlmann	Washington County		X			
Doug McCleve	DPS	X		X		
Deborah Mecham	Utah County	X		X		
Regina Nelson	Wasatch Front Regional Council	X		X		
Shelley Peterson	Bear River Association	X		X		
Kathy Quarnberg	Six County Association of Governments	X		X		
Kevin Rose	Weber County	X		X		
Jack Walkenhorst	Technical Provider – All West Comms.	X		X		
David White	Technical Provider - CenturyLink	X		X		

3. Financial report:

3.1 General –Chief Financial Officer for the UCA, **Patsy Halladay** presented the financial report. **Patsy** stated that she had met with **Shawn** and Melanie and that they are going to revamp the financial report in the near future. She also stated that they are currently under an audit so she was going to refrain from talking about the numbers as she suspects that some of the line items need to be adjusted. She went on to say that the overall ending balances are accurate. **Patsy** then opened the floor to answer questions. **Justin** stated that he has provided the information to close out the open grant still showing for Washington County. **Shawn** and **Patsy** stated that the information had been received and is updated and is showing on this copy of the report by mistake. **Kathy Quarnberg** stated that staff should also check on Sevier and Millard County as she believed those projects to be completed as well. **Patsy** encouraged committee members to let her know of other agencies that have projects completed and where the unused funds can be de-obligated. **Karl Kuehn** pointed out that some of the column headers were cutoff in the copy of the report and **Shawn** explained that staff had been battling some spreadsheet formatting issues at the time the packet was completed. **Karl** also advised **Patsy** that prior to her arrival at the UCA the committee had requested that the percentage of funds expended to accruals also be shown on the financial report for better financial clarity. **Patsy** stated she is open to suggestions for what elements are included in the revised version of the financial report she is working on. The remaining balances shown at the time of the meeting are \$5,904 ,100.98 in the Unified Statewide 911 Emergency Service Account, and \$1,845,397.67 in the CAD Restricted Account.

4. Grant Applications

4.1 Garfield County – EMD Certification Assistance – **Chris Hatch** presented a grant application for \$5,113.00 for reimbursement for the cost of certifying all 17 of her staff in Emergency Medical Dispatch with Priority Dispatch in November and for renewing the maintenance on their card sets. **Karl** asked if Garfield County had already paid the invoice for the training or if they were seeking direct payment of the bill by the UCA. **Chris** stated that they had not yet paid the bill and that they were willing to do whatever the committee requested of them.

4.1.1 Motion - It was moved by **Kathy Quarnberg**, and seconded by **Dave White**, "that the 911 Advisory Committee recommend that the UCA Board approve the Garfield County EMD assistance grant" in the amount of \$5,113.00." The motion carried with voting recorded as follows:

DRAFT

Member	Representing	Present		Vote		
		In Person	Bridge	Yea	Nay	Abst
Von Beals	Technical Provider - Motorola		X	X		
Laonna Davis	Uintah Basin Association					
Scott Freitag	Salt Lake County					
Justin Grenier	Five County Association	X		X		
Barry Horsley	South East Association	X		X		
Karl Kuehn	Davis County Layton PD	X		X		
Peter Kuhlmann	Washington County		X			
Doug McCleve	DPS	X		X		
Deborah Mecham	Utah County	X		X		
Regina Nelson	Wasatch Front Regional Council	X		X		
Shelley Peterson	Bear River Association	X		X		
Kathy Quarnberg	Six County Association of Governments	X		X		
Kevin Rose	Weber County	X		X		
Jack Walkenhorst	Technical Provider – All West Comms.	X		X		
David White	Technical Provider - CenturyLink	X		X		

4.2 Emery County – EMD Certification Assistance- Sgt. Robby Riley and Molly Barnes

presented a grant application for \$4,340.00 for reimbursement for the cost of certifying all 14 of their staff in Emergency Medical Dispatch with Priority Dispatch. **Karl** clarified that this grant was for the initial certification of the staff and that Emery County would be budgeting for the recertification of their staff two years from now. **Molly** stated that they were. **Shawn** asked if the certification courses had been scheduled and **Molly** stated that the dates originally provided had moved but confirmed that they were scheduled for the second week in January 2017. **Karl** asked if Emery County had already paid for the training and **Sgt. Riley** stated that they have not. He indicated that reimbursements are more difficult for them as they have to work with their auditor's office to have the funds directed back into their budget but that they will do whatever the committee requires. **Karl** stated that unless it was necessary or if any other committee members felt otherwise the grant would be a reimbursement as that was the standard process. **Regina Nelson** asked if Emery County will be coming back to seek assistance with the costs of certification with the BEMS. **Shawn** asked if Emery County had intent to come back for those costs or whether they would cover that cost themselves. **Sgt. Riley** stated he thought they could cover those costs themselves. After some discussion with **Guy Dansie** providing information about the availability of BEMS grants the decision was made that Emery County would seek reimbursement from the BEMS for the cost of certification for the bureau. **Kathy** encouraged them submit a letter of intent to submit a grant for the cost of certifying with the BEMS just in case they decide later that they need to come back for the additional funds. **Regina** questioned the quoted cost for the certifications as \$340 per person and not the state rate of \$310 and if that is why the quote showed a discount of \$420. Molly stated that she had questioned their Priority Dispatch sales representative **Cheryl Collins** about a previous quote and that this quote provided as a replacement. **Regina** stated the overall total amount works out to be the same just that the individual costs are different. **Shawn** stated that now that the 911 Division is being involved in more with the certification costs these variances are now being noticed. He stated that when the disparity in quoted costs between Garfield County and Emery County was questioned the cost was adjusted via a discount rather than adjusting the individual certification costs. He was unsure why it was done this way but that overall the costs worked out to be the same. There was a question about the signature page for the 911 Division director needing to be updated on the form and **Shawn** stated that had already been done and that the revised forms are available on the UCA website but that obviously there are older versions still in use. **Regina** noted that the call volumes were missing from the front page of the report and questioned why in the attached ECaTS documents there were no administrative call volumes being shown. **Shawn** and **Dave White** clarified that Emery County was one of the agencies whose administrative calls are not

DRAFT

routed through their 911 phone system so those calls are not captured. **Barry Horsley** advised that there is a way to report that out of their PBX if needed.

4.2.1 Motion - It was moved by **Shelly Petersen**, and seconded by **Regina Nelson**, "that the 911 Advisory Committee recommend that the UCA Board approve the Emery County EMD assistance grant " in the amount of \$4,340.00." The motion carried with voting recorded as follows:

Member	Representing	Present		Vote		
		In Person	Bridge	Yea	Nay	Abst
Von Beals	Technical Provider - Motorola		X	X		
Laonna Davis	Uintah Basin Association					
Scott Freitag	Salt Lake County	X		X		
Justin Grenier	Five County Association	X		X		
Barry Horsley	South East Association	X		X		
Karl Kuehn	Davis County Layton PD	X		X		
Peter Kuhlmann	Washington County		X			
Doug McCleve	DPS	X		X		
Deborah Mecham	Utah County	X		X		
Regina Nelson	Wasatch Front Regional Council	X		X		
Shelley Peterson	Bear River Association	X		X		
Kathy Quarnberg	Six County Association of Governments	X		X		
Kevin Rose	Weber County	X		X		
Jack Walkenhorst	Technical Provider – All West Comms.	X		X		
David White	Technical Provider - CenturyLink	X		X		

5. Committee Business

5.1 PSAP Co-Chair / Vice Chair Elections – **Karl** opened by explaining that his term as Co-Chair ends this month and that with the hiring of his Vice Chair **Melanie Crittenden** by the UCA that there was no line of succession to replace him. He then opened the floor for nominations for the role of the PSAP representing Co-Chair. **Justin Grenier** nominated **Shelley Petersen** and there were no other nominations presented. The nomination was put to a vote recorded as follows:

Member	Representing	Present		Vote		
		In Person	Bridge	Yea	Nay	Abst
Von Beals	Technical Provider - Motorola		X	X		
Laonna Davis	Uintah Basin Association					
Scott Freitag	Salt Lake County	X		X		
Justin Grenier	Five County Association	X		X		
Barry Horsley	South East Association	X		X		
Karl Kuehn	Davis County Layton PD	X		X		
Peter Kuhlmann	Washington County		X			
Doug McCleve	DPS	X		X		
Deborah Mecham	Utah County	X		X		
Regina Nelson	Wasatch Front Regional Council	X		X		
Shelley Peterson	Bear River Association	X				X
Kathy Quarnberg	Six County Association of Governments	X		X		
Kevin Rose	Weber County	X		X		
Jack Walkenhorst	Technical Provider – All West Comms.	X		X		
David White	Technical Provider - CenturyLink	X		X		

Karl then explained that the committee has been operating with a vice Co-Chair position and opened the floor to nominations for that role. **Kathy Quarnberg** nominated **Doug McCleve** and the nomination was seconded by **Shelley Petersen**. There were no other nominations made. The nomination was put to a vote recorded as follows:

DRAFT

Member	Representing	Present		Vote		
		In Person	Bridge	Yea	Nay	Abst
Von Beals	Technical Provider - Motorola		X	X		
Laonna Davis	Uintah Basin Association					
Scott Freitag	Salt Lake County	X		X		
Justin Grenier	Five County Association	X		X		
Barry Horsley	South East Association	X		X		
Karl Kuehn	Davis County Layton PD	X		X		
Peter Kuhlmann	Washington County		X			
Doug McCleve	DPS	X				X
Deborah Mecham	Utah County	X		X		
Regina Nelson	Wasatch Front Regional Council	X		X		
Shelley Peterson	Bear River Association	X		X		
Kathy Quarnberg	Six County Association of Governments	X		X		
Kevin Rose	Weber County	X		X		
Jack Walkenhorst	Technical Provider – All West Comms.	X		X		
David White	Technical Provider - CenturyLink	X		X		

5.2 UCA Board Representation - Karl stated that Scott has been acting as the 911 Advisory Committee's representative to the UCA Board for the last few years and then clarified with **Scott** that his term had expired. Scott stated that was correct adding that they received notice of the expiration from the UCA a few months ago. Karl reminded Committee members that the discussion regarding the UCA representative a couple of years ago was that the committee's intent was to have the current Committee Chair also be the UCA Board representative unless that individual was already a UCA Board member through another body. **Karl** then opened the floor for discussion on the matter. **Debbie Mecham** stated that she feels having the Co-Chair also be the UCA Board representative is a great idea as it allows for the person who is the "most in the know" with Committee topics to be on the Board. **Justin** also stated support for this expressing that during his term as the Committee Chair and being a Board member allowed for him to speak directly on behalf of the Committee. **Karl** added that this also helps fulfill the legislative requirement that the Co-Chairs also report routinely to the Board on Committee business. **Doug** stated that he also agreed with the model for representation adding that it also allowed for individuals to rotate through the position and not feel like they have to take on the responsibility for too long. He then asked **Scott** what his thoughts on the topic were. **Scott** indicated that he is happy to do whatever the Committee decides. Shelley thanked Scott for his service on the Board and indicated she supports the idea and agrees that this model of representation was always the intent of the Committee. Justin asked if a rules change was needed to do this or if it only took a motion from the Committee.

5.2.1 Motion - It was moved by **Justin Grenier**, and seconded by **Dave White** that "the current 911 PSAP Co-Chair be the 911 Advisory Committee 's representative to the UCA Board for the tenure as the Co-Chair." The motion carried with voting as follows:

Member	Representing	Present		Vote		
		In Person	Bridge	Yea	Nay	Abst
Von Beals	Technical Provider - Motorola		X	X		
Laonna Davis	Uintah Basin Association					
Scott Freitag	Salt Lake County	X		X		
Justin Grenier	Five County Association	X		X		
Barry Horsley	South East Association	X		X		
Karl Kuehn	Davis County Layton PD	X		X		
Peter Kuhlmann	Washington County		X			
Doug McCleve	DPS	X		X		
Deborah Mecham	Utah County	X		X		
Regina Nelson	Wasatch Front Regional Council	X		X		
Shelley Peterson	Bear River Association	X		X		
Kathy Quarnberg	Six County Association of Governments	X		X		
Kevin Rose	Weber County	X		X		
Jack Walkenhorst	Technical Provider – All West Comms.	X		X		
David White	Technical Provider - CenturyLink	X		X		

DRAFT

Scott noted that regarding the vote that just occurred that while the vote was unanimous, perhaps making this not a big deal at this time, that the law states that the Co-Chair positions are supposed to only be voted on by their representative groups and suggested that in future votes we should abide by those distinctions. **Karl** thanked him for the clarification and asked that to be noted.

5.3 FirstNet Update – Gordy Coles was unavailable however **Justin** added that it appears that AT&T will receive the FirstNet contract and also that current FCC Chairman Wheeler is stepping down and that this may affect many things relating to Committee business. He added that he hopes that the change will mean real attention to Next Generation 911 initiatives perhaps in the form of federal assistance.

5.4 Statewide EMD Cert/Recert Issues Update – Guy Dansie reported that he had met with the Department of Health's legislative liaison, **Sheila Walsh-McDonald**, and that they had discussed pushing three items as a department. One was the interstate compact called Replica, which deals with interstate recognition of Paramedic and EMT licenses and certifications. **Guy** went on to state that the passage of that bill last year it created a language issue as Utah has always referred to Paramedic, EMT, and EMDs as being "certified" and that they plan to change this to "licensed" with the state. He said the hope is that this will clear up the confusion between "certifications" from vendors, such as Priority Dispatch, and "certifications" issued by the State as they would no longer share the same name. **Guy** stated that they had discussed the language requiring a background check by the BEMS, regardless of whether those individuals have already had a background conducted via DPS, and that they were going to work to have that language removed. **Karl** questioned if this was only for those background checked by the DPS and **Guy** stated that the intent is for all individuals who have been through a POST background check. He added that he will double check to make sure the wording is clear to allow all of those who have been background checked will not need a redundant background check to be done. **Guy** stated that the third topic they discussed which he thought was less pertinent to the Committee was the Safefindings program. He stated that they had found a conflict with what the BEMS has been doing with background checks and what the law allows and they would be working to remove the conflict. **Guy** advised that when the new bills reach the legislators they would like PSAP representatives to come and testify on their behalf and suggested that he might reach out to **Tina Mathieu** for this. **Kathy** wanted to clarify that, regarding fingerprints, any dispatcher who needs reciprocity through the BEMS that if they submitted prints prior to 2016 they will have to re-submit to make it into the LiveScan system or send in their fingerprint cards. **Kathy** also stated that they had run into some issue with the license application process with the Image Trend system. She stated that if you need to issue a Purchase Order, when you get to the screen requesting credit card information that the dispatch center must call **Glenna** at the BEMS so that she can go in and process it at that time. Credit cards can be run automatically but Purchase Orders require the phone call. **Kathy** added a reminder that all PSAPs need to apply for BEMS grants and that they have until January 28th, 2017. **Guy** stated that he is sending out the rosters to the training officers they have on file but he would like **Shawn** to forward the information as well to try and reach as many PSAPs as possible. He said they currently have two ways for PSAPs to verify their rosters, the old way with an Excel spreadsheet and the new way with the ImageTrend system. **Guy** stated that the email he is sending out will have links and a Youtube video explaining how to do this. He said that this is necessary so that they can clean up and verify the rosters and that this will make things easier in the future. **Molly Barnes** from Emery County asked who would be sending out the emails and **Guy** stated it would be **Gay Brogden**. **Regina** offered that if Emery County would stay after the meeting and that she would walk her through all of the steps needed. **Shelley Petersen** clarified that there are two grant types available the per capita grants which close January 28th and the competitive grants which close later in the spring. **Guy** added that they are looking at new ways to fund the grants in the future to increase the amounts.

5.5 AGRC GIS Update - Bert did not respond before the committee moved down the agenda, his update items were discussed in the next item.

5.6 GIS Sub-Committee Update - Melanie stated there have been two groups, one talking with representatives from West, and a second being established through the Committee to work on GIS based call routing. She stated that the 911 Division was working with the groups to merge and for the GIS Sub-Committee to meet immediately after this meeting in preparation for a joint meeting with West on January 10th, 2017. **Melanie** expressed how important it is that all GIS efforts be coordinated with the AGRC. She then listed the GIS Sub-Committee members as follows: **Kevin Rose, Karl Kuehn, Justin Grenier, Shelley Petersen, Shawn Messinger, Melanie Crittenden, Kraig Kaizumi, Max Ilwaniec, Andrew Howlett, and Bert Granberg.** **Kevin** agreed to Chair the Sub-Committee. **Bert** clarified that the meeting with West is scheduled for 1000 - 1300 hrs on January 12th at CenturyLink. **Bert** apologized for not responding earlier explaining his phone was on mute. He then added that development with West being ready to move forward with NG call routing using GIS data was a surprise, but that he feels Utah is very well positioned to move forward with this and that the data layers needed are already being used for other applications. He went to say that one of the simultaneous developments is that the NENA NG 911 GIS committee has come out with their GIS data model that defines the different layers needed for GIS based call routing and that this document was open for comment until February 28th. **Bert** stated he thought it may be appropriate for the GIS Sub-Committee to supply a response and offered to draft this. **Karl** asked if AGRC was going to comment on this and **Bert** stated he felt it more appropriate to do this through the 911 Advisory Committee. **Melanie** stated her approval and asked **Bert** to draft the response and added that it would need to go through **Director Edmunds** and the UCA prior to release. **Bert** stated he will bring a draft to the meeting scheduled on January 12th for the group to review. **Karl** asked if **Bert** had any other updates and he stated that there are only two data layers that Utah will need to work on to be ready for GIS based routing. The first is an emergency services boundary layer, which he believes the data already exists but that we have to aggregate it. The second layer is the a neighborhood and communities layer, but that this layer is not as critical as the other layers. **Regina** asked if the GIS Sub-Committee had any actual GIS personnel from a PSAP on it. **Barry** stated that while he is not employed in that role he works closely with the those that do and felt he could cover that role sufficiently. **Bert** added that AGRC is in constant contact with GIS professionals from all over the state and that we would engage them when needed.

5.7 CAD2CAD Aggregator – Shawn reported that the RFI closed last week and that they had received five responses. He advised that at last month's meeting it was decided that they would need to put together an RFI review committee by this meeting and that the desire was that those who participated with the RFIs would remain through the preparation and review of an RFP. **Shawn** advised that **Melanie** had reached out to several individuals to participate in this process. **Melanie** listed the RFI review committee as being: **Bryan Low, Justin Grenier, Kevin Rose, Karl Kuehn, John Morgan, Regina Nelson, Shawn Messinger, Barry Horsely, and Melanie Crittenden.**

5.8 UCA Update – Scott Freitag advised that there have been two meetings since the committee last met. He advised the first meeting was a phone call last Friday to discuss two items. One, approve a contract with DeltaWorks to begin work on the strategic plan for UCA, and second to change the date of the UCA meeting to the next day, December 21st, at 0900 hrs. The second meeting covered budget reviews and discussed the amount of collections the UCA has received in overdue billings from user agencies went from 2.3 million outstanding to 1.4 million. He stated that the UCA Board has asked UCA staff to be even more aggressive with those agencies that are extremely overdue. **Scott** advised that the UCA has recovered almost all of the money lost due to the fraud either through payments from the individuals who perpetrated the fraud or through insurance. This did not completely cover the loss but came close. He went on to state

DRAFT

that they are still reviewing the current accounting practices within UCA to assure nothing similar will happen again. **Scott** stated that an RFP for accounting services to conduct an audit went unanswered and that they will need to either re-write it or put it out again to new agencies. He advised that the UCA changed from the use of a lobbyist to assist with legislation to a government liaison, and that former Senator **Brad Dee** would be filling that role. **Scott** stated that the announcement of the new 911 Division Director was made and that the UCA has donated \$500 to each of the families who lost loved ones in the line of duty during 2016. He stated that the Board discussed several changes to the UCA bylaws and that the biggest one was the creation of an Executive Committee of the UCA Board which will consist of the following members: **Tina Mathieu** as Chair, **Tom Ross** as Vice Chair, **Brian Lowe** as Treasurer, **Shaunna McCleve** as Secretary, and **Justin Grenier** and **Jason Davis** as members at large. **Scott** stated that the 911 Division update was skipped at the meeting, that **Justin Grenier** was reappointed by the Five County AOG as their representative on the 911 Advisory Committee, and that the grants recommended by the Committee were approved. **Karl** thanked him for his final report and for his service to the Committee. **Karl** asked whether the UCA had approved their 2017 meeting schedule and **Scott** stated that the topic was on the agenda for the meeting the following morning. **Kathy** added that the Board was looking to change its meeting to every fourth Wednesday at 1000hrs.

6. Round Table

- 6.1 Scott Freitag** thanked **Karl** for his service as Chair and congratulated **Melanie** on her new position.
- 6.2 Barry Horsley** stated he had reached out to San Juan County regarding their EMD certifications and that they are meeting internally to resolve the issue and he expected that they would be reaching out to the BEMS soon.
- 6.3 Melanie Crittenden** stated that San Juan and Grand County had yet to send in letters of intent to apply for grants, and she urged committee members that if they have knowledge of agencies in their areas who will need grant funds to work with them and get their letters in by December 31st. She stated that she was excited about her new position and that she intends to meet with each PSAP in the coming months and help educate them on processes and policies that we may need to update. **Melanie** told the group that she wants to hear their thoughts and fears concerning 911 in the state of Utah. She pointed out that in the last UCA meeting there was a strong statement made about the future of standalone phone systems and that agencies in the future will have to look at other options. **Melanie** expressed her interest in meeting with those agencies to discuss this. She ended with saying she is looking forward to learning as fast as she can and working with everyone.
- 6.4 Karl Kuehn** stated he appreciated working with everyone as their Chair and he looked forward to turning over the role to **Shelley**.
- 6.5 Doug McCleve** advised that **Wendy Lister**, their financial person for the last 31 years is retiring, he congratulated **Melanie** on her new position, and went on to state that he will working hard to learn as the new Vice Co-Chair that he does not want to discredit the Committee and will be leaning on this PSAP managers.
- 6.6 Kathy Quarnberg** congratulated everyone on their new positions and thanked **Scott** for his service on the Board.
- 6.7 Debbie Mecham** also congratulated everyone on their new positions and added thanks to CenturyLink and Motorola for their support during the cutover to their new center on December 7th. She invited everyone to their open house at the new center on January 12th from 1000 hrs to noon. She asked if the GIS Sub-Committee would move their meeting to a later time to allow for everyone to attend. **Karl** advised that those involved would move the meeting time. **Shelley Petersen** asked if Utah Valley was now text to 911 capable and she advised that they won't be until the rest of the Utah County agencies came onboard in January. **Dave White** stated that the others will be moving over on January 17th, 18th, 19th.

7. Public Comment

- 7.1 Guy Dansie** stated that he wants to involve committee members to their rule re-write effort. Shawn suggested Guy forward some potential dates and that they would coordinate with them.

DRAFT

8. **Motion to Adjourn** - A motion to adjourn the meeting was made at 14:21 MDT by **Kevin Rose** and seconded by **Karl Kuehn**. The motion carried.
9. **Next Scheduled Regular Meeting:** Tuesday, January 17th, 2017 @1300 MDT, Valley Emergency Communications Center, 5360 S Ridge Village Drive, West Valley City, Utah 84118-4100.