



Utah 911 Committee

Gary R Herbert
Governor
Jeremy Raymond
Chair

July 19, 2012
Regular Meeting
Minutes

Committee Member Attendees

Bill Harry
Deborah Mecham
Dave White
Jeremy Raymond
Laonna Davis
Kevin Rose
Randy Auman
Kathy Quarnberg
Mike Mathieu
Doug Chandler
Dean Cox
Phil Bates
Danny Neds
Justin Grenier

Committee Members Absent

John Rogers
John Brewer
Rick Bailey

Staff Members Present

Joseph Brown

General Attendees

Not recorded

Representing

Salt Lake County PSAPs
Utah County PSAPs
Local Exchange Carrier
Uintah Basin Association
Rural - State of Utah Dept of Public Safety
Davis County PSAPs
Bear River PSAPs
Six County Association of Governments
Weber County PSAPs
State of Utah Dept. of Technology Services
Five County PSAPs
State of Utah Dept. of Public Safety
Wireless Communications Carrier
Washington County

Representing

Mountainlands PSAPs
Rural Incumbent Local Exchange Carrier
South East Association

Administrative Services Director

Representing

Meeting Minutes

Meeting called to order by Chair, **Jeremy Raymond** at 1300 local time.

Minutes: With minor changes to the document, the motion to approve the June meeting minutes was made by **Dean Cox**; seconded by **Dave White**; approval was unanimous.

Public comment: None.

Financial Report: **Jeremy Raymond** gave a brief overview of the latest financial report, stating that Joe Brown would provide more information when he arrived later.

Grant Applications:

- **Chris Dunn** of the Unified Police Department discussed her submitted grant request with the committee. Faced with the choice of a 6th year of maintenance on their current 911 equipment or joining the new Intrado VIPER platform, the UPD opted to move to the new platform. UASI funding will also be utilized for the transition. Though no decisions have been made to merge with VECC, moving to this new platform will make such a merger easier to execute in the future. Chris suggested that some positions may be left at the EOC as back-ups in the future. VECC's equipment is already installed and should be brought on-line in November. **Dean Cox** pointed out that the 911 committee is granting money faster than we can replenish it, and that perhaps we should hold future grant requests until the new 911 project manager is in place and can make recommendations. **Phil Bates** noted that requests tend to be cyclic, coming up approximately every four years. Mike Mathieu noted that this request is considerably less than UPD's request was several years ago. **Dean Cox** made a motion to approve the grant as submitted and to defer any new grant requests until the new project manager is up to speed and can make recommendations. **Mike Mathieu** seconded; approval was unanimous.

FCC Response Letter: **Doug Chandler** reported that a report had been circulated to the 911 committee since the last meeting. Each state is required to respond to an FCC letter requesting specific responses to several questions on the collection, oversight, and spending of 911 funds. The Governor's office forwarded the request to the CIO, who forwarded it to the 911 Committee. The committee discussed several changes to the response report including striking a reference to the statewide radio OmniLink solution and funds being used to obtain CAD technology. **Phil Bates** made a motion to approve the document with the discussed changes; second by **Bill Harry**; unanimously approved. Doug Chandler will forward response to the FCC.

Next Generation 911 RFP: **Bill Harry** reported that the subcommittee completed the technical scoring of the RFP responses last week, but State Purchasing is still reviewing the pricing. State Purchasing will extend current contracts another 90 days.

911 Committee Project Manager Position Update: **Jeremy Raymond** reported that the selection subcommittee created to interview and select a new Project Manager has reviewed over eighty applications and narrowed it down to the top two. The top two were given a second interview and Eric Parry was selected. Eric was introduced to the committee. Eric has over 42 years of experience with PSAPs. He started his career as a radio tech. He was with the Canadian Mounted Police. His experience includes PSAP consolidation and 911 standards. Eric has been attending the 911 committee meetings for approximately the last year and a half. **Mike Mathieu** made a motion to authorize the chair to extend an employment offer to Eric, predicated on Eric's passing the standard background checks and other HR requirements of DPS. The motion was also to empower the committee chair to negotiate the terms and wages with Eric. **Debbie Meecham** provided a second; motion passed unanimously.

Future Grant Discussion: **Dean Cox** stated that he is looking forward to seeing the new strategy that will be developed by the new Project Manager. Dean pointed out that a strong leader in this position must be careful to avoid the perception of dominating the local PSAPs.

Further Financial Discussion: **Joe Brown** discussed the latest financial report. The presented numbers are preliminary as we are in the process of completing the end of fiscal year cycle. Though non-lapsing funds will be brought forward, they must not be spent until the Governor's office is comfortable with where we stand right now. There is no guarantee of carry-over authority after future Legislative sessions. Non-lapsing funds include money not spent, but previously obligated. Obligated funds should be spent quickly. The committee has obligated year 4 and 5 maintenance. **Mike Mathieu** suggested that perhaps we should arrange to make that payment up front. The higher the carry-over balance, the more notice it will draw from the Legislature. **Joe Brown** estimated \$2.6M would be available for grants in FY-13. **Dean Cox** motioned to approve the financial statement; 2nd by **Dave White**; unanimously approved.

Round Table:

- No comments.

Adjournment: Motioned by **Mike Mathieu**; seconded by **Bill Harry**; approval was unanimous.

Next Scheduled Regular Meeting: **Thursday, August 16, 2012**
1300 Local Time at the Rampton Complex
Large Conference Room
4501 S 2700 West
Taylorsville, Utah 84114