



Utah 911 Committee

Gary R Herbert
Governor

Phil Bates

Chair

Bill Harry

1st Vice Chair

August 18, 2011
Regular Meeting
Minutes

Committee Member Attendees

Phil Bates
Doug Chandler
Bill Harry
Deborah Mechem
Jeff Nielson
Dave White
Jeremy Raymond
Kevin Rose
Jeff Dial
Dean Cox
1 Randy Auman
1 Mike Mathieu
Laonna Davis

Representing

State of Utah Dept of Public Safety
State of Utah Dept of Technology Services
Salt Lake County PSAPs
Utah County PSAPs
Six County Association
Local Exchange Carrier
Uintah Basin Association
Davis County PSAPs
Washington County/St George PD
Five County PSAPs
Bear River PSAPs
Weber County PSAPs
Rural - State of Utah Dept of Public Safety

Committee Members Absent

Jon Christiansen
Rick Bailey
John Rogers
John Brewer

Representing

Wireless Communications Carrier
South East Association
Mountainlands PSAPs
Rural Incumbent Local Exchange Carrier

Staff Members Present

Bill Jensen
Lana Taylor
Joseph Brown

Program Manager
UHP Legal Counsel
Administrative Services Director DPS

General Attendees

Eric Parry
Wendy Lister
Chris Rueckert
Kelly Green

Mission Critical Partners
UHP Communications
DPS SLC
AGRC

Ed Engels	Intrado
James Hunsaker	Salt Lake City PD
Chris Dunn	Salt Lake UPD
Cindy Mellor	Qwest
Heather Bennett	Poison Control
Kelly Green	AGRC
Roxann Cheever	Salt Lake City PD
Lt. Gray	Salt Lake UPD
Todd Grossgebauer	Provo City PD
Danny Perkins	Garfield County Sheriff
Chris Hatch	Garfield County Sheriff's Office
Kathy Quarnberg	DPS Richfield Comm
Lesa Wilson	DPS Box Elder Comm
¹ Tiffany Chamber	Direct Technology
¹ Tyler Wagner	Direct Technology
Fred Mechanie	Direct Technology
Chris Duxler	Direct Technology
Steve Karr	Direct Technology

¹ Attended meeting via Telephone Bridge

Meeting Minutes

June Meeting called to order by Chair, Phil Bates at 1300 local time.

Committee Business:

- **Reading of minutes** from July 21, 2011 meeting - State of Utah 911 Committee, previously distributed to Committee members was dispensed.
 - After discussion, Jeremy Raymond moved approval of July 21, 2011 meeting minutes. This motion was seconded by Kevin Rose and passed unanimously by Committee members' vote.
- Lana Taylor and Bill Jensen have drafted a document that will serve as both the grant request and agreement to formalize the disposition of the grant request. Once the committee has reviewed and taken action upon the grant request, the committee chair will approve, modify, or deny per the action taken by the committee. The document will be forwarded to committee members for review. If modification to the grant request are significant the grant request will be returned to the requesting entity for modification and will be resubmitted at a later date.

Floor was opened for public comment: There were no comments from the public.

Grant Application:

- There was discussion about the need and viability of the Remote Command Post included in the grant request for Garfield County and Box Elder County specifically and, in fact, most grant requests that have been submitted in the past. It was decided that the Command Post would be removed from each of the following grant requests. It was requested that once the 911 equipment has been installed that a Command Post would be tested in each area to verify that they will work and are of value to the PSAP. If they are proven to be of value the PSAP can resubmit a request to fund the Command Post
- Garfield County requested a grant of \$250,351.76 to upgrade their 911 system. This represents 100% of the cost of the equipment and includes years four and five of maintenance. After discussion, Dean Cox moved that the Command Post (see previous discussion) be removed and that the grant be approved for the balance of the equipment and maintenance. The motion was seconded by Kevin Rose and was passed unanimously by the committee. The grant, after removing the Command Post, is \$214,760.35.
- Box Elder County requested a grant of \$567,526.01. This includes years four and five of maintenance, \$37,165.28, at 100% and 90% of the equipment cost, \$230,360.73. After discussion, Bill Harry moved that the Command Post (see previous discussion) be removed and that the grant be approved for the balance of the equipment and maintenance. The motion was seconded by Deborah Mecham and was passed unanimously by the committee. The grant, after removing the Command Post, is \$551,140.73.

New Committee Business: There was no new committee business.

Committee Study Issues:

- GeoComm has been awarded the contract to conduct the study of Salt Lake County 911. The contract is being negotiated.

- The advertising RFP has been evaluated and a Best And Final Offer was requested. The responses have been returned and a final evaluation is underway at this time.
- Fred Mechanie and his staff presented an overview of ECaTS and the current state of the implementation of that service.
 - Direct Technology has submitted a cost of \$9,545.25 To provide enhanced User Tracking per the request of the committee and an additional \$2,500.00 for training.
 - The ECaTS portal system has built in tracking for reporting against all users that login into the system. This user access report is available today and is part of the standard ECaTS system deployment. There are no additional costs associated with obtaining this report and this is not part of the pricing for the Raw Data/Ad-Hoc reporting enhancement. The built in user tracking system records the following information:
 1. Username
 2. Last Login Date
 3. Total Number of Login's to Date
 - The Enhanced User Tracking is a feature that is being added in response to the audit requirement for the Raw Data access. ECaTS has presented a proposal for adding the following enhancements to the Utah system:
 1. Raw Data Viewing
 2. Ad-Hoc Raw Data Reporting Support
 3. Enhanced User Tracking (User Activity Auditing)
 - The Enhanced user tracking, part of the Raw Data/Ad-Hoc Reporting enhancement, was a direct response to the requirement that the State be able to audit the access that users have made to either the Raw Data Viewer or generating an Ad-Hoc report that utilizes the Raw Data (for example, a report against a particular phone number). In order to provide the State with this auditing ability, the ECaTS system must be enhanced to support this level of tracking. A total of two primary enhancements are being made to the system to facilitate this, a Raw Data View audit report and a full Ad-Hoc report audit system.
- Kevin Rose moved that a sub-committee be formed to review the Memorandum of Understanding for Data Sharing. The motion was seconded by Jeff Nielson and passed the committee vote unanimously. Karl Kuehn, Jim Hunsaker, Jeff Dial, and Kevin Rose were named to the committee.
- After discussion, Jeff Dial moved that \$1,2045.25 be appropriated to fund the enhance User Tracking and training. The motion was seconded by Deborah Mecham and was passed unanimously by the committee.

Financial Report:

- Joe Brown discussed the 911 restricted account fund. The committee has been appropriated approximately 3.9 million each year and that amount is adjusted based upon actual tax revenues. If actual revenues exceed the appropriation there is no adjustment during the current budget cycle; however, excess funds in the restricted fund will be appropriated in the next fiscal year. The following is a preliminary projection of current fund balance. This does not reflect the grants awarded today.

Adjournment:

- After discussion, Jeff Dial moved to adjourn the August meeting and Kevin Rose seconded the motion. Committee members unanimously agreed.

Next Scheduled Regular Meeting:

- Thursday, September 15, 2011, 1300 Local Time at Rampton Complex, UHP Large Conference Room, Taylorsville, Utah.