



Utah 911 Committee

Gary R Herbert
Governor

Phil Bates

Chair

Bill Harry

1st Vice Chair

May 19, 2011
Regular Meeting
Minutes

Committee Member Attendees

Randy Auman
Rick Bailey
Phil Bates
¹ John Brewer
Doug Chandler
Dean Cox
Jeff Dial
Bill Harry
Deborah Mecham
¹ Jeff Nielson
Dave White
Jeremy Raymond
Mike Mathieu
Laonna Davis
Kevin Rose

Committee Members Absent

Jon Christiansen
John Rogers

Staff Members Present

Bill Jensen
Lana Taylor
Samuel Saeva

General Attendees

Eric Parry
Jonathan Schilling
Jenny Johnson
Wendy Lister
Chris Rueckert
Brian Wolken
Nicole Sherwood
Tenielle Young
Kelly Green
Ed Engels
Troy Darrington
James Hunsaker
Scott Carver
Scott Mickelsen
Chris Dunn
Roxanne Cheever
Cindy Mellor
Karl Kuehn
Kathy Quarnberg
Melanie Crittenden

Representing

Bear River PSAPs
South East Association
State of Utah Dept of Public Safety
Rural Incumbent Local Exchange Carrier
State of Utah Dept of Technology Services
Five County PSAPs
Washington County/St George PD
Salt Lake County PSAPs
Utah County PSAPs
Six County Association
Local Exchange Carrier
Uintah Basin Association
Weber County PSAPs
Rural - State of Utah Dept of Public Safety
Davis County PSAPs

Representing

Wireless Communications Carrier
Mountainlands PSAPs

Program Manager
UHP Legal Counsel
Financial Manager

Representing

Mission Critical Partners
VECC
VECC
UHP Communications
DPS SLC
Provo PD/Fire
GOPD
GOPD
AGRC
Intrado
Tiburon, Inc
Salt Lake City Police Department
Salt Lake County Sheriff's Office
Unified Police Department of Greater Salt Lake
Unified Police Department of Greater Salt Lake
Salt Lake City Police Department
Qwest
Layton PD
DPS Richfield
Summit County Sheriff's Office

¹ Attended meeting via Telephone Bridge

Meeting Minutes

May Meeting called to order by Chair, Phil Bates at 1300 local time.

Committee Business:

- **Reading of minutes** from April 21, 2011 meeting - State of Utah 911 Committee, previously distributed to Committee members was dispensed.
 - After discussion, Jeff Dial moved approval of April 2011 meeting minutes. This motion was seconded by Rick Bailey and passed unanimously by Committee members' vote.
- Dianna Wright, USTC Tax Manager. reported on the status of the point of sale 911 surcharge assessed to pre paid cell phones, beginning 01 July 2011, at 1.9% less nominal fee paid to retailers for their administrative costs. PSAPs should see the first revenue from this source in September 2011.
- The responses to the RFP for consulting services for Salt Lake County are now in. There were eight responders.
 - After discussion, Dean Cox moved a selection committee consisting of 3 members from 9-1-1 Committee and 2 members selected by PSAPs within study area be formed. This motion was seconded by Jeff Dial and passed unanimously by Committee members' vote.Accordingly and subject to advice and decision from UHP Legal Counsel, Mike Mathieu, Kevin Rose, and Deborah Mecham were designated as Committee members to participate in selection committee. Bill Harry was assigned responsibility for coordinating with the five affected PSAPs to identify two additional members to represent that group. (Bill Harry later reported Cpt. Scott Mickelson and James Hunsaker were selected by the five PSAPs.)
- ECATS is now operational and data is collected. As a result, PSAP profiles will be built to make system functional. User training will be conducted 15 June 2011, 0800 through 1200, in large Highway Patrol conference room at Cal Rampton Bldg, 4501 South 2700 West, Taylorsville, Utah.

Floor was opened for public comment: Hearing no public comments, May meeting continued.

Grant Application:

- Roxann Cheever, Communications Manager at Salt Lake City PD, reviewed grant request for purchase of new 911 equipment in future new Salt Lake City PD facility. Although building is scheduled for completion in late 2012, City decided to request obligation of funds now. Grant request was modified to comply with recent grants for similar sized PSAPs. The final grant request was made in two parts;
 - first part was for equipment; and
 - second part was for maintenance in years four and five.
 - After discussion, Dean Cox moved Salt Lake City be awarded a grant of \$1,084,610 for 911 equipment. This motion was seconded by Mike Mathieu and passed unanimously by Committee members' vote. Dean Cox further moved Salt Lake City be awarded an additional grant of \$437,732 for maintenance for years four and five. This motion was seconded by Mike Mathieu and passed unanimously by Committee members' vote.

Financial Report:

Sam Saeva reported since its inception, former 13¢ Fund plus new 8¢ Fund collected approximately \$20.8 million, in addition to \$3.6 million transferred to it from former 4¢ Fund. Against that amount, \$22.6 million is obligated to date, net of deobligations on already-approved grants plus \$1.5 million expended on staff and administration costs and \$1.5 million in new grants approved today.

Committee currently has approximately \$0.3 million unobligated and available for grants plus \$6.0 million in its Capital Improvement Fund and \$0.4 million in its Statewide PSAP Equipment Years 4 and 5 Maintenance Fund. Saeva advised Committee: "...in other funds exist amounts which will cover negative balance in Unobligated Grant Fund and since Grantee Salt Lake City will not require funds for approximately one year, our current negative balance is temporary..."

- Accordingly, after discussion Dean Cox moved \$2.0 million transferred from Capital Improvement Fund to Unobligated Grant Fund. This motion was seconded by Mike Mathieu and passed unanimously by Committee members' vote.
- Rick Bailey moved unused grant balances for Davis County be de-obligated. This motion was seconded by Jeff Dial and passed unanimously by Committee members' vote.

- Accordingly, after discussion Jeff Dial moved approval of May 19, 2011 financial report. This motion was seconded by Dave White and passed unanimously by Committee members' vote.

New Committee Business:

- Issuance of a new RFP for 911 systems was discussed.
 - Accordingly, after discussion Mike Mathieu moved directing staff issuance of Request for Proposals for 9-1-1 call-taking equipment. This motion was seconded by Deborah Mecham and passed unanimously by Committee members' vote.
- Bill Jensen provided updates on Commnet and South Central Utah Telephone wireless:
 - South Central is discontinuing cell phone service provided directly to end users. They will continue to provide roaming service to other cell phone providers and all of their towers, with the exception of those in Kane County, are Phase II. They are in the process of upgrading their towers in Kane County to Phase II.
 - Commnet has no customer base and only provide roaming service to other providers. They have 3 sites in Wayne County which are almost ready for testing and deployment should be complete by month end. They have one site in Beaver County and three sites in Garfield County, Phase II in next 90 days. Commnet forecasts Phase II by year end for its six sites in San Juan County and three sites in Kane County.

Committee Study Issues:

- Bill Jensen requested approval to attend NASNA and NENA Conference in Minneapolis June 18 – 24 with an estimated cost of \$3,500. Rick Bailey moved approval of request. This motion was seconded by Dave White and passed unanimously by Committee members' vote.
- Personnel – at 1405, Dean Cox moved Committee into closed session. This motion was seconded by Mike Mathieu and passed unanimously by Committee members' vote. At approximately 1500, closed session ended and regular meeting session was reinstated.
 - Mike Mathieu moved he and Randy Auman designated to liaison with Joseph Brown, UHP Administrative Director on personnel matters. This motion was seconded by Dave White and passed unanimously by Committee members' vote.

Adjournment:

- After discussion, Dean Cox moved adjournment of May meeting. This motion was seconded by Deborah Mecham and passed unanimously by Committee members' vote. Accordingly, at 1515 Phil Bates adjourned the 9-1-1 Committee's May 19, 2011 meeting.

Next Scheduled Regular Meeting:

- Thursday, June 16, 2011, 1300 Local Time at Rampton Complex, UHP Large Conference Room, Taylorsville, Utah.