



Utah 911 Committee

Jon Huntsman
Governor

Dean Cox
Chair
Mike Mathieu
1st Vice Chair
Bill Harry
2nd Vice Chair

September 17, 2009
Regular Meeting
Minutes

Committee Member Attendees

Randy Auman
Phil Bates (Doug Chandler, proxy)
Doug Chandler
Dean Cox
Laonna Davis
¹ Jeff Dial
¹ Debbie Meacham
¹ Mike Mathieu
Bill Harry
Jeff Nielson
¹ Jeremy Raymond
¹ John Rogers
Dave White

Representing

Bear River PSAP
Dept of Public Safety
Dept of Technology Services
Five County PSAP
Rural DPS
Washington County/St George PD
Utah County PSAP
Weber County PSAP
Salt Lake County PSAP
Six County Association
Uintah Basin Association
Mountainlands PSAP
Local Exchange Carrier

Committee Members Absent

Roger Anderson
Rick Bailey
John Brewer
Jon Christiansen
Lance Checketts

Representing

Davis County PSAP
South East Association
Rural Incumbent Local Exchange Carrier
Wireless Communications Carrier
Wireless Communications Carrier

Staff Members Present

Bill Jensen
Sam Saeva

Program Manager
Financial Manager

General Attendees

¹ James Hunsaker
Kelly Green
Bill Theel

Representing

Salt Lake City PD
AGRC
Dept of Technology Services

¹ Attended meeting via Phone Bridge.

Meeting Minutes

September Meeting called to order by Chair, Dean Cox at 1302 hours

Reading of minutes from July meeting, August meeting having been cancelled due to Chair, 1st Vice Chair and 2nd Vice Chair having conflicts - State of Utah 911 Committee, previously distributed to Committee members was dispensed.

- After discussion, Dave White moved approval of July meeting minutes. This motion was seconded by Jeff Nielson and passed Committee members' vote unanimously.

Committee Business –

Debbie Meacham is now a 9-1-1 Committee member representing Utah County PSAP.

Laconna Davis reported on Phase II upgrades in Daggett County; cellular site is complete and Union Telephone is currently testing its equipment and software.

Doug Chandler reported on Committee's Next Generation 9-1-1 presentation to State Legislature (House) Utility and Technology Committee, Wednesday, September 16.

Randy Auman reported on Next Gen PSAP Equipment, wherein Technical Sub-Committee recommended cancellation of Next Gen PSAP Equipment RFP.

- After discussion, Randy Auman moved recommending to State of Utah Procurement Division, cancellation of Next Gen PSAP Equipment RFP. This motion was seconded by Dave White and passed Committee members' vote unanimously.

Kelly Green presented an update on AGRC's state 9-1-1 map and its activities for PSAPs in support of Committee. Chair Cox thanked Ms. Green and AGRC on behalf of Committee for their outstanding efforts.

Bill Harry requested clarification of Committee's policy on PSAP and governmental users of 9-1-1 Committee copyrighted materials. Sam Saeva reported all written or recorded (audio and video) items are covered by US Copyright and users are allowed to reproduce and use those items restricted only to their use complying with and not violating applicable US Copyright laws.

The floor was opened for public comment: Hearing no other public comments, September meeting continued.

Grant applications

- **Rich County** PSAP officials were not available to present detailed information and explain PSAP's need for grant funding. Accordingly, after discussion, Laconna Davis moved to table grant application submitted by Rich County until October meeting. This motion was seconded by Bill Harry and passed Committee members' vote unanimously.
- **Garfield County** PSAP officials were not available to present detailed information and explain PSAP's need for grant funding, however based upon County's extension of equipment and software maintenance agreements and submission of a grant application requesting \$7,204 (\$1,000 local share), Committee decided to accept County's application subject to verification. After discussion, Doug Chandler moved to obligate and approve grant funds to Garfield County, contingent upon submittal of all documents in support of maintenance agreements, in amount not-to-exceed \$7,204. This motion was seconded by Dave White and passed Committee members' vote unanimously.

Financial Report

Sam Saeva estimated since its inception, \$16.6 million has been collected by former 13¢ Fund plus new 8¢ Fund, in addition, \$3.6 million transferred in from former 4¢ Fund; \$15.0 million is obligated to date, net of deobligations on already-approved grants plus 1.0 million expended on staff and administration costs. Considering current grants obligated today of \$2.0 million and deobligation of \$0, Committee has approximately \$2.2 million unobligated and available for grants.

- After discussion, Jeff Nielson moved approval of a resolution obligating an amount of \$2 million for future statewide capital project needs, i.e. Capital Improvements Fund. This Fund will be used exclusively for equipment grants benefiting PSAPs throughout Utah, e.g. Next Generation 9-1-1 equipment and will be subject to annual review and reobligation each April,

beginning in 2010. Capital Improvements Fund, following this resolution is in aggregate \$6.0 million. This motion was seconded by Randy Auman and passed Committee members' vote unanimously.

- After discussion, Bill Harry moved approval of September 17, 2009 financial report. This motion was seconded by Doug Chandler and passed Committee members' vote unanimously.

New Committee Business

Randy Auman reported on disposition of grant-funded obsolete surplus PSAP 9-1-1 equipment. After discussion, Chair Cox requested Bill Jensen contact State Surplus Equipment officials and compile alternatives for such usable equipment funded by Committee grants. This should contain discussion of, at a minimum:

- Sale of equipment, by State Surplus or 9-1-1 Committee wherein proceeds revert back to 9-1-1 Committee;
- Transfer equipment to non-PSAP, e.g. U of U, BYU or USU Campus Police; or
- Assemble "crash kits" for deployment strategically throughout state for use by PSAPs.

Accordingly, this issue will be discussed at October meeting by Bill Jensen and Dave White.

Sam Saeva reported on Committee's Annual Report to Utah State Legislature, previously sent to Committee members for review and except for individual PSAP 9-1-1 call volume for fiscal year ended June 30, 2009 (Exhibit B), report has been sent to Committee's Legislative Analysts in final draft form.

- After discussion, Dave White moved approval of Annual Report to Utah State Legislature for fiscal year ended June 30, 2009, subject to preparation of final Exhibit B. This motion was seconded by Randy Auman and passed Committee members' vote unanimously.

Chair Cox requested agenda October items:

- Technical consultant be retained for Next Generation 9-1-1 Network advisory services; and
- Discussion of Statewide 9-1-1 Plan development.

Adjournment

- After discussion, Dave White moved adjournment of July meeting. This motion was seconded by Doug Chandler and passed Committee members' vote unanimously. Chair Cox adjourned the 9-1-1 Committee's September 17, 2009 meeting at 1405 local time.

Next Scheduled Regular Meeting – Thursday, October 15, 1300 Local Time at new Logan City PSAP Facility, 62 West 300 North.