



# Regular Meeting Minutes

July 21<sup>st</sup>, 2015



Committee Members	Representing	Y/BR/E/N
Melanie Crittenden	Mountainland Association	Y
Scott Freitag	Salt Lake County	Y
Justin Grenier	Five County Association	Y
Karl Kuehn	Davis County Layton PD	Y
Peter Kuhlmann	Washington County	BR
Deborah Mecham	Utah County	Y
Barry Horsley	South East Association	BR
Regina Nelson	Wasatch Front Regional Council	Y
Shelley Peterson	Bear River Association	Y
Kathy Quarnberg	Six County Association of Governments	Y
Jeremy Raymond	Uintah Basin Association	N
Kevin Rose	Weber County	P
Lesa Wilson	Rural DPS	N
Alan Workman	Urban DPS	E
Gordon Coles	Statewide Interoperability Coordinator	Y

Staff Members	Representing	Y/BR/E/N
Kevin Bolander	Attorney General's Office	Y
Trish Nelson	UCA	E
Eric Parry	UCA	Y
Steve Proctor	UCA	Y
Kathy Trees	UCA	Y

**General Attendees**

Guy Dansie  
 Bill LePoidevin  
 Andrew Howlett  
 Max Iwaniec  
 Dave White  
 Sterling Barlow  
 Linda Petty  
 Chris Rueckert  
 Bryan Low  
 Keldon Brown  
 Gary Giles  
 Matt Pederson  
 Rachel Moore  
 Heidi Peterson  
 Scott Finlayson  
 John Inch Morgan

**Representing**

BEMS  
 COMBIX 911  
 CenturyLink  
 CenturyLink  
 CenturyLink  
 Colorado City  
 DPS/Cedar Communications  
 DPS/Salt Lake City  
 Logan PD  
 Orem PD  
 Orem PD  
 Orem PD  
 Provo PD  
 Pleasant Grove PD  
 Springville City Police  
 VECC

**General Attendees on Bridge**

Bert Granberg  
 Jeff Murray  
 Robert Sergi  
 Dan Hawkins  
 Kira Slawson

**Representing**

AGRC  
 Intrado  
 Intrado  
 Montana DHS, Office of Emergency Comms.  
 URTA

1. **Minutes:** There were two errors noted in the minutes of the June 16<sup>th</sup> meeting – Section 3.2.1 should have read, “*the DPS/Uintah Basin Year 6 Grant application...*”; and Section 4.1 should have read, “...Davis County Sheriff’s Office Year 6 Maintenance will expire at the end of July.” A motion to adopt the amended minutes of the Utah 9-1-1 Committee meeting held June 16<sup>th</sup>, 2015, was made by **Shelley Peterson**, seconded by **Karl Kuehn**. The motion was approved by a unanimous vote. Carried.

2. **Financial report:**

2.1 **Projected Available Funds Remaining – Kathy Trees** presented the financial report. She reviewed the amounts collected in the 9 and 6 cent funds, and reported that we are at 100.93% and 82.14% respectively. Approximately \$330K has been allocated to the AGRC, with about \$3M allocated to the E-911 fund, and about \$2.1M allocated to the CAD fund.

2.1.1 **Motion - Approval of Current Financial Report –** It was moved by **Kathy Quarnberg**, and seconded by **Shelley Peterson**, “*that the Financial Report be approved.*” The motion carried by a unanimous vote.

3. **Grant Applications**

3.1 **Utah County Combined Upgrade/Geo Diverse/Hosted CPE – Chief Scott Finlayson** presented a grant application on behalf of the Utah County PSAPs. There was a correction noted on the top of page four of the application – the total amount of the project should read \$2,448,198. He went on to present a detailed ppt presentation that provided an overview of Utah County PSAPs, the intent of the project, as well as cost estimates for equipment and network. There was discussion concerning the funding of the NG Network costs, and that this item should be paid by the PSAPs. This is based on the fact that most PSAPs will realize a cost saving as they are switched over to the ESInet, and could afford to cover network costs from the 61 cent fund. There were concerns over setting precedents with funding certain aspects of this grant application. Regarding Vesta Analytics, there was discussion concerning its functionality compared to ECaTS. There remain certain aspects of the functionality of the Vesta Analytics that falls short of what ECaTS can do. **Tim DeMarco** from Airbus reiterated that ECaTS was never meant to replace Vesta Analytics. He also explained that to add Vesta Analytics after an installation would require expansion to server capacity, so it would be better to include it with the initial installation. **Kevin Rose** commented that PSAP needs vary, and if a PSAP found a real need to use Vesta Analytics that they should be offered consideration in this regard. In other words, if a PSAP can justify the need, it should be considered for approval. **Deb Mecham** reviewed a list that compared the MIS reporting capabilities of Aurora and ECaTS, and that it is a requirement in her PSAP. She also pointed out that ECaTS was purchased for a specific need, and that it was never meant to replace the CPE MIS systems. It was decided that further research in this matter is needed, and that **Karl** be tasked with the next steps in resolving this matter. When asked about bandwidth and network costs, **Chief Finlayson** reported that there was a large difference in costs and they chose the most economical mode. **Steve Proctor** commented that with regard network costs, the 911 Advisory Committee needs to look at where those costs are going to go, as currently the state fund does not cover network. There will be issues if the state fund picks up the network costs and the PSAPs realize the savings, as the PSAPs currently look after their network costs. Regarding the regionalization / interconnection of PSAPs and the associated network costs, it was suggested that there will be additional costs in linking up PSAPs, and that this matter must be addressed in the upcoming Performance Audit. **Karl** commented that in Davis County, the projected network costs of their proposed interconnected system outweighed any equipment cost savings. It was agreed that we do have time to further research and discuss the aspects of the functionality of Vesta Analytics, as the Utah Valley PSAP construction will not be completed until the summer of 2016. Regarding network issues, **John Inch Morgan** commented that **Senator Harper** has concerns about those costs. **Chief Finlayson** indicated that they would be willing to remove the NG Network costs, but felt quite strongly that the Wide Area Fiber and the Redundant Wide Area Fiber remain in the grant application. **Melanie** commented that in the Summit/Wasatch system, the Committee agreed to pay for their network for five years. **Justin** then suggested that to get the project going, the Committee consider paying for their first year of network, and

then look at funding subsequent years on a year-to-year basis. By then the Audit will have be completed, and the legislature would be in a better position to provide direction in this regard. After a lengthy discussion, it was suggested that the portion of the grant that covers NG911 Network costs be removed, and that the numbers for the Vesta Analytics RMS system be put on hold for now.

**3.1.1 Motion** - It was moved by **Scott Freitag**, and seconded by **Kevin Rose**, *“that the Utah County Combined Upgrade/Geo Diverse/Hosted CPE grant application be recommended for approval with the NG911 network costs removed, the grant match for years four and five maintenance removed, and the Vesta Analytics put on hold.”* The motion carried by a unanimous vote.

#### 4. Committee Business

**4.1 CPE Maintenance – Airbus & Intrado – Tim DiMarco (Airbus) and Robert Sergi (Intrado)** were available to do discuss issues pertaining to extended CPE maintenance. **Scott Freitag** commented that they have been in discussions with Intrado concerning maintenance beyond five years. He believes that they could realistically take their systems to ten or fifteen years by doing hardware upgrades/refresh and software patches through Intrado. **Robert Sergi** confirmed that Intrado is coming out with hardware that along with an extended warranty plan, is designed to go beyond the five-year norm. Currently, the HP workstations are not typically maintained beyond five years, but with Intrado’s new offering, service up to ten or fifteen years is possible. **Tim DiMarco** commented that the Airbus software licenses carry over at no charge in our maintenance agreements and that CenturyLink proved maintenance support throughout the life of the equipment. He went to state that Airbus does recommend hardware refresh typically at the five-year mark. They have some customers where the maintenance agreements that go beyond five years. Systems that still run Windows XP and Windows Server 2003 are no longer supported by Microsoft, but are supported by Airbus. This creates certain system expansion limitations such as the addition of call taking work stations. Extended warranties must be purchased, on a year-to-year basis, within 90 days of the expiry of existing maintenance agreements. This allows CenturyLink to ensure that compatible hardware is available should the need arise. He also commented that HP does not like to support equipment that has been out of a maintenance agreement for any extended period of time, but will support hardware on a year-to-year basis if the warranties are extended.

**4.2 Delays in NG Cutovers – Dave White** spoke to this matter and reported that there are several entities (Airbus, Intrado, CenturyLink, etc.) that must be coordinated when a cutover is scheduled. If there is a delay for any reason, everything needs to be rescheduled and this is where things get complicated. He went on to stat that Carbon is back on track for tomorrow (July 22<sup>nd</sup>) and Utah Valley is on track for next week, so things are more or less back on track. It was requested that CenturyLink continues to give the Committee updates in this regard.

**4.3 FirstNet Update – Gordy Coles** was introduced as the new Statewide Interoperability Coordinator. He provided a brief update on FirstNet in Utah, and will continue to keep the Committee in the loop on progress in this regard. The Utah Broadband Sub-Committee has been reactivated, and they are currently in an information gathering mode from a variety of agencies in Utah.

**4.4 GIS Data – Creating GIS Data before Plat Records – Justin** read an email from James Wingate (Blue Stakes of Utah) identifying an addressing issue that exists in Utah. It stated that when a subdivision is being developed, that the address database is not complete until the Plat is recorded. This presents a problem for 911 as accidents and other emergency related events may occur with no dispatch-able addresses. Developers typically record the Plat when the properties are ready for sale. They do this to delay paying taxes and other related fees. The recording of addresses across the state varies depending on the municipality. **Kevin Rose** agreed that this is a huge issue and suggested that the NG Sub-Committee get reactivated and start looking into this matter. **Bert Granberg** offered to take a lead on this and work with Kevin to bet the ball rolling

**4.5 911 Performance Audit & Study – Eric** presented the final draft of the RFP. This will need to go to the UCA for final approval.

- 4.6 Status of the Staffing of the Project Manager – Eric** reported that there are four applicants for the position, and that he is in the process of assembling an interview committee.
  - 4.7 Technical Summit – Eric** reported that he was approached by several vendors at the NENA conference who are interested in doing product presentations in Utah. He suggested that we might want to look at doing a one-day technical summit sometime after Labor Day, maybe up against the Utah APCO conference.
  - 4.8 UCA Update – Scott** reported that the UCA Board approved the Exigent Circumstances Guideline document with the removal of the detail. It was felt that each application would need to be judged on its own merit on a case-by-case basis. The Committee was reminded that there is a UCA meeting in one week.
- 5. Round Table**
- 5.1 Call Data – Justin** gave a brief presentation on our 911 call data, and how the AGRC has put together a map of the state that shows where and how many 911 calls have been dialed in the last six months of 2014. This is information that will be of great value to FirstNet in analyzing where our calls are coming from as well as other related statistical information germane to emergency response. **Bert Granberg** commented that we need to look at a six-month window to get seasonal call volume information.
  - 5.2 Deb Mecham** raised the issue of surplus equipment. When CPE equipment is replaced, who is the owner of the superseded equipment? Should this equipment be retained for spare parts? It was felt that someone would be interested in the workstations. **Eric** to follow up.
  - 5.3 Melanie** raised the issue of EMD calls in a CAD-to-CAD environment. It was the consensus that the first PSAP to get an EMD call owns it.
  - 5.4 Text-to-911 – Kevin Rose** reported that they have been testing text-to-911 in Weber County. **Eric** suggested that we get back on track with our public education campaign, and that the various PSAPs need to complete a text-to-911 readiness form for the FCC.
- 6. Public Comment**
- 6.1 Tim DiMarco** from Airbus took the opportunity to correct some misunderstandings regarding their products. He stated that Vesta is Next Generation 911 solution, that five Utah PSAPs have this equipment connected to the ESInet. He went on to state the test-to-911 is real and that there is a relationship with TeleCommunication System, Inc. (TCS) and their Text Message Control Center (TCC), and they are doing field testing at a beta site in Texas. They are also in the process of certifying with Intrado, which operates the second TCC site. They are on-track to deliver Release 6 in September that will deliver texts to 911 to the Vesta equipment, which will be provided at no cost to the PSAPs.
  - 6.2 Guy Dansie** provided a brief update on the new BEMS Rules that are out for public comment. **Eric** to send them out to all PSAPs.
  - 6.3 Scott Freitag** reported that the Salt Lake County CAD selection group has advanced Intergraph and TriTech CAD systems as the two finalists.
  - 6.4 Bill LePoidevin** introduced himself as the new representative of COMBIX, a manufacturer of CPE equipment. Utah has been on their radar for some time, and he would like us to have a look at their product.
- 7. Motion to Adjourn** - A motion to adjourn the meeting was made by **Scott Freitag**, seconded by **Karl Kuehn**. The motion carried by a unanimous vote.
- 8. Next Scheduled Regular Meeting:** Tuesday, September 15<sup>th</sup>, 2015, @1300 MDT, Valley Emergency Communications Center, 5360 S Ridge Valley Road, West Valley City, Utah 84118-4100