



Utah 911 Committee

Gary R Herbert
Governor

Phil Bates

Chair

Bill Harry

1st Vice Chair

October 20, 2011
Regular Meeting
Minutes

Committee Member Attendees

Phil Bates
Doug Chandler
Bill Harry
Deborah Mecham
Jeff Nielson
Dave White
Jeremy Raymond
Jeff Dial
Randy Auman
Mike Mathieu
Rick Bailey
1 John Rogers
John Brewer
Dean Cox
Laonna Davis

Representing

State of Utah Dept of Public Safety
State of Utah Dept of Technology Services
Salt Lake County PSAPs
Utah County PSAPs
Six County Association
Local Exchange Carrier
Uintah Basin Association
Washington County/St George PD
Bear River PSAPs
Weber County PSAPs
South East Association
Mountainlands PSAPs
Rural Incumbent Local Exchange Carrier
Five County PSAPs
Rural - State of Utah Dept of Public Safety

Committee Members Absent

Jon Christiansen
Kevin Rose

Representing

Wireless Communications Carrier
Davis County PSAPs

Staff Members Present

Bill Jensen
Lana Taylor
Joseph Brown

Program Manager
Assistant Attorney General
Administrative Services Director

General Attendees

Chris Rueckert DPS SLC
Kelly Green AGRC
Ed Engels Intrado
James Hunsaker Salt Lake City PD
Chris Dunn Salt Lake UPD
Cindy Mellor Qwest

Representing

Heather Bennett	Poison Control
Rachel Moore	Provo City
Cory Lyman	SLCPD
Roxann Cheever	SLCPD
Colleen Conrad	SLCPD
Jeff Monson	VECC
Gigi Smith	VECC
Fred Michanie	Direct Technologies

¹ Attended meeting via Telephone Bridge

Meeting Minutes

October Meeting called to order by Chair, Phil Bates at 1300 local time.

Committee Business:

- **Reading of minutes** from September 15, 2011 meeting - State of Utah 911 Committee, previously distributed to Committee members was dispensed.
 - After discussion, Dave White moved approval of August 18, 2011 meeting minutes as amended. This motion was seconded by Randy Auman and passed unanimously by Committee members' vote.

Floor was opened for public comment: There were no comments from the public.

Grant Application:

- Rachel Moore, Provo City PD, presented a grant request for a new Positron Viper to replace the five year old system that they are currently operating. The total cost of the new system is \$314,128.45. The equipment cost of the equipment with three years of maintenance is \$226,971.49 and the cost for years 4 and 5 maintenance is \$87,157.04. The request is for 80% of the equipment cost and 100% of the cost for maintenance for years 4 and 5. After discussion, Mike Mathieu moved that 80% of \$226,971.49, the equipment cost with three years of maintenance, or \$181,577.10, be granted to Provo City for the purchase of new equipment with three years of maintenance. The motion was seconded by Jeremy Raymond and was passed unanimously by Committee members' vote. Rick Bailey then moved that 100% of years 4 and 5 maintenance, \$87,157.04, be granted to Provo City to take advantage of vendor discounts when purchased at time or original purchase. The motion was seconded by Deborah Mecham and was passed unanimously by Committee members' vote.
- Jeff Dial, St George PD, Committee Member representing Washington County, presented a grant request for a Cassidian Sentinel Patriot to replace the system that they are currently operation. The new 911 system would replace the equipment in the current PSAP and also provide an alternate backup location. The backup location would serve Washington County and the Five County Association of Governments as a backup site for Beaver, Garfield, Iron, , and Kane Counties. The cost of the equipment and three years of maintenance for the St George PD which serves as the PSAP for Washington County is \$258,923.40. The cost of the equipment and three years of maintenance for the backup site which will serve as the backup for the five counties in Southwestern Utah is \$165,230.20. The cost of years 4 and 5 for both sites is \$98,130.75. After discussion, John Brewer moved that, per the request of Jeff Dial, the previous grant awarded to Washington County be de-obligated. The motion was

seconded by Rick Bailey and was passed unanimously by Committee members' vote. Subsequently, Jeff Nielson moved that 80% of \$258,923.40, the cost of the equipment with three years of maintenance for the primary site which serves as the PSAP for Washington County, and 70% of \$165,230.20, the cost of the equipment with three years of maintenance for the backup site which serves as the backup PSAP for the five counties of Southwestern Utah, be granted to Washington County in the amount of \$322,799.80. The motioned was seconded by Dean Cox and was passed unanimously by Committee members' vote. It was then moved by Rick Bailey that years 4 and 5 maintenance, \$98,130.75, be granted at 100%. The motion was seconded by Mike Mathieu and was passed unanimously by Committee members' vote.

- Bill Harry, VECC, committee member representing Salt Lake County, presented a grant request to upgrade the Meridian M1 61C to the CS1000E. The current system was installed in September 2006. The request is for \$830,291.00 which is 70% of the total cost of the refresh of equipment with three years of maintenance. He further requested a grant in the amount of \$60,439, which is 70% of the cost, to grow the 911 IP network to serve the legacy 911 calls. This will not eliminate the need for CAMA trunks until such time as other PSAPs are on the IP network. After discussion, Rick Bailey moved that the amount of \$830,291.00. 70% of the actual cost, be granted to VECC for equipment refresh and three years of maintenance. Randy Auman seconded the motion which was passed unanimously by Committee members' vote. Subsequently, John Brewer moved that \$60,439, which is 70% of the cost, be granted to VECC for network development. Dave White seconded the motion which was passed unanimously by Committee members' vote.

Committee Business:

- Lana Taylor and Bill Jensen drafted a grant request document which would serve to request a grant and also serve as the grant agreement once approved by the committee and signed by the committee chair. After discussion, Mike Mathieu moved that the form, as amended, be adopted as the official grant request form to be used when submitting future grants. The motion was seconded by Rich Bailey and passed unanimously by Committee members' vote. The grant request form is posted on <http://e911.utah.gov/documents.html>.
- The contract for PPBH is now ready for signature. The contract does not bind the committee to renew the 911 Education Program but provides the vehicle to do so should the committee move to continue the program. Dean Cox moved that the contract be awarded. The motion was seconded by Jeff Dial and passed unanimously by Committee members' vote.

Committee Study Issues:

- Salt Lake County Study RFP (GeoComm will meet with the Utah team November 15th and make a presentation to all interested stake holders on November 16th, The balance of the time during that week will be spent visiting the PSAPs and conducting interviews within the PSAPs)
 - Utah Team Members
 - SLCPD Roxann Cheever
 - VECC William Harry
 - UPD Chris Dunn
 - DPS Alan Workman
 - U of U Scott Folsom
 - 911 Committee Bill Jensen
 - GeoComm Team
 - Project Mgr Nancy Pollock
 - Consulting Svc Mgr Todd Pieper
 - Project Coordinator Annie Akehurst
- ECaTS training was completed during the week of October 10th. All systems are collecting data and all systems have correct profiles, with the exception of Salt Lake City PD. Fred

Michanie indicated that the profile should be completed by next week. The ability to track who accesses ECaTS data, when they accessed it, and what data was accessed is now available.

Financial Report:

The following report is as of the beginning of the meeting and does not reflect the grants awarded today.

911 Committee Funds Available

FY 2012 Appropriation	\$	3,891,300.00
FY 2011 Estimated Restricted Fund Shortfall	\$	(1,300,000.00)
Beginning Balance - From FY 2010	\$	8,568,322.00
ESTIMATED FY 2012 FIXED STATE FUNDING	\$	11,159,622.00
Estimated Expenditures FY 2012*		(\$575,000)
Obligated Funds (as of July 2012)	\$	(6,778,753.31)
PROJECTED FUNDS AVAILABLE	\$	3,805,868.69

*Estimated Expenses
FY 2012

Personnel	
Services	\$106,000
Travel	\$5,000
Current	
Expense	\$450,000
DP Current	
Expense	\$14,000
	\$575,000

William Harry provided information on current events relevant to 911. He and Dean Cox serve on the Governor's Broadband Council. Phil Bates a William Harry will be making a presentation to the council on November 16th at the State Capital Building. Any who wish to provide input for that presentation should contact Phil Bates or William Harry. He suggested that a 911 community newsletter, similar to the one published in Colorado, would be of value to the Utah 911 community. He also referred to the web site <https://www.911resourcecenter.org/code/home.aspx> as a valuable resource.

Adjournment:

- After discussion, Mike Mathieu moved to adjourn the August meeting and Rick Bailey seconded the motion. Committee members unanimously agreed.

Next Scheduled Regular Meeting:

- Thursday, November 17, 2011, 1300 Local Time at Rampton Complex, UHP Large Conference Room, Taylorsville, Utah.

