



Utah 911 Committee

Gary R Herbert
Governor

Dean Cox
Chair
Mike Mathieu
1st Vice Chair
Bill Harry
2nd Vice Chair

November 19, 2009
Regular Meeting
Minutes

Committee Member Attendees

Roger Anderson
Randy Auman
Rick Bailey
Phil Bates
John Brewer
Doug Chandler-Proxy Phil Bates
¹ Jon Christiansen
Dean Cox
Deborah Mecham
Mike Mathieu
Bill Harry
Jeff Nielson
¹ Jeremy Raymond
Dave White

Committee Members Absent

Lance Checketts
John Rogers
Laonna Davis
Jeff Dial

Staff Members Present

Bill Jensen
Sam Saeva

General Attendees

Cindy Kasteler
Adrian Ruiz
Randy Swalberg
Bert Granberg
James Hunsaker
Chris Dunn

Representing

Davis County PSAPs
Bear River PSAPs
South East Association
Dept of Public Safety
Rural Incumbent Local Exchange Carrier
Dept of Technology Services
Wireless Communications Carrier
Five County PSAPs
Utah County PSAPs
Weber County PSAPs
Salt Lake County PSAPs
Six County Association
Uintah Basin Association
Local Exchange Carrier

Representing

Wireless Communications Carrier
Mountainlands PSAPs
Rural DPS
Washington County/St George PD

Program Manager
Financial Manager

Representing

Qwest
State of Utah Traffic Operations Center
Qwest
AGRC
Salt Lake City Police Department
Salt Lake County Sheriff's Department

¹ Attended meeting via Phone Bridge.

Meeting Minutes

November Meeting called to order by Chair, Dean Cox at 1300 hours

Reading of minutes from October meeting - State of Utah 911 Committee, previously distributed to Committee members was dispensed.

- After discussion, Rick Bailey moved approval of October meeting minutes. This motion was seconded by Deborah Mecham and passed Committee members' vote unanimously.

Committee Business –

Bill Jensen reported on State Surplus procedures, wherein Committee has options to:

- Use 900 square feet storage area at no charge via State Real Property Division; and
- Recycle reusable materials ensuring proper disposal.
- Committee, after discussion agreed to revise Grant Agreement (Special Billing Agreement) used hereinafter and seek amendment of Grants executed prior to this revision:
 - Allowing Grantee PSAP right of first refusal in equipment's reuse requiring Grantee responsible for its storage and/or disposal;
 - Allowing Grantor Committee or its designee final discretion over disposition of obsolete equipment funded by Committee regardless of Grantee PSAP's decision to reuse; and
 - Wherein Grantor Committee allows Grantee PSAP final disposition of obsolete equipment, Grantee, as compensation for its storage, handling and disposal costs is entitled to any proceeds upon equipment's final disposition.
- After discussion, Randy Auman moved approval of revisions to Committee's Grant Agreement as outlined above. This motion was seconded by Rick Bailey and passed Committee members' vote unanimously.

The floor was opened for public comment: Hearing no other public comments, November meeting continued.

Grant applications

- **Orem, Pleasant Grove, Provo, Springville Police Departments and Utah Valley Dispatch Special Services District - Grant application \$53,110 (no local share)**
 - Springville Police Chief presented information surrounding this grant request wherein Qwest invoiced Utah County and it passed bill onto its PSAPs who have little, if any ability to amend their budgets for this amount. Accordingly, after discussion, Bill Harry moved to deny grant approval since this action is not Committee's scope. This motion was seconded by John Brewer and passed Committee members' vote with Deborah Mecham abstaining.
- **State of Utah Traffic Operations Center - Grant application \$22,226 (no local share)**
 - State of Utah TOC Manager presented detailed information concerning its need for grant funding to reimburse for PSAP equipment extended maintenance agreement charges on its 3-year old equipment wherein current maintenance agreement expiry is December 2009. Accordingly, after discussion, Phil Bates moved to table grant application submitted by TOC contingent upon staff conducting research into issues thereupon. This motion was seconded by Mike Mathieu and passed Committee members' vote with Rick Bailey voting against.
- Committee specified in reviewing future grant applications, staff adhere to grant-fundable items wherein:
 - Committee is legislatively and statutorily enabled;
 - Consistency exists with precedents, actions and resolutions in past Committee grants; and
 - Policy, rules, procedures and recommendations are in existence and already followed by Committee.

Financial Report

Sam Saeva estimated since its inception, \$17.0 million has been collected by former 13¢ Fund plus new 8¢ Fund, in addition, \$3.6 million transferred in from former 4¢ Fund; \$17.1 million is obligated to date, net of deobligations on already-approved grants plus 1.0 million expended on staff and administration costs. Considering \$0 current grants obligated today, Committee has approximately \$2.4 million unobligated and available for grants and \$6.0 million in its Capital Improvement Fund.

- After discussion, Rick Bailey moved approval of November 19, 2009 financial report. This motion was seconded by Dave White and passed Committee members' vote unanimously.

New Committee Business

Election of Committee Officers, as indicated below were nominated and duly elected for year ending November 2010:

- Chair, 1st Vice Chair and 2nd Vice Chair – Accordingly and after discussion, Rick Bailey moved cease and close nominations of:
 - Mike Mathieu for position of 9-1-1 Committee Chair;
 - Bill Harry for position of 9-1-1 Committee 1st Vice Chair; and
 - Randy Auman for position of 9-1-1 Committee 2nd Vice Chair.
- Motion to cease nominations was seconded by Deborah Mecham and passed Committee members' vote unanimously.
- Accordingly and after discussion, John Brewer moved approval of Chair, 1st Vice Chair and 2nd Vice Chair for year ending November 2010. This motion was seconded by Randy Auman and passed Committee members' vote unanimously.

Committee requested staff draft a letter agreement with **Utah Valley Dispatch Special Services District (UVDSDD)** assuming all responsibility and liability for grants previously executed with its predecessor Utah County. Mr. Saeva agreed to prepare requested document.

Jim Gledhill, Telecom Recovery presented detailed information on his company's latest innovation, "PRI in the Sky for 9-1-1".

Chair Mathieu presented with Committee's best wishes and highest regard a commemorative plaque to past Chair Cox memorializing his outstanding leadership exhibited during Committee's 2009 year.

Adjournment

- After discussion, John Brewer moved adjournment of November meeting. This motion was seconded by Bill Harry and passed Committee members' vote unanimously. Chair Mathieu adjourned the 9-1-1 Committee's November 19, 2009 meeting at 1450 local time.

Next Scheduled Regular Meeting – Thursday, December 17, 1300 Local Time at Rampton Complex, UHP Large Conference Room, Taylorsville, Utah..