



Utah 911 Committee

Gary R Herbert
Governor
Jeremy Raymond
Chair

April 19, 2012
Regular Meeting
Minutes

Committee Member Attendees

Phil Bates
Bill Harry
Deborah Mecham
Dave White
Jeremy Raymond
Laonna Davis
Kevin Rose
Dean Cox
Randy Auman
Jon Christiansen
Jeff Nielson
Kathy Quarnberg
1 Mike Mathieu

Representing

State of Utah Dept of Public Safety
Salt Lake County PSAPs
Utah County PSAPs
Local Exchange Carrier
Uintah Basin Association
Rural - State of Utah Dept of Public Safety
Davis County PSAPs
Five County PSAPs
Bear River PSAPs .
Wireless Communications Carrier
Six County Association of Governments
Six County Association of Governments
Weber County PSAPs

Committee Members Absent

John Rogers
John Brewer
Rick Bailey
Doug Chandler

Representing

Mountainlands PSAPs
Rural Incumbent Local Exchange Carrier
South East Association
State of Utah Dept of Technology Services

Staff Members Present

Bill Jensen
Joseph Brown
Lana Taylor

Program Manager
Administrative Services Director
Assistant Attorney General

General Attendees

Representing

Chris Rueckert	DPS SLC
James Hunsaker	Salt Lake City PD
Cindy Mellor	Century Link
David Buell	AGRC
Ed Engels	Intrado
Linda Petty	CPS/Cedar
Chris Dunn	UPD
Mark Whetsel	VECC
¹ Monu Khunkhun	ECaTS
Greg Ballentine	GeoComm
Nancy Pollock	GeoComm
Maggie Peterson	Park City
Randy Swalberg	CTL
Alan Wrokman	DPS UHP
John Hunt	TCS
Tiffany McCann	Salt Lake Comm
Mike Veenendaal	VECC

¹ Attended meeting via Telephone Bridge

Meeting Minutes

October Meeting called to order by Chair, Jeremy Raymond at 1300 local time.

Committee Business:

- **Reading of minutes** from March 15, 2012 meeting - State of Utah 911 Committee, previously distributed to Committee members was reviewed.
 - After discussion, Randy Auman moved approval of March 15, 2012 meeting minutes. This motion was seconded by Dave White and passed unanimously by Committee members' vote.

Floor was opened for public comment:

Kathy Quarnberg was introduced as the new member of the Utah 911 Committee representing the Six County Association of Governments. Her appointment was made by the governor just this week and she will replace Jeff Nielson. This will be Jeff's last meeting as a committee member.

Grant Application:

- Maggie Peterson, Park City, presented a grant request for \$12,000.00. The grant is to fund the monthly network costs. Park City receives no 911 fees. All 911 revenue goes directly to Summit County. The question was posed whether Park City had approached Summit County for funding from the 911 fund. Ms. Peterson responded that such a request had been made in the past and had been refused. Salt Lake City volunteered that they fund the monthly network charges for the University of Utah secondary PSAP which is within the jurisdiction of Salt Lake City. After discussion, Phil Bates made a motion to approve the grant request and invite Summit County to the next meeting to explain their position. The motion was seconded by Bill Harry. The motion pass with all voting in the affirmative with the exception of Dean Cox, who opposed the motion.

Committee Business:

- Nancy Pollock, GeoComm, presented the results of the Salt Lake Metro Area Study. There have been two reports with an amendment to the first report published by GeoComm. The reports were the Salt Lake Metro 9-1-1 existing Condition Report Final with one amendment and the Salt Lake Metro Final Feasibility Assessment Report. GeoComm identified nine guiding principles which were agreed upon by all of the PSAPs under study. 1. A PSAP model that results in the least amount of time between call receipt and dispatch readiness. 2. A cost to tax payers that is equitable and fair.. 3. The 9-1-1 service is sustainable. 4. PSAP personnel are well trained and competent. 5. 9-1-1 service and operations have survivability in event of natural or man-made disasters. 6. Standardization of protocols and technology to ensure effective dispatch regardless of situation or location. 7. A governance model that ensures the standard of care expected by the citizenry is implemented. 8. Stakeholder involvement in decision-making to ensure the standard of care expected by the citizenry is attained. 9. Effective public safety communications management in place to ensure faithfulness to the principles held by the community. GeoComm identified several scenarios to accomplish part or all of the guiding principles. The scenarios ranged from adopting improved communication between PSAPs and making no structural change to a reorganization of the current model. GeoComm recommended the optimal solution which would achieve the stated guiding principles most completely. The optimal configuration would be to leave Salt Lake City as currently planned for the new location with consolidated police and fire. The University of Utah and UHP would remain secondary PSAPs due to the unique requirements of the callers that they serve. UPD and VECC which currently have overlapping responsibilities would be dissolved and a new organization would be formed to serve the area served by both today. The Salt Lake County Sheriff, the highest elected law enforcement officer in the county, would serve as the executive of the policy board for that organization. Optimum solution would accomplish the guiding principles and result in cost savings as well. GeoComm identified a potential cost savings of \$1.8 M. The actual savings would be determined by how the solution was adopted and implemented.
- 911 RFP. Dean Cox moved that the committee move into closed session to discuss the RFP. After discussion it was determined that the former RFP and the changes made to that RFP could be discussed without divulging proprietary information. Dean Cox withdrew his motion. After further discussion, Kevin Rose moved that the RFP with current changes be adopted and sent to purchasing for publication. Randy Auman seconded the motion which passed committee vote unanimously.
- Lana Taylor, Adjutant General's Office, conducted open meeting law training. The training material is available upon request.
- ECaTS Profile Standardization was continued to the next meeting.
- Personnel Action. Kevin Rose moved that the meeting be closed to discuss the character, professional competence, or physical or mental health of an individual. The motion was seconded by Bill Harry and passed committee vote unanimously.
- Meeting reopened
- Randy Auman moved that the committee chair meet with the Bill Jensen and Joseph Brown to discuss future goals and direction of the committee. The motion was seconded by Deborah Mecham and pass committee vote unanimously.

Financial Report:

911 Committee Funds Available

Beginning Balance - From	\$	8,568,322
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FY 2011

Obligated Funds (before current year)				
Unused Funds Returned to Committee				
Unobligated Funds Available from Prior Years			\$	3,541,051
FY 2012 Appropriation	\$	3,891,300		
FY 2012 Estimated Restricted Fund Shortfall				
AGRC Allocation From Legislature				
Estimated Expenditures FY 2012*				
Available Current Year Funds			\$	1,858,717
New Obligations (Grants Awarded in Current Year)				
Projected Available Funds Remaining			\$	1,183,127

*Estimated Expenses FY 2012

Personnel Services	\$106,000	
Travel	\$5,000	
Current Expense	\$450,000	GeoComm, Ecats, Penne & Powers
DP Current Expense	\$14,000	
	<u>\$575,000</u>	

Collections FY 2012 (July 2011 - June 2012)

Period 1	\$224,315
Period 2	\$230,588
Period 3	\$218,267
Period 4	\$231,820
Period 5	\$168,800
Period 6	\$262,919
Period 7	\$372,189
Period 8	\$182,461
Period 9	\$237,604
	<u>\$2,128,963</u>

Estimated Rev. 12 periods \$2,838,617

Appropriation from Fund

AGRC \$300,000

911 Comm.	\$3,891,300
Total Approp.	\$4,191,300

Shortfall all to 911 Comm. **(\$1,352,683)**

Round Table:

- Debbie Mecham requested that an agenda item be placed on the next committee meeting for a work session to discuss the future direction of the committee.
- Dean Cox asked that there be discussion in the next meeting as to the formation of an executive committee to plan future meetings.

Adjournment:

- After discussion, Dave White moved to adjourn the April meeting and Jeff Nielson seconded the motion. Committee members unanimously agreed.

Next Scheduled Regular Meeting:

Thursday, May 17, 2012, 1300 Local Time at the Rampton Complex, Large Conference Room,
4501 S 2700 West, Taylorsville, Utah 84114