



Utah 911 Committee

Gary R Herbert
Governor
Jeremy Raymond
Chair

June 21, 2012
Regular Meeting
Minutes

Committee Member Attendees

Bill Harry
Deborah Mecham
Dave White
Jeremy Raymond
Laonna Davis
Kevin Rose
Randy Auman
Kathy Quarnberg
Mike Mathieu
Doug Chandler
Rick Bailey
Dean Cox
Phil Bates
Danny Neds
Justin Grenier

Committee Members Absent

John Rogers
John Brewer

Staff Members Present

Joseph Brown
Lana Taylor
Kevin Bolander

General Attendees

Not recorded

Representing

Salt Lake County PSAPs
Utah County PSAPs
Local Exchange Carrier
Uintah Basin Association
Rural - State of Utah Dept of Public Safety
Davis County PSAPs
Bear River PSAPs
Six County Association of Governments
Weber County PSAPs
State of Utah Dept of Technology Services
South East Association
Five County PSAPs
State of Utah Dept of Public Safety
Wireless Communications Carrier
Washington County

Representing

Mountainlands PSAPs
Rural Incumbent Local Exchange Carrier

Administrative Services Director
Assistant Attorney General
Assistant Attorney General

Representing

Meeting Minutes

Meeting called to order by Chair, Jeremy Raymond at 1300 local time.

Minutes: With minor changes, the motion to approve the May meeting minutes was made by Kevin Rose; seconded by Dave White; approval was unanimous.

Introduction of new committee member: Jeremy Raymond introduced Danny Neds, who now represents the wireless carriers.

Public comment: Lana Taylor introduced Kevin Bolander, an attorney, who will be assisting Lana occasionally in supporting the 911 Committee.

Financial Report: Jeremy Raymond gave a brief overview of the latest financial report. When Joe Brown arrived later in the meeting, he added more detail. No new action was taken.

Grant Applications:

- Bill Harry (VECC) presented new itemized cost details on his previously submitted grants for Next Generation network and Intrado Viper solutions. Both documents presented costs that were lower than the previously submitted costs. Debbie Mecham motioned to approve both grants; Dean Cox seconded; approval was unanimous.

911 RFP: Bill Harry (NG911 Subcommittee chair) outlined a strategy for the NG 911 subcommittee to review the submitted responses to the NG911 System RFP. He asked that all reviewers stay after the meeting to further discuss the strategy and to set up the next meeting date/time.

Selection Committee: Jeremy Raymond recommended that a selection committee be formed to look for a replacement for Bill Jensen, who recently retired. He suggested Debbie Mecham, Mike Mathieu, Dean Cox, serve with him (Jeremy) to review the 77 applications for the position and select the correct individual. Rick Bailey submitted the recommendation as a motion; seconded by Bill Harry; approval was unanimous.

Advertisement: Jeremy Raymond noted that he had received the latest advertisement schedule by Penna Powers Brian Haynes. He invited anyone who wanted to see the schedule to stay after the meeting to review the document.

FCC Request for Information: Doug Chandler notified the committee that a request by the FCC through the Governor's Office needed to be responded to. The request includes areas such as identifying 911 funding mechanisms, amount of funds collected, entities that can approve expenditures, and whether or not Next Generation is an allowable expense. Jeremy Raymond said he would put something together for review.

NTIA Response: Doug Chandler reported to the committee that the Governor's office has completed and submitted response to the National Telecommunications Information Agency (NTIA)'s Request for Information. The request and response was relative to the emerging nation-wide Public Safety Broadband Network (PSBN). Utah's and other responses have been posted here:

<http://ntia.doc.gov/federal-register-notice/2012/comments-development-state-and-local-implementation-grant-program>

Work Session: Pertaining to the need for the committee to produce (perhaps) a new future direction and vision for 911 in Utah –particularly while we are about to hire a new employee to lead the operations of the committee, the following ideas were presented (and are presented here in paraphrase form):

- **Doug Chandler:** it may be time to focus more on Next-Gen technology platforms rather than end-user equipment. The State of Washington has already established a multi-platform NG-911 solution.
- **Dean Cox:** said that the committee has reached a plateau; we are going through cash faster than it is being generated right now. A change may be needed to the 911 Committee's legislation (code) or at least our priorities. It will take new thought and new leadership. It is unlikely that the legislature will want to increase funding. One of the good things about the latest Intrado proposal is that it allows for a slow transition to the new platform. It took years to get to FCC Phase Two compliance. The (employee) selection committee needs to identify what kind of skills and background the new leader has.
- **Bill Harry:** The new program manager needs to lead collaborative efforts. The manager needs to be a point of presence at other committee meetings (such as the State Interoperability Executive Committee (SIEC) to ensure collaboration exists across more than just 911 interests. There are federal activities and opportunities that also exist.
- **Randy Auman:** We may not want to limit ourselves to one person. There may be the need to have someone focus on technical efforts while another attends meetings (for example).
- **Mike Mathieu:** In reviewing some of the position applications, the thought emerged that we need to take our time to make sure we get the right person in place. Due diligence is critical to get someone who can create and recommend a new strategic direction. We've been a grant committee for the first 5-6 years. We need an aggressive committed manager to move us ahead.
- **Randy Auman:** We're not going to get new funding. Maybe all grants will need a 50% match (for example). 100% coverage of maintenance should also be questioned.
- **Dean Cox:** We didn't used to be in the maintenance business at all. We certainly can't keep doing what we're doing and still do NG-911.
- **Kevin Rose:** A clear vision will keep us focused on what changes we need to make. As with the [Statewide Communications Interoperability Plan \(SCIP\)](#), we need to start with

initiatives that are then supported by specific, measurable objectives and tasks. This will help us collectively build solutions that cross more than one agency, discipline, or technology.

- **Bill Harry:** Maybe the committee needs to be more quantitative as it reviews grants. Number of needed positions may be reflected in eCat reports. The committee can't set limits on the number of positions, but the amount of grant awards could be tied to such data.
- **Rick Bailey:** It's important to let those we serve know up front about such changes. Some agencies currently feel that certain aspects of their technology will continue to be funded by the committee, and they need to know sooner than later if we are going to change that.
- **Doug Chandler:** This is the first year the committee has had to be careful near the end of a fiscal year because the funds are so low.
- **Bill Harry:** We're getting better financial reports than we used to.
- **Jeremy Raymond:** The GeoComm report underlined the need for a new strategic vision. That was a useful outcome of the study, reminding us of the state code.
- **Debbie Mecham:** More than just defining the vision, we need to define how we are going to get there. The committee should adopt various standards (quoting from the GeoComm report). Most dispatch managers would actually appreciate a common set of standards. This would move us beyond simply approving grants.
- **Kevin Rose:** Standards will help dispatch centers obtain new infrastructure and solutions if they can refer to a body of standards when they approach decision makers.
- **Doug Chandler:** A 'best practices' document can be created. Then we're not trying to make everything a policy. As the document matures, a process can then be adopted as a policy of the committee.
- **Lana Taylor:** In determining which grant requestor receives grant monies, the state code already gives the committee criteria to establish award standards and requirements.
- **Bill Harry:** In the past, we've been limited to individual PSAPs; now we have to look at things more broadly, including back-up and redundancy responsibilities.
- **Kevin Rose:** The various public safety committees will need to work more closely.
- **Jeremy Raymond:** Homeland Defense provides financial awards by geographic region. Perhaps we need to have regions present grant requests.
- **Dean Cox:** The Utah Regional Coordination Council looked at formulas that looked at population and geography. We may be able to use some of these formulas as models. If we made awards to jurisdictions, we would stop fueling the independent efforts, avoiding

unnecessary duplication. It would take the onus off of the committee and move it toward to the local level.

- **Dave White:** Perhaps the committee should focus on the network and then finance 'per position'. Once the transport, bandwidth and platforms are correctly established, expansions or consolidations can occur as needed.
- **Debbie Mecham:** The funding can't be based on numbers pulled out of the air. eCats or something like it needs to be put to use as we establish standards.
- **Danny Neds:** It would be good to see an AGRC map showing calls per center and/or other kinds of information.
- **Bill Harry:** We need to be aware that PSAPs have had a certain expectation of how eCats data would be used. The role of AGRC will increase with respect to Next Generation 911.
- **Lana Taylor:** The committee does own the data collected in eCats. A data sharing agreement between the committee and AGRC might be appropriate.
- **Randy Auman:** It would be useful to put the things we've discussed in a central place we all had access to. **Bill Harry:** Perhaps a ListServe.

Round Table:

- No comments.

Adjournment: Motioned by Dave White; seconded by Bill Harry; approval was unanimous.

Next Scheduled Regular Meeting:

Thursday, July 19, 2012

1300 Local Time at the Rampton Complex
Large Conference Room
4501 S 2700 West
Taylorsville, Utah 84114