



Regular Meeting Minutes

November 17th, 2015

Valley Emergency Communications Center



Committee Members	Representing	Y/BR/E/N
Melanie Crittenden	Mountainland Association	Y
Scott Freitag	Salt Lake County	Y
Justin Grenier	Five County Association	Y
Karl Kuehn	Davis County Layton PD	BR
Peter Kuhlmann	Washington County	BR
Deborah Mecham	Utah County	Y
Barry Horsley	South East Association	BR
Regina Nelson	Wasatch Front Regional Council	BR
Shelley Peterson	Bear River Association	Y
Kathy Quarnberg	Six County Association of Governments	Y
Jeremy Raymond	Uintah Basin Association	N
Kevin Rose	Weber County	Y
Mike Rapich (Approval Pending)	Urban DPS	N
Gordon Coles	Statewide Interoperability Coordinator	Y

Staff Members	Representing	Y/BR/E/N
Kevin Bolander	Attorney General's Office	Y
Shawn Messinger	UCA	Y
Trish Nelson	UCA	E
Eric Parry	UCA	Y
Steve Proctor	UCA	Y
Kathy Trees	UCA	Y

General Attendees

Tim DiMarco
 Joanne Mann
 Max Iwaniec
 Kendrick Johnson
 Kade Harris
 Kraig Kaizumi
 Doug McCleve
 George Zeigler
 Austin Despain
 David Bratke
 John Inch Morgan

Representing

Airbus
 Airbus
 CenturyLink
 Colorado City Communications
 Frontier Communications
 Frontier Communications
 UHP
 SPGS
 St. George Consolidated Communications Center
 Stencil
 VECC

General Attendees on Bridge

Bert Granberg

Representing

AGRC

- 1. Call to Order** – The meeting was called to order by the 911 Advisory Committee Chair, **Justin Grenier**, at 1300 MDT.

2. **Minutes:** A motion to adopt the minutes of the Utah 9-1-1 Advisory Committee meeting held September 15th, 2015, was made by **Shelley Peterson**, seconded by **Kathy Quarnberg**. The motion was approved by a unanimous vote. Carried.
3. **Financial report:**
 - 2.1 **Projected Available Funds Remaining – Kathy Trees** presented the financial report. The first item was the status of this year's collections to date. She reported that we are at 30.29% in the 9 cent fund and 26.43% in 6 cent fund. The monthly expenses report on the 911 Emergency Service Account was presented. She indicated that this budget had been approved at the last UCA meeting. The third page of her report shows status of approved grants and the amounts paid out where applicable. Page four shows the status of the CAD fund, and page shows the current CAD grant obligations. Regarding unused obligated funds, it was suggested that PSAPs indicate on their final invoices when the project is complete. This would allow for the timely de-obligation of outstanding committed funds.
 - 2.1.1 **Motion - Approval of Financial Report** – It was moved by **Deb Mecham**, and seconded by **Melanie Crittenden**, *“that the Financial Report be approved.”* The motion carried by a unanimous vote.
3. **Grant Applications**
 - 3.1 **Valley Emergency Communications Center/Weber Area Dispatch – Years 4 & 5 Maintenance – John Inch Morgan** presented a grant application for the approval of Years 4 and 5 maintenance on their Intrado Viper CPE equipment. This grant application brings them in line with their partners. There was a typo identified in the body of the application, but the bottom line is correct.
 - 3.1.1 **Motion** - It was moved by **Deb Mecham**, and seconded by **Melanie Crittenden**, *“that the VECC/Weber Years 4 & 5 Maintenance grant application in the amount of \$533,600.00 be recommended for approval.”* The motion carried by a unanimous vote.
4. **Committee Business**
 - 4.1 **AGRC Mapping Update, National Address Database, EMS Boundary Map – Bert Granberg** presented an update to three matters of interest currently being worked on by the AGRC. The BEMS has just launched a EMS Boundary Map that shows all the boundaries of EMS services that they license. This shows the medical transport boundaries for the various providers across the state. This is the first time that the public can view EMS providers and their respective services and boundaries. **Eric** to send out the link. He went on to discuss their work with UDOT which is an effort to refine the road center line data model to accommodate the needs of NG911 and other UDOT related information. **Bert** to forward this link to **Eric** as well. The last item was the push for a National Address Database. As a state, we have a great start on address points, and could become part of this national initiative should it come to pass.
 - 4.2 **FirstNet Update – Gordy Coles** – updated the Committee regarding the FirstNet project. He reported that there has not been a lot going on since the last meeting. They have contacted the states regarding their respective submissions and are making an effort the data, and reported that they have contacted 55 of the 56 states and territories that submitted information. He also reported that FirstNet commented that Utah's response was clear and concise. They are also expecting to release their RFP on or before December 31st, 2015. They are also planning to hold a conference call tomorrow to discuss the 2016 consultation plans for the review of the various submissions.
 - 4.3 **UCA Update – Steve** reported that they recently held the third vendor meeting for the radio system RFP. There are two RFP's on the street right now – one for the P25 radio system as well as the RFP for the radio system interconnect network. They have extended the RFI comment date to December 11th, 2015. Once those comments are received and tabulated, they will be reviewed and the RFP should be issued sometime in January 2016. The RFP will run for more than 90 days, with responses to the RFP open until Spring of 2016. The plan is to go to the Legislature for a funding source during the 2017 session. There is some expansion of the radio system going on in Southern Utah along US 89 using last year's appropriation consisting

of upgrading existing sites. He will also be testifying tomorrow at the Public Utilities and Technology Interim Committee to go over the RFP and other related issues.

4.4 911 Performance Audit & Study – Justin reported that the four proposals to the RFP have been reviewed, and that the review committee is in the process of evaluating the responses. It is the intention of the review committee to interview the approved proposers, and then to make a recommendation of the top two proposers to the UCA Executive Board at their next meeting.

4.5 Technical Summit – Eric reported that this event was a very well attended and feedback so far has been very positive. It is our intent to do an online survey for attendees to get more specific feedback as to what worked and what could be better. **Justin** commented that we may consider holding a similar summit when the Performance Audit has been completed and the strategic plan has been delivered. **Deb** suggested that we might consider mixing the vendor presentations with the education sessions. This might discourage attendees from leaving early. **Kevin Rose** suggested that more time be made available for certain vendors to provide a deeper-dive on some of the features and functions of their offerings.

4.6 NASNA Conference Update – Shawn gave a brief report on his recent attendance to the NASNA conference recently held in San Antonio, TX. He reported that it was a very good experience for him, and that he was able to meet our counterparts from across the United States. He went on to report that it was interesting to see where other states were in their 911 programs, and that he soon realized that Utah is ahead of most states in this regard. Three things that were discussed at length at the conference were funding modes for NG911, cybersecurity for ESInets, and a new grant program intended to assist PSAPs in NG911 rollout.

5. Round Table

5.1 Kathy Quarnberg reported that their new phone system went live on October 28th, and that the installation and transition to the new equipment went very well. She also commented that CenturyLink, Airbus, and Omar Issa did an outstanding job in the cutover.

5.2 Deb Mecham reported that construction has begun on their new building.

5.3 Regina Nelson thanked Utah Valley for their awesome support during the recent fiber cut. She also stated that a CAD2CAD link between Tooele and Utah Valley would have been very helpful during the outage. They were down a total of 10+ hours.

6. Public Comment

6.1 N/A

7. Motion to Adjourn - A motion to adjourn the meeting was made by **Melanie Crittenden**, seconded by **Kathy Quarnberg**. The motion carried by a unanimous vote.

8. Next Scheduled Regular Meeting: Tuesday, January 19th, 2015, @1300 MST, Valley Emergency Communications Center, 5360 S Ridge Valley Road, West Valley City, Utah 84118-4100