



Regular Meeting Minutes

October 18th, 2016

Valley Emergency Communications Center



Committee Members	Representing	P/BR/E/A
Von Beals	Technical Provider - Motorola	BR
Melanie Crittenden	Mountainland Association	P
Laonna Davis	Uintah Basin Association	P
Scott Freitag	Salt Lake County	P
Justin Grenier	Five County Association	P
Barry Horsley	South East Association	BR
Karl Kuehn	Davis County Layton PD	P
Peter Kuhlmann	Washington County	A
Doug McCleve	Urban DPS	P
Deborah Mecham	Utah County	P
Regina Nelson	Wasatch Front Regional Council	BR
Shelley Peterson	Bear River Association	P
Kathy Quarnberg	Six County Association of Governments	P
Kevin Rose	Weber County	P
Jack Walkenhorst	Technical Provider – All West Comms.	P
David White	Technical Provider - CenturyLink	P

Staff Members	Representing	Y/BR/E/A
Kevin Bolander	Attorney General's Office	A
Gordon Coles	Statewide Interoperability Coordinator	P
Jake Hunt	UCA	P
Shawn Messinger	UCA	P
Lindsey Owen	UCA/HEB Solutions	E
Dave Edmunds	UCA	P

General Attendees

Bert Granberg
 Dan Camp
 Guy Dansie
 Andrew Howlett
 Max Iwaniec
 Linda Petty
 Jennifer Stefanoff
 Tricia Breinholt
 Heidi Petersen
 Rachel Fisher
 Sheila Bringham
 Chris Rueckert

Representing

AGRC
 BEMS
 BEMS
 CenturyLink
 CenturyLink
 DPS/Cedar Communications
 DPS/Price Communications
 Orem PD
 Pleasant Grove PD
 Provo PD
 Sanpete County Sheriff's Office
 DPS/Salt Lake

- 1. Call to Order** – The meeting was called to order at 1300 MDT by the 911 Advisory Committee Co-Chair **Karl Kuehn** and introductions of Committee members were done, including a introductory statement by the new Executive Director of the UCA, **David Edmunds** . The audio recording of this meeting is posted here:
- 2. Minutes:** **Kathy Quarnberg** stated that she would like section 6.2 of the minutes from the September 20th meeting to be updated to reflect her comments about reporting individually on San Pete, Juab, Milard, Garfield, and DPS Richfield regarding the number and status of staff that are EMD certified and what card set version they are using. **Scott Freitag** had a question about section 7.2 and Emery County approaching the Committee for assistance with certifying their staff in EMD with the IAED for

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use of the PDC card sets. He asked whether the BEMS rules required both certification with the IAED and the BEMS. **Guy Dansie** clarified that the BEMS does not require both but that they are in the process of updating their rules. **Scott** stated that he was confused about why there were discussions about supporting Emery County with the cost of their IAED EMD certifications if they have already met the BEMS requirements. **Shawn Messinger** clarified that Emery County is looking for assistance similar to that being offered to Garfield County, and that to become compliant with its license agreement with PDC the staff at Emery County need EMD certification. He added that this provide them knowledge about how to run the IAED protocols correctly and also be compliant with the BEMS. **Scott** stated that he was unaware that the Committee was offering assistance with both BEMS and EMD certifications. **Karl Kuehn** suggested that as we are only reviewing the accuracy of the minutes that the topic be discussed further under the appropriate agenda item. A motion to approve the minutes of the Utah 9-1-1 Advisory Committee meeting held September 20th, 2016 with the corrections stated was made by **Kathy Quarnberg**, seconded by **Von Beals**. The motion was approved by a unanimous vote as follows:

Member	Representing	Present		Vote		
		In Person	Bridge	Yea	Nay	Abst
Von Beals	Technical Provider - Motorola		X	X		
Melanie Crittenden	Mountainland Association	X		X		
Laconna Davis	Uintah Basin Association	X		X		
Scott Freitag	Salt Lake County	X		X		
Justin Grenier	Five County Association					
Barry Horsley	South East Association		X	X		
Karl Kuehn	Davis County Layton PD	X		X		
Peter Kuhlmann	Washington County					
Doug McCleve	Urban DPS	X		X		
Deborah Mecham	Utah County	X		X		
Regina Nelson	Wasatch Front Regional Council		X	X		
Shelley Peterson	Bear River Association	X		X		
Kathy Quarnberg	Six County Association of Governments	X		X		
Kevin Rose	Weber County	X		X		
Jack Walkenhorst	Technical Provider – All West Comms.	X		X		
David White	Technical Provider - CenturyLink	X		X		

3. Financial report:

3.1 General – The financial report as compiled by **Lindsey Owen** from HEB Solutions was presented. **Lindsey** was not available to present the budget and **Shawn Messinger** stated that he has requested time to meet with **Lindsey** to go over some of the finer details of the financial report for future meetings. The report was for informational purposes and no motion or approval was sought. Our remaining balances are \$6,755,003.85 in the Unified Statewide 911 Emergency Service Account, and \$2,591,193.83 in the CAD Restricted Account.

4. Grant Applications

4.1 DPS Cedar Communications Center – CPE Replacement – Linda Petty presented a grant application for the replacement of their CPE system in the first half of 2017. This would be replacing their current system which is entering its 7th year. **Karl Kuehn** clarified that this was for a single site and that they are not splitting the core. **Deb Mecham** asked if the grant had been reviewed by a sub-committee and **Shawn Messinger** stated that it had been reviewed by **Eric Parry**, the previous 911 Program Manager, and then by himself but not by a sub-committee. **Regina Nelson** commented that the costs associated with this grant and her grant in the past were similar and that in fact the costs for this similar sized system appeared to have gone down. **Linda** stated that she had not included a request for data analytics as she intends to use ECaTS. **Kevin Rose** asked if they had considered sharing a system with another agency, such as St. George and Linda stated that they had not pursued that option but that they were not opposed to doing so as long as it was cost effective for Iron County. **Kathy Quarnberg** asked if DPS Cedar were to try and move to a shared project, such as a multi-node, would they be able to come back

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for additional funding if needed. **Karl** stated the committee would support a shared project by DPS Cedar should they change their project to a shared system.

4.1.1 Motion - It was moved by **Kathy Quarnberg**, and seconded by **Deb Mecham**, "that the 911 Advisory Board approve the DPS Cedar CPE grant." **Scott Freitag** asked if there could be an amendment to the motion from "approve" the grant to "recommend that the grant be forwarded to the Director to be taken to the UCA" as the committee is an advisory committee and not an approving committee. After some discussion about Roberts Rules of Order, accepting or rejecting the substitute motion, statements by **Deb** and **Karl** that the committee recognizes its role and the process for grant approvals the substitute motion "that the 911 Advisory Committee recommend the approval of the DPS CPE replacement grant in the amount of \$289,897.71." The motion carried with voting recorded as follows:

Member	Representing	Present		Vote		
		In Person	Bridge	Yea	Nay	Abst
Von Beals	Technical Provider - Motorola		X	X		
Melanie Crittenden	Mountainland Association	X			X	
Laonna Davis	Uintah Basin Association	X		X		
Scott Freitag	Salt Lake County	X		X		
Justin Grenier	Five County Association					
Barry Horsley	South East Association		X	X		
Karl Kuehn	Davis County Layton PD	X		X		
Peter Kuhlmann	Washington County					
Doug McCleve	Urban DPS	X		X		
Deborah Mecham	Utah County	X		X		
Regina Nelson	Wasatch Front Regional Council		X	X		
Shelley Peterson	Bear River Association	X		X		
Kathy Quarnberg	Six County Association of Governments	X		X		
Kevin Rose	Weber County	X		X		
Jack Walkenhorst	Technical Provider – All West Comms.	X		X		
David White	Technical Provider - CenturyLink	X				X

5. Committee Business

5.1 FirstNet Update – Gordy Coles reported that they are still awaiting the award of the FristNet contract and that their fall SPOC meeting is scheduled for mid-November and that they may find out who was awarded the contract at that meeting. He stated that after the SPOC meeting award has been made they will need to review the state plans and that he will be putting together a committee to review the plans that they expect mid next year.

5.2 UCA Update – Scott Freitag advised that there was a Sub-Committee hearing for the recently completed 911 audit performed by the Legislator Auditor General's Office in Senate room 250 on after this meeting at 1700 hrs. He also stated that there was a Sub-Committee hearing meeting scheduled for the next morning, October 19th at 0745 hrs in Senate building room 210, regarding the reappointment of **Tina Mathieu** as the UCA Board Chair. He advised that there were some proposed legislation regarding Multi Line Telephone Systems (MLTS) and asked **John Morgan** to speak to it. **John** began by speaking to proposed legislation regarding the 911 fee amounts and whether there would be support for an increase and stated that the topic is still fluid and he has permission from the sponsor to speak in a limited manner. **Doug McCleve** asked who has access to this information and stated that it was of interest to him in his position with the DPS. **John** explained further that as the legislature is part time they ask others to help them draft legislation and that because some of the exact language regarding the amount of funds could be sensitive he only has permission to share some of the proposed bills information. Regarding the MLTS, **John** began by stating that it already has a bill number, but that it has not been made public and has been through a committee. He then gave a brief recap of what MLTS is and the issues regarding not having legislation requiring MLTS systems to provide the location of the handset. **John** also related a Kari's law section that relates to the proposed MLTS legislation. There were some clarification questions from **Kathy Quarnberg** about exactly which audit was

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being presented that evening. **Scott** stated that the two new members to the UCA Board as required in legislation have been added and they are **Michael Wallace** as the Senate selection and **David Crandall** as the House selection. He advised that all grants recommended were approved by the Board and that there was further discussion regarding the creation of an executive board within the UCA Board.

5.3 Statewide EMD Cert/Recert Issues Update – Guy Dansie reported that the BEMS is in the process of revising their rules in coordination with several people including the 911 Division and the Committee Chair **Karl Kuehn**. He stated that there is an EMS Rules Task Force meeting set for Wednesday October 26th at 1300 hrs discussing the concept for the draft rules and hopefully approved by the EMS committee in November. **Guy** stated that their goal is clarify that 911 staff need to be certified in the system that they use, and not just with so many hours of training. **Guy** stated that their new grant policy and applications has now been approved and that they are available now on their new website at, <http://bemsp.utah.gov/grants/ems-grants/>. He expressed the desire that all centers, especially those that are struggling with EMD, that they want them to apply for the grants. **Kathy Quarnberg** encouraged everyone to make sure their BEMS rosters are current so that can get all the money they should through the per-capita grants for CME money and reminded everyone that these grants are due January 27th, 2017. **Guy** added that the rosters are also now available online. **Kathy** stated that there is still time to check with the BEMS to compare the rosters and seek reciprocity before the deadline for the per-capita grants. **Guy** also advised that due to wording in statute the Attorney General will not allow the BEMS to accept locally conducted public safety background checks in place of BEMS checks due to the wording in the statute. **Kathy** emphasized that the new process and any new staff have to use the website to make any changes and seek reciprocity through the new Imagetrend system. **Guy** stated that if anyone had any problems with this new process to contact **Alicia Alvarez** with BEMS. **Deb Mecham** asked if there was going to be an effort to change that legislation in the future and **Guy** stated they would need assistance with getting this legislation changed to allow for this and that the BEMS would support this change. **Regina Nelson** asked for clarification of the total cost of the back ground checks and **Guy** stated it would be \$45 dollars for the local public safety check and \$65 for the BEMS check for a total of \$110.

5.4 Public Education SOW Update – Shawn reported that a comprehensive statement of work has been drafted and that once approved would be sent via the state procurement office to vendors that the State has placed on a "preferred vendors list." He stated that we hope to move that forward as soon as possible to continue our public education campaign including radio and TV ads, as well as brochures and the website.

5.5 ECaTS Contract Update – Shawn reported that the contract has been extended as allowed for one-year, which will be followed by a renegotiated contract in 2018. He reported that there have been conversations with **Chris Duxler** and ECaTS about the need to move to truly redundant RDDMs to prevent data loss, especially now that the UCA has not been approving data analytic packages within the Airbus and Intrado CPE systems. **Karl Kuehn** commented that due to their recent cutover to a multi-node system the RDDM in Clearfield was being moved to the Davis County server to provide this redundancy. **Shawn** added that this was an intermediate step in a larger process towards redundancy at all sites, and that the new contract would address this issue as well as the updating of the now 5 year old existing RDDMs. He stated that this process would also likely include the upgrading of the RDDMs to models that would be capable of ESInet i3 logging in the future as we move to a true NG call deliver system. **Kathy Quarnberg** asked if those that had been moved over to the ESInet backbone received new RDDMs. **Shawn** stated no not necessarily unless the box needed replacing it was simply moved to the newer system. **Justin Grenier** stated that he has observed the ECaTS boxes store a lot of data and asked if we have been provided with how much data they hold before data loss occurs. **Shawn** explained that to his understanding the amount of data stored depended on the type of CPE being used, with Intrado caching more data locally than the Airbus system. **Justin** questioned whether we have had any actual data loss from a site and **Linda Petty** stated that they have lost a day and half when they went down a week ago. **Sheila Bringham** added that they have also lost some

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data from a previous outage. **Justin** stated that data truly being lost and not recoverable back into the ECaTS reporting system is tragic and something that we should be noting especially for reporting purposes of grant and to the legislature. **Justin** also asked about the reporting of text-to-911 and if we could revisit that topic in the new ECaTS contract. **Shawn** stated that text-to-911 would be addressed in the contract and that currently we will turn on the text reporting feature in ECaTS as agencies become capable and that ECaTS will bill us for those. He advised that this will begin soon for the Davis County and Greater Wasatch Multi-node once Davis county is ready to accept text-to-911 so that we can compare apples to apples data. **Deb Mecham** added that the loss of data is a big concern especially with the 911 Audit recommending the 911 fees be based in part by call volume. **Kevin Rose** agreed that dual RDDMs are essential. **Sheila Bringham** expressed frustration over the delay with service support and with getting a tech from ECaTS on site to replace a failed RDDM and asked if we were addressing that with ECaTS. She stated that her local IT person does not want to work on the RDDMs and that the delay cause a loss of data at her center. **Karl Kuehn** suggested any issues be brought through **Shawn** for resolution. **Kevin Rose** suggested we approach ECaTS about storing spare RDDMs at the 911 Division for faster replacement of failed boxes.

5.6 CAD2CAD Aggregator – Shawn reported that the RFI was recently completed and finalized with State Purchasing and should be out within a few days.

6. Round Table

- 6.1 Karl Kuehn** advised that they have gone live with their new multi-node phone system on October 5th and that there have been no issues. He went on to thank the vendors for their support.
- 6.2 Dave Edmunds** advised that with regard to the Strategic Plan RFP that PSAPs may be contacted in the process and he encouraged their participation.
- 6.3 Justin Grenier** stated that there were some good news article and YouTube videos regarding some states, New Jersey in particular, having their 911 funds utilized for non 911 projects and that he would forward the links to this information.
- 6.4 Kevin Rose** stated that he hoped everyone supports the MLTS legislation this next session and emphasized how important this will be for large buildings and college campus systems.

7. Public Comment

- 7.1 John Morgan** wanted to clarify about the audits being reported on in the committee meeting this evening stating that the proceedings tonight would be the first presentation of the second audit conducted on the 911 surcharges by the LAG.
- 7.2 Max Iwaniec** reminded everyone about the 911 Summit that they will be hold in November 8th & 9th at their downtown office. All are invited and lunch will be provided, and attendees are asked to RSVP for the lunch order. **Justin** asked if there was an agenda for the Summit and **Max** stated he would forward one.
- 7.3 Scott Freitag** clarified that the audit being discussed earlier was actually the one from February labeled 2016-02 and the one being presented this evening is 2016-08.
- 7.4 Bert Granberg** with AGRC advised that they have updated 6 inch pixel aerial photography taken July 9th, 2016 of the "Salt Lake Block" as well as the Park City area west of US 40 and that they will work with any agency to update their maps upon request. He also stated the USDA has new 1 meter imagery from this summer that they expect to have available statewide this December.

- 8. Motion to Adjourn -** A motion to adjourn the meeting was made at 14:04 MDT by **Dave White** and seconded by **Shelley Peterson**. The motion carried.
- 9. Next Scheduled Regular Meeting:** Tuesday, November 15th, 2016 @1300 MDT, Valley Emergency Communications Center, 5360 S Ridge Village Drive, West Valley City, Utah 84118-4100.