



# Utah 911 Committee

**Gary R Herbert**

Governor

**Phil Bates**

Chair

**Bill Harry**

1<sup>st</sup> Vice Chair

December 15, 2011

Regular Meeting

Minutes

## **Committee Member Attendees**

Phil Bates

Doug Chandler

<sup>1</sup> Bill Harry

Deborah Mechem

Dave White

Jeremy Raymond

<sup>1</sup> Mike Mathieu

John Brewer

<sup>1</sup> Laonna Davis

Kevin Rose

<sup>1</sup> Dean Cox

<sup>1</sup> Jeff Dial

Jeff Nielson

Randy Auman

Rick Bailey

## **Representing**

State of Utah Dept of Public Safety

State of Utah Dept of Technology Services

Salt Lake County PSAPs

Utah County PSAPs

Local Exchange Carrier

Uintah Basin Association

Weber County PSAPs

Rural Incumbent Local Exchange Carrier

Rural - State of Utah Dept of Public Safety

Davis County PSAPs

Five County PSAPs

Washington County/St George PD

Six County Association

Bear River PSAPs .

South East Association

## **Committee Members Absent**

Jon Christiansen

John Rogers

## **Representing**

Wireless Communications Carrier

Mountainlands PSAPs

## **Staff Members Present**

Bill Jensen

Joseph Brown

<sup>1</sup> Lana Taylor

Program Manager

Administrative Services Director

Assistant Attorney General

## **General Attendees**

Chris Rueckert

James Hunsaker

## **Representing**

DPS SLC

Salt Lake City PD

<sup>1</sup> Cindy Mellor	Century Link
Gigi Smith	VECC
Bert Granberg	AGRC
Kathy Quarnberg	Richfield Communications Center
Sheriff keepGreg Funk	Emery County Sheriff's Ofc
Chris Duxler	ECaTS
Eric Stenning	Intrado

<sup>1</sup> Attended meeting via Telephone Bridge

### Meeting Minutes

**October Meeting called to order** by Chair, Phil Bates at 1300 local time.

**Committee Business:**

- **Reading of minutes** from November 17, 2011 meeting - State of Utah 911 Committee, previously distributed to Committee members was dispensed.
  - After discussion, Dave White moved approval of October 20, 2011 meeting minutes. This motion was seconded by Jeremy Raymond and passed unanimously by Committee members' vote.

**Floor was opened for public comment:**

There were no comments from the public.

**Financial Report:**

#### 911 Committee Funds Available

Beginning Balance - From FY 2011	\$	8,568,322	
Obligated Funds (before current year)		<u>(\$5,224,149)</u>	
Unobligated Funds Available from Prior Years			\$ 3,344,173
 FY 2012 Appropriation	\$	3,891,300	
FY 2012 Estimated Restricted Fund Shortfall		(\$1,410,000)	
Estimated Expenditures		<u>(\$575,000)</u>	

FY 2012\*

Available Current Year Funds		\$	1,906,300
New Obligations (Grants Awarded in Current Year)			<u>(\$3,073,852)</u>
Projected Available Funds Remaining		\$	<u>2,176,621</u>

\*Estimated Expenses FY 2012

Personnel Services	\$106,000	
Travel	\$5,000	
Current Expense	\$450,000	GeoComm, Ecats
DP Current Expense	\$14,000	
	\$575,000	

Joseph brown reported that the governor approved use of non lapsing funds today. He also reported that revenue for the past month was down when compared to previous months. William Harry indicated that the Verizon revenue had not been included on the last report. There should be a significant increase in the next reporting period. There was discussion of aging grant balances. Staff was directed to continue investigating grant balances and ensure that they are paid out according to grant agreements or de-obligated.

Mike Mathieu moved that in addition to the grant request procedure, as memorialized on <http://e911.utah.gov/grantRequest.html>, that proof of payment be required before a grant payment is made. Dave White seconded the motion which passed committee vote unanimously. Joseph brown sought further clarification, specifically as it relates to the grant request of Sevier county. Sevier County has submitted a request for grant payment which includes vendor invoices for signs, however, labor has been performed by county personnel and there are no invoices to support the cost of labor. Rick Bailey moved that, in lieu of vender invoices, county timesheets or other documentation be used to substantiate labor performed and that no overtime be authorized to perform that labor. Randy Auman seconded the motion which passed committee vote unanimously.

#### Grant Application:

- Brett mills presented a grant to request for Emery County to replace the aging and inadequate 911 system currently serving Emery County.
  - **Equipment with 3 yrs maintenance** \$235,925.32
  - **Maintenance yrs 4 & 5** \$ 46,294.92
  - **Total cost of the new system** \$282,220.24
  - **Matching amount** \$ (28,000.00)
  - **Total Grant Amount** \$254,220.24
- The request was for four positions and a sentinel patriot command post. Historically, the committee has not required a matching amount from a county of this size. Bret Mills was not aware that the quote included four positions. After discussion, Rick Bailey moved that the command post be removed and only three positions be funded at 100% of vender cost, for

an amount not to exceed \$262,020.00, contingent upon resolution of previous grant requests. Kevin Rose seconded the motion which passed committee vote unanimously.

### **Committee Business:**

- James Hunsaker, SLCPD, was concerned about the accuracy of 911 surcharge collections. Staff was directed to work with Utah State tax commission to verify how cellular carriers remit the surcharge.
- Staff continues to work on the legislative report and will submit it to committee members for review as soon as it is completed.
- Maintenance continues to be an issue. It is the desire of the committee to extend the useful life of the 911 equipment to the maximum extent possible. There has been a question as to what the reasonable life is. Aging hardware becomes obsolete and it is difficult to find replacement parts. Cindy Mellor, Century Link, will provide more information in the next meeting.
- Mr. A J Wilcox submitted the suggestion that the committee investigate using 311 with the call tree as a universal nonemergency number.
- A broadband access today was presented to the committee for its endorsement. The committee requested that the survey be refined and brought back to the committee next month for final endorsement.
- Next month and election will be held to install a new chair for 2012. The Chair may be elected from groups ABD in rotation. Phil Bates, current chair, is in group D. Mike Mathieu, the previous chair, is from group A. That means the new chair will be elected from group B. Group B is made up of the representatives from Uintah Basin Association, Six County Association, Mountainland Association, Southeast Association, Five County Association, and the Bear River Association. Committee members were reminded of the expiration date of the committee seat that they occupy. They were asked to verify that date. Many of the positions' term of office are due to expire in 2012. Those committee members whose term of office is set to expire next year were asked to initiate the process to be re-nominated for a second term. Those committee members who are in their second term were requested to initiate the process to have another individual nominated to fill their seat.

### **Round Table:**

TCS has requested permission to present to the committee in the next meeting. They have asked for 45 to 50 minutes. Committee members would prefer that their presentation be limited to 15 to 20 minutes.

### **Adjournment:**

- After discussion, John Brewer moved to adjourn the December meeting and Kevin Rose seconded the motion. Committee members unanimously agreed.

### **Next Scheduled Regular Meeting:**

Thursday, January 19 to 2012, 1300 Local Time at the Rampton Complex, Large Conference Room, 4501 S 2700 West, Taylorsville, Utah 84114