



# Regular Meeting Minutes

November 18<sup>th</sup>, 2014

Gary R. Herbert, Governor  
Alan Workman, Chair

## Committee Member Attendees

Justin Grenier  
Karl Kuehn  
Deborah Mecham  
Regina Nelson  
Shelley Peterson  
Kevin Rose  
Lesa Wilson  
Alan Workman

## Representing

Five County Association  
Davis County Layton PD  
Utah County  
Wasatch Front Regional Council  
Bear River Association  
Weber County  
Rural DPS  
Urban DPS

## Committee Members on Bridge

Scott Freitag  
Peter Kuhlmann  
Jeremy Raymond

## Representing

Salt Lake County  
Washington County  
Uintah Basin Association

## Staff Members Present

Kevin Bolander  
Eric Parry  
Trish Nelson  
Steve Proctor  
Kathy Trees

Attorney General's Office  
State 9-1-1 Program Manager  
UCA  
UCA  
UCA

## Invited Presenters

Bert Granberg

AGRC

## Staff Members on Bridge

N/A

## General Attendees

Max Iwaniec  
David White  
John Joseph  
Bryan Low  
Todd Miller  
Jake Hunt  
David Bratke  
Jeff Monson  
John Inch Morgan

## Representing

CenturyLink  
CenturyLink  
GeoComm  
Logan 911  
Rave Mobility Safety  
UCA  
Stancil Corp.  
VECC  
VECC

## General Attendees on Bridge

Wendy Lister  
Linda Petty  
Kira M. Slawson

## Representing

DPS  
DPS/Cedar Communications  
URTA

## Minutes

The meeting was called to order by Committee Chair **Alan Workman** at 10:05 MST.

1. **Minutes:** There was one error noted in the minutes, on page three, section 5.5 - the acronym "UFA" should have read "UCA". The corrected minutes of the Utah 9-1-1 Committee meeting held October 28<sup>th</sup>, 2014, was made by **Justin Grenier**, seconded by **Karl Kuehn**. The motion was approved by a unanimous vote. Carried.
2. **Financial report:**
  - 2.2 **Projected Available Funds Remaining – Steve Proctor** presented the financial report. He introduced a future plan that outlined a six year financial projection which if unchanged, would indicate that the Committee would be in a negative budget situation by FY17. Included in the budget forecast was the costs for a project manager for the Text-to-911 and the Smart 911 projects. It would appear that to date, we have about \$2.6M in funds available for funding our projects. There were some inconsistencies with the reported numbers from the surcharges, and **Kathy** indicated that she needs to do more follow-up from the Tax Commission. **Jeremy** asked that we have a month to month report that shows the previous month's expenditures. Regarding the CPE upgrade estimates, it was noted that the VECC and Weber numbers are underestimated. It was also discussed that if the Committee decides to pay for the PSAPs monthly connection fees, that there is now a mechanism to recover a certain percentage of these costs from the PSAPs. Kevin liked the idea of the UCA becoming the Customer of Record for all of the network connections. With regard to marketing, there were discussions concerning how we might rebrand or change our marketing strategies based on our new projects. There was a great deal of discussion surrounding our budgetary future, and it was decided that we need to take another look at the numbers to further refine our financial situation.
  - 2.3 **Approval of Financial Report –** A motion to accept the Financial Report was made by **Deb Mecham**, seconded by **Justin Grenier**. The motion was approved by a unanimous vote. Carried.
3. **Grant applications**
  - 3.1 **Logan PD NetClock – Bryan Low** presented a grant application for a NetClock system that is required for their CPE upgrade project. This item was inadvertently left out of the initial Grant Application package.
    - 3.1.1 **Motion -** It was moved by **Alan Workman**, and seconded by **Kevin Rose**, *"that the Logan Grant Application for a NetClock system in the amount of Committee fund all of the non-recurring ESInet connection charges in the amount of \$6,761.60."* The motion carried by a unanimous vote
4. **Public comment**
  - 4.1 N/A
5. **Committee Business**
  - 5.1 **Committee Membership Update – Eric** reported that we are waiting the staffing of the SWIC position. There was discussion regarding the terms of service on the Committee. It was agreed that **Eric** needs to go over the list and ensure that the terms and dates are correct. **Kevin Bolander** commented that the way the current statute reads, there is an element of ambiguity in regard to the terms of service. It was decided that two terms should be the rule. Insofar as someone coming in a filling an existing term, it was felt that if they are a brand new appointee, there should be some allowance for renewal or extension of the term. **Eric** to check with the Governor's Office. This may also be an opportunity to clarify our legislation concerning these issues. It was agreed that indefinite reappointments should be avoided; however, organizations that want the same person to continue should have that option for reappointment.

- 5.2 Tax Revenue Distribution – Eric** briefed the Committee regarding the latest reports. It appears that landline numbers have virtually leveled off, but our Point of Sale revenues are trending up at about 10%.
- 5.3 Legal Services MOU – Steve Proctor** reported that the updated MOU has been approved and signed.
- 5.4 ESInet Network Connection Costs – Kevin Rose** reported that there are still some issues with the costs as outlined on the CenturyLink spreadsheet. As we switch over to NG, there will be eight or nine PSAPs that will not save money. It was felt that this would be a clear deterrent not to go to the ESInet. It was decided that since there are so many options as we move forward, that we need to take some time to come up with a plan that is acceptable to the PSAPs, the Committee and the UCA. **Kevin** did a short presentation on four options that he has come up with to assist PSAPs in the migration. The first option was that the Committee pays the network costs for Counties three through six. This is the most expensive option and falls in line with the legislation. Option two would be to pay for the increased costs to those PSAPs where their costs would increase when they switch over. This option could bring up arguments from other PSAPs for the Committee to subsidize them as well. Another option would be to help these PSAPs so that they break even. That becomes cumbersome and the process would need to be further defined. Option four is that we do nothing. Option five would be that UCA becomes the customer of record for all circuits. This would consolidate all network issues. The UCA could then to back and bill agencies or reimburse as applicable. We also need to go to the other network providers to determine if there could be any network cost reduction. Meetings in this regard are planned, with Kevin providing a progress report at the next meeting.
- 5.5 Non-Emergency Mobile Website – Renaming Link –** No update.
- 5.6 ECaTS Billing Issue – Justin** reported that a list of upgrades was provided to us, and that there were errors in what was being reported by ECaTS. There were some discrepancies surrounding which PSAPs actually had an ECaTS tech onsite for the upgrade. Justin to work with ECaTS and the affected PSAPs to resolve these errors. He also reported that the Ease of Use Enhancement project is complete. He intends to run the new report and provide examples for the next meeting. The PSAP Health Report is also in production, and should be ready for the December meeting.
- 5.7 Committee Rules Update - Eric** reported that the final draft version of our Rules is ready to be approved by the Committee. Our deadline continues to have them approved by December 26<sup>th</sup>.
- 5.7.1 Motion -** It was moved by **Deb Mecham**, and seconded by **Justin Grenier**, *“that the new Committee Rules be approved.”* The motion carried by a unanimous vote.
- 5.8 High Resolution Imagery Project – Bert Granberg** presented the need for the state to get six-inch aerial photography imagery on a statewide basis. This improvement provides much more detail as to what is on the ground in various regions of the state. The difference is quite pronounced. He went on to state that Google provides the best opportunity in this regard. There is coalition of agencies that are financially contributing to this, and they are about at 90% of their goal. He also stated that this is a super deal, up to five times cheaper than any other option. This would be a huge asset to PSAPs as well as emergency responders. This includes year-two maintenance, and allows AGRC to build a funding model from that point forward. AGRC would be responsible for getting the imagery to the PSAPs. Another advantage of this system is that is a streaming model that eliminates the need of huge downloads to keep the files up to date. Annual maintenance on this option to purchase starts in year three. This appears to be a huge bargain for our PSAPs and puts in the direction we want to go with NG.
- 5.8.1 Motion -** It was moved by **Kevin Rose**, and seconded by **Regina Nelson**, *“that a contribution of \$143,000.00 is made towards the procurement of this system.”* The motion carried by a unanimous vote.

## 6. Project Reports:

- 6.1 **CAD to CAD Status Update – Karl** reported on behalf of **Tina** – The Spillman project is moving forward, and we also need to start developing an RFP to start the process for connecting to the other CAD systems in the state. Network also needs to be considered in moving forward.
- 6.2 **UCA Business Report – Steve** reported that UCA Board meeting was cancelled in the anticipation of a meeting to discuss the costs of the new radio system with an Executive committee. Due to unforeseen circumstances, the item never made it to the agenda. He also reported that the last Task Force meeting was held November 10<sup>th</sup>, and it was proposed that a 911 fee be increased to cover the cost of the radio system which is anticipated to be \$239M.
- 6.3 **ECaTS Sub-Committee – See 5.6**
- 6.4 **Grant Review Committee – Kevin Rose** – reported that he will work with CenturyLink to refine the numbers as presented on the NG Network transition costs for the four PSAPs that are located in the independent carrier's territory.
- 6.5 **NG9-1-1 Sub-Committee – Kevin Rose** we really need to start moving forward on NG, and hopes to be able to discuss it at our next meeting.
- 6.6 **Legislation Sub-Committee Update – Tina** - No report at this time.

## 7. Round Table –

- 7.1 **Scott Freitag** asked **Steve** what the anticipated 911 fee would be that would be used to fund the radio system. It appears to be in the 80 cent range.
- 7.2 **Justin** reported that Cassidian is finally updating the CDR output to have the same data and report capability as the Viper system. This is due the first Q 2015. He also reported that the SIP phone transfer issue will be ready to beta test at St. George. He will report back on this matter at the next meeting.
- 7.3 **Steve** commented that he will have to get the High Resolution funding matter on the UCA Board agenda for the December meeting.
- 7.4 **Deb Mecham** asked a hypothetical question concerning equipment upgrades that would involve adding positions during a move to a new facility. It was generally agreed that for an upgrade that would occur in 2017, a new system with additional positions would be appropriate.

- 8. **Motion to Adjourn** - A motion to adjourn the meeting was made by **Kevin Rose**, seconded by **Les Wilson**. The motion passed with unanimously. Carried

**Next Scheduled Regular Meeting:** December 16<sup>th</sup>, 2014 @ 1000 MST, Valley Emergency Communications Center (VECC), 5360 S Ridge Village Drive, West Valley City, Utah, 84118-4100.

**WEBEX LINK:** <https://stateofutah-2.conferencinghub.com/CenturylinkWeb/EricParry>

**After connection choose:** "ENTER AS GUEST"

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