



Regular Meeting Minutes

March 24th, 2015



Committee Members	Representing	Y/BR/E/N
Melanie Crittenden	Mountainland Association	Y
Scott Freitag	Salt Lake County	Y
Justin Grenier	Five County Association	Y
Karl Kuehn	Davis County Layton PD	Y
Peter Kuhlmann	Washington County	N
Deborah Mecham	Utah County	Y
Barry Horsely (pending approval)	South East Association	N/A
Regina Nelson	Wasatch Front Regional Council	Y
Shelley Peterson	Bear River Association	Y
Kathy Quarnberg	Six County Association of Governments	Y
Jeremy Raymond	Uintah Basin Association	BR
Kevin Rose	Weber County	Y
Lesa Wilson	Rural DPS	N
Alan Workman	Urban DPS	Y
(Vacant)	Statewide Interoperability Coordinator	N/A

Staff Members	Representing	Y/BR/E/N
Kevin Bolander	Attorney General's Office	Y
Trish Nelson	UCA	E
Eric Parry	UCA/State 9-1-1 Program	Y
Steve Proctor	UCA	E
Kathy Trees	UCA	Y

General Attendees

Tim DiMarco
 Joanne Mann
 Eric Isom
 Max Iwaniec
 David White
 Chris Rueckert
 Laonna Davis
 Jordan Elliston
 Britni Brozo
 David Bratke
 Lisa Julio
 Jeremy McCulley
 Jake Hunt
 John Inch Morgan

Representing

Airbus
 Airbus
 CenturyLink
 CenturyLink
 CenturyLink
 DPS/Salt Lake City
 DPS/Uintah Basin Communications
 ECaTS
 Penna-Powers
 Stancil Corp.
 SLC Airport
 SLC Airport
 UCA
 VECC

General Attendees on Bridge

Linda Petty
 Jennifer Stefanoff
 Bryan Low
 Randy Thomas

Representing

DPS/Cedar Communications
 DPS/Price Communications
 Logan PD
 UPD

Minutes

The meeting was called to order by Committee Chair **Justin Grenier** at 10:05 MDT.

1. **Minutes:** A motion to adopt the minutes of the Utah 9-1-1 Committee meeting held February 24th, 2015, was made by **Melanie Crittenden**, seconded by **Karl Kuehn**. The motion was approved by a unanimous vote. Carried.
2. **Financial report:**
 - 2.1 **Projected Available Funds Remaining – Kathy Trees** presented the financial report. She reviewed the amounts collected in the 9 and 6 cent funds, and reported that we are at 67% and 57% respectively. The reason we are at 56% in the 6 cent fund is that there were no collections forwarded for the month of July 2014. The AGRC funds are automatically being transferred from the fund to the AGRC on a quarterly basis, with the total amount for the year being about \$330K.

The second part of the report contained the estimated appropriation, the actual outflow, grant awards, and anticipated expenses. It also showed the collections in the various surcharge funds. The report also showed the appropriated that have been made to the 911 Committee, and incurred expenses will be drawn from this fund. Our total available funds are \$3,334,239.
 - 2.1.1 **Approval of Current Financial Report –** It was moved by **Kathy Quarnberg**, and seconded by **Deb Mecham** *“that the Financial Report proposed budget be approved.”* The motion carried by a unanimous vote.
3. **Grant Applications**
 - 3.1 **Revised Grant Forms and Changes to Rules –** Eric presented three grant forms along with a draft set of merged Committee Rules. The standard grant application form has been updated, and two new forms added – one form to be used to amend an existing grant, and another form to be used with the CAD fund. There were a couple of minor changes that needed to be made in the Eligible CAD Functional Elements portion to clarify the wording of the CAD application form. The new Rules also need to be approved and forwarded to the UCA for approval. It was decided that the UCA should also approve the CAD grant application form. **Scott** volunteered to ensure that both items will be on the UCA agenda for their next meeting.
 - 3.1.1 **Motion -** It was moved by **Deb Mecham**, and seconded by **Karl Kuehn** *“that the Rules as amended, and the CAD Grant application form as amended, be approved.”* The motion carried by a unanimous vote.
4. **Committee Business**
 - 4.1 **ECaTS and Aurora – Justin** briefed the Committee on discussions concerning the funding of a second MIS platform. He stated that ECaTS is our statewide system; however, there are some features in the Aurora MIS system that are not available yet on ECaTS. The good thing about ECaTS is that it measures all PSAPs using the same algorithm. Other MIS systems may not measure exactly the same way, and therefore anomalies may arise. He also related that the Power MIS system on the Viper system will be discontinued in favor of the ECaTS platform. Tim DiMarco from Airbus that at their last user’s group meeting, there was a request made to Airbus to have agent specific data presented to the CDR port. They will be working with ECaTS to make this feature available in the near future. There was further concern expressed regarding the possibility that ECaTS might someday be discontinued in Utah. It was agreed that this would be unlikely as migrating to another MIS platform statewide would be cost prohibitive. There was also a discussion that suggested we survey all PSAPs to determine their level of satisfaction with the current MIS platforms. It was suggested that we move forward with a survey to all PSAPs in this regard. We will also go ahead and organize additional ECaTS training.
 - 4.2 **Legislation Update – Eric** distributed a recap of the recently passed legislation prepared by Steve Proctor. There is a Committee meeting scheduled for April 13th to discuss the two proposed studies. There was some discussion concerning whether this will be an opened or closed meeting, or a combination of open/closed. It was decided that this will be an open meeting. It will be held at Salt Lake City Public Safety building starting at 0900. An agenda will

be posted and minutes will be taken. In the interim, **Eric** will send out a notice to all PSAPs to get everyone thinking about what the two studies should address.

4.3 Transition of PSAPs to Network – Justin called upon **Max Iwaniec** from CenturyLink to provide an update in this regard. **Max** reported that Tooele has been cut over and that there are five more scheduled – Logan April 8th, Carbon May 23rd, Sevier and Utah Valley in the May or June timeframes, St. George June-July. There was concern expressed over the installation delays. **Max** indicated that some of the delays rest with Intrado, and that every effort is being made to expedite our installations. It was requested that **Max** arrange to have an Intrado representative appear at our April meeting.

4.4 Rich County EMD Update – Shelley Peterson reported that she has been working with **Emily** to get their staff EMD certified. They have decided to go with the PowerPhone EMD system as overall this is the best fit for their PSAP. It is reasonably priced and the training can be done online. Recertification can also be done online. The estimate for implementation is in the neighborhood of \$3200.

4.5 UCA Update – Scott Freitag reported that the Project Manager's job description needs to go back to the UCA with corrections for approval.

5. Round Table

5.1 Regina – reported that their cutover went very well and that everything is up and running, and that **Gary Cliff** did an outstanding job.

5.2 Scott – reported that there was a story concerning staffing shortages that ran on KSL, and that he thought it would be a good idea to educate the UCA Board on our PSAP staffing issues. He has taken the time to put together a survey and it is under review.

5.3 Justin – reported that he has been in discussions with **Bert Granberg** regarding the recently acquired Google Imagery data set. They are looking at downloading data for a beta test in St. George. The entire data set for the state is about 10 terabytes, and hopefully we can work toward doing this demo perhaps in conjunction with a Committee meeting that could be held in St. George. He also reported that he has sent a survey to all PSAPs concerning the FCC PSAP registry and is in the process of working with the FCC to correct the anomalies on their website.

5.4 Jeremy – reported that he supports the effort to improve the staffing situation across the state and ways that we can help with these issues.

6. Public comment

6.1 PPBH/Text-to-911 Media Campaign – Britni Brozo reported that they have been working on putting together a campaign in this regard. They have developed three options that they would like to present to the Committee at the April meeting. **Eric** to send out a soft copy of their initial proposal in the April packet.

6.2 Chris Rueckert – reported that they have gone live with their CAD to CAD with VECC as of yesterday (March 23rd) and that it appears to be working well.

7. Change of Venue for April Meeting - A motion to hold the May meeting in St. George was made by **Deb Mecham**, seconded by **Karl Kuehn**. The motion was approved by a unanimous vote. Carried.

8. Motion to Adjourn - A motion to adjourn the meeting was made by **Scott Freitag**, seconded by **Shelley Peterson**. The motion passed with unanimously. Carried

Next Scheduled Regular Meeting: Tuesday, April 21st, 1300 MDT, Valley Emergency Communications Center (VECC), 5360 S Ridge Village Drive, West Valley City, UT 84118-4100.

Telephone Bridge: 877.820.7831; PIN: 417860#

WEBEX LINK: <https://stateofutah-2.conferencinghub.com/CenturylinkWeb/EricParry>

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