



Utah 911 Committee

Gary R Herbert
Governor

Phil Bates
Chair
Bill Harry
1st Vice Chair

March 17, 2011
Regular Meeting
Minutes

Committee Member Attendees

Randy Auman
1 Rick Bailey
Phil Bates
John Brewer
1 Doug Chandler
Dean Cox
Jeff Dial
Bill Harry
Deborah Mecham
Jeff Nielson
Dave White
Jeremy Raymond
Mike Mathieu
1 Laonna Davis
Kevin Rose

Committee Members Absent

Jon Christiansen
John Rogers

Staff Members Present

Bill Jensen
Lana Taylor

Staff Members Absent

1 Samuel Saeva

General Attendees

Kelly Green
Ed Engels
Eric Parry
Chris Rueckert
Brian Wolken
Cindy Mellor
James Hunsaker
Roxann Cheever
Chris Dunn
David Owens
Veronica bullock
Wendy Lister
Scott Folsom

Representing

Bear River PSAPs
South East Association
State of Utah Dept of Public Safety
Rural Incumbent Local Exchange Carrier
State of Utah Dept of Technology Services
Five County PSAPs
Washington County/St George PD
Salt Lake County PSAPs
Utah County PSAPs
Six County Association
Local Exchange Carrier
Uintah Basin Association
Weber County PSAPs
Rural - State of Utah Dept of Public Safety
Davis County PSAPs

Representing

Wireless Communications Carrier
Mountainlands PSAPs

Program Manager
UHP Legal Counsel

Financial Manager

Representing

AGRC
Intrado
Mission Critical Partners
DPS/ Salt Lake Communications Center
Provo City
Qwest
Salt Lake City
Salt Lake City
UPDSL
Kane County
Grand County
State of Utah
University of Utah

¹ Attended meeting via Telephone Bridge

Meeting Minutes

April Meeting called to order by Chair, Phil Bates at 1300 local time.

Committee Business:

- **Reading of minutes** from March 17, 2011 meeting - State of Utah 911 Committee, previously distributed to Committee members was dispensed.
 - After discussion, John Brewer moved approval of February 2011 meeting minutes. This motion was seconded by William Harry and passed by Committee members' vote unanimously.

Floor was opened for public comment:

- Scott Folsom, University of Utah, reported that they are now a secondary PSAP and that all is working well. He thanked the committee for their support and funding.

Grant Application:

- Grand County, Veronica Bullock requested a grant of \$219,465.86 to replace their current 911 equipment which has reached end of life with new, IP 911 equipment. After discussion, Mike Mathieu moved that the \$1,242 balance of a previous grant be de-obligated and that a new grant of \$219,465.86 be awarded. Dean Cox seconded the *motion and the motion passed unanimously*.
- Beaver County, Paul Wolden requested a grant of \$178,732.6 to replace 911 equipment that has reached end of life. The grant request was for 5 years of maintenance with a 20% match of \$44,683.16. After discussion, Jeff Dial moved that the grant be awarded minus years four and five of the maintenance portion so that this grant request would be uniform with previous grants awarded to other PSAPs. John Brewer seconded the motion which was passed unanimously. Under separate motion, Jeff Dial moved that 100% of years four and five of the maintenance agreement be added to the existing agreement which funds all equipment for years 4 & 5. John Brewer seconded the motion which passed unanimously. Upon further discussion, Dean Cox moved that the equipment, with three year maintenance, be funded at 100% since Beaver County is a county of the fifth class and all previous grants to counties of the fifth class were funded at 100%. The motion was seconded by John Brewer and passed unanimously. After the three motions the final grants to Beaver County are \$223,414.63 for equipment with three years maintenance and \$44,616.38 for maintenance in Years 4 and 5.
- Kane County, David Owens requested a grant of \$366,755.20 to be installed in the new 911 center and remote location. The grant request includes five years of maintenance. The need for two Sentinel Command Posts was discussed. After discussion, Jeff Dial moved that a grant of \$319,742.30 be awarded, the cost of equipment with three years of maintenance, so that this grant request would be uniform with previous grants awarded to other PSAPs and further stipulated that, while both Sentinel Command Posts were funded, only one Sentinel Command Post was to be ordered initially. If it is determined that a second is necessary, Dave Owens would issue a letter to the committee to that effect before ordering a second. Dave White seconded the motion which was passed unanimously. Under separate motion, John Brewer moved that 100% of years four and five of the maintenance agreement, \$47012.96, be granted for years 4 & 5. Jeff Nielson seconded the motion which passed unanimously. If the second command post is not ordered, the amount of \$ 23427.84 for equipment and \$ 935.68 will be de-obligated once the project is completed.

Financial report

Grant Fund

- | | |
|---|----------------------|
| • ¹ Balance in 8¢ fund February 1, 2011 | \$20.6 million |
| • Balance transferred from 4¢ fund July 1, 2007 | \$3.6 million |
| • Grant funds previously obligated/de-obligated | [\$21.8 million] |
| • Funds expended for administration | [\$1.4 million] |
| • Grant funds obligated this meeting | [\$06million] |
| • Unobligated Grant Fund bal - 8¢ fund at February 17, 2011 | <u>\$0.3 million</u> |

Capital Improvement Fund

- | | |
|-------------------------------------|---------------|
| • Balance in fund September 1, 2009 | \$4.0 million |
|-------------------------------------|---------------|

- **Grant funds obligated September 17, 2009** **\$2.0 million**
- **Capital Improvement fund balance at February 17, 2011** **\$6.0 million**

Statewide PSAP Equipment Years 4 and 5 Maintenance Fund

- **Balance in fund February 17, 2011** **\$0.5 million¹**
- Accordingly, after discussion Dave White moved approval of April 21, 2011 financial report. This motion was seconded by Jeff Dial and passed Committee members' vote unanimously.

New Committee Business:

- Sam Saeva provided the accompanying worksheet which shows the status of all grants awarded to date. Sam proposed that projects funded but not initiated within three years be de-obligated and that residual balances be de-obligated as well. Lana Taylor advised that grants that have been awarded cannot be unilaterally de-obligated. The committee directed that staff contact all grantees with a fund balance be contacted to determine the status of the grant. During the discussion Rick Bailey made a motion that the grant to San Juan/Navajo Nation for \$150,000.00, a grant that he was awarded in January of 2006, be de-obligated. The motion was seconded by Dean Cox and passed unanimously.

Committee Study Issues:

- Kelly Green provided an updated copy of the Utah 911 map to include recent grants awarded.
- Lana Taylor discussed Committee rules document which will published for public comment April 1st. Comments will be accepted through May 2nd and become rule May 9th if there are no comments or further edits that need to be made.
- Dean Cox requested that an item be carried on the agenda for the next meeting of personnel.
- Legislative issues have come to a conclusion and will not be an item of study until further notice.

Adjournment:

- After discussion, John Brewer moved adjournment of March meeting. This motion was seconded by Mike Mathieu and passed Committee members' vote unanimously. Accordingly, Phil Bates adjourned the 9-1-1 Committee's February 17, 2011 meeting at 2:30 pm.

Next Scheduled Regular Meeting:

- Thursday, May 19, 2011, 1300 Local Time at Rampton Complex, UHP Large Conference Room, Taylorsville, Utah.