



Regular Meeting Minutes

September 23rd, 2014

Gary R. Herbert, Governor
Alan Workman, Chair

Committee Member Attendees

Melanie Crittenden
Scott Freitag
Justin Grenier
Karl Kuehn
Regina Nelson
Kathy Quarnberg
Shelley Peterson
Tina Scarlet
Kevin Rose
Lesa Wilson
Alan Workman

Representing

Mountainland Association
Salt Lake County
Five County Association
Davis County Layton PD
Tooele County Sheriff's Office
Six County Association of Governments
Bear River Association
Weber County
Utah Department of Technology Services
Rural DPS
Urban DPS

Committee Members on Bridge

N/A

Representing

Staff Members Present

Eric Parry
Trish Nelson
Steve Proctor
Kathy Trees

State 9-1-1 Program Manager
UCA
UCA
UCA

Invited Presenters

N/A

Staff Members on Bridge

N/A

General Attendees

Kevin Bolander
Chief Tom Ross
Andrew Howlett
Max Iwaniec
David White
Chris Rueckert
Bryan Low
Todd Miller
Scott Sisman
David Bratke
Jake Hunt
Jeff Monson
John Inch Morgan
Eddie Greegan

Representing

Attorney General's Office
Bountiful PD
CenturyLink
CenturyLink
CenturyLink
DPS/Salt Lake Communications
Logan 911
Rave Mobility Safety
Rave Mobility Safety
Stancil
UCA
VECC
VECC
Watson Dispatch

General Attendees on Bridge

Representing

Minutes

The meeting was called to order by Committee Chair **Alan Workman** at 10:08 MDT.

1. **Minutes: Motion** to approve the corrected minutes of the Utah 9-1-1 Committee meeting held August 26, 2014, was made by **Justin Grenier**, seconded by **Melanie Crittenden**. The motion was approved by a unanimous vote. Carried.
2. **Financial report:**
 - 2.2 **Projected Available Funds Remaining – Kathy Trees** presented the financial report. She provided an overview of how the fees are collected and how they are distributed. She also reported that the actual available funds are about **\$2,206,516.66** for upcoming Committee expenditures.
 - 2.3 **2.4 Approval of Financial Report** – A motion to accept the Financial Report, including the proposed Statewide E-911 F/Y 2014-2015 budget, was made by **Kathy Quarnberg**, seconded by **Tina Scarlet**. The motion was approved by a unanimous vote. Carried.
3. **Grant applications**
 - 3.1 **Weber Area Dispatch Grant – Tina Scarlet** was invited to present the grant application from the Weber Area Dispatch on behalf of the Greater Wasatch Multi-node PSAPs to move forward with text-to-911. The interim solution presented to the Committee is the current Intrado system. This would be first in the state, and there was discussion concerning the public-education angle of such an implementation. It was agreed that Utah needs to move forward in this regard to meet public expectations as well as the Deaf and Hard of Hearing community. It was further pointed out that the grant request capitalizes on unused funds from the original CPE grant application from 2012. If approved, the grant would pay for four years.
 - 3.1.1 **Motion** - It was moved by **Karl Kuehn**, seconded by **Melanie Crittenden**, *“that the grant application in the amount of \$129,600 be approved.”* The motion carried by a unanimous vote.
4. **Public comment**
 - 4.1 **N/A**
5. **Committee Business**
 - 5.1 **Assignment of Proxy** – For the record, please note that **Deborah Mecham** has provided notice that names **Karl Kuehn** has been assigned act on her behalf at this meeting.
 - 5.2 **Committee Membership Update** – **Eric** reported that the change in membership from the previous meeting is that **Regina’s** appointment from the Governor’s office has occurred. We are still waiting for the Governor to approve Kevin Rose to be the Weber representative. The newly created SWIC position will remain vacant pending the hiring of the appropriate candidate by UCA.
 - 5.3 **Tax Revenue Distribution** – **Eric** briefed the Committee that the September report had not yet been received. He also stated that there was some tweaking needed in the trend spreadsheet formulas for 2014 that has made a bit of difference in how things are trending. It appears that landline numbers have virtually leveled off.
 - 5.4 **RAVE Mobile Safety/Smart911** – **Karl Kuehn** reported that two seminars have been held in the past few weeks that presented an overview of the SMART911 product. A survey has been sent to the attendees in an effort to gauge response, and it appears that of the responses, all

but one PSAP is in favor of a statewide implementation. Representatives from RAVE produced a proposal for a statewide implementation at a significantly reduced cost. This is in part due to their observations on how well we all work together in this state, and how they want to be a collaborative in this regard. The quote normally would normally be in the range of \$450K, but they proposed a deep-discount annual recurring rate of \$285K and NRC setup fee of \$10K. Generally, it was felt that this would be a good thing for Utah PSAPs; however, there were some concerns expressed over the year-to-year funding of the system, as well as the effort that will be required to roll it out and make it a success. There were also concerns raised about liability and the reliability of the system to present the caller's information. **Karl** reiterated that he has had discussions with members of the community that have special needs, and this solution is very much at the forefront of their mental well-being, particularly if it involves the elderly or special needs persons. It was also stated that if we move forward on this, it will be on the long haul. Regarding financial participation, Karl reported that about 60% of the respondents would be prepared to assume some financial responsibility for the system. Another concern raised was the security of the information and if could be accessed by anyone. It was made clear that this is not an issue as the information is only available when someone with a profile calls 911. After a lengthy discussion it was decided that we need more information on which PSAPs are going to participate, that the UCA attorney needs to go over the contract, and how much of a priority is this? As well, it was decided to table this issue until RAVE can do a presentation to the UCA Board.

5.5 Non-Emergency Mobile Website Boundaries – Eric reported that there continues to be a lot of work that needs to be done and that it was agreed that the Committee members were going to initiate the review with their respective PSAPs. Ongoing. It was requested that the links be re-sent to the committee members for further action.

5.6 Legal Services MOU – Kevin Bolander presented an MOU that would allow for him to participate with the Committee and provide legal advice.

5.6.1 Motion - It was moved by **Tina Scarlet**, seconded by **Justin Grenier**, *“that the MOU presented by Kevin Bolander be approved.”* The motion carried by a unanimous vote.

5.7 ESInet Network Connection Costs – Eric reported that the spreadsheet is almost done and it took a little longer to get the numbers correct. He will send out when he gets it from CenturyLink.

5.8 PSAP Visitations/Grant Application Briefings – Eric reported that he has planned a trip to the southern PSAPs that would include Cedar, Washington, Garfield, Kane, and Sevier counties. It is his intention to do a brief consultation on future needs and provide an overview of the state 911 program.

6. Project Reports:

6.1 Salt Lake County CAD Initiative – Scott reported that an RFP is on the street that is intended to evaluate the CAD systems in Salt Lake County (VECC and SLC 911) and come up with recommendations on establishing a common CAD platform. The deadline for responses is October 6th. The consultant will provide the costs of the conversion to one system.

6.2 CAD to CAD Status Update – Tina reported that, as a result of our June meetings in Weber, this matter remains a high priority. She went on to report that there have been two meetings and that it has been determined that the Spillman interface would solve the majority of issues in Utah and would provide a short term solution. It was acknowledged that a third party vendor will need to be engaged to provide a full statewide solution. A quote from Spillman was presented, and there was discussion concerning the amount of time that would be needed per connection as all participating PSAPs would need to be interconnected. The quote implies that the connection cost from one PSAP to any other PSAP would be \$1200 for each connection point. These costs may be reduced as each PSAP comes on board, and the possibility of using the

UCA microwave network may also come into play. Train the trainer costs are also included. It was suggested that Tooele and DPS/Salt Lake Communications (TOC) be the first beta sites to be interconnected, followed by a “borders approach” involving Davis County, Layton, and Clearfield next. Summit and Washington Counties are also very interested to get involved in this as well. To sum up, if all 33 PSAPs were connected together, there would need to be 32 connection points at each PSAP. It has also been suggested that initially bordering PSAPs be connect, and go from there. The issue of being able to do a statewide “broadcast” was also discussed, and the need to be able to do this was questioned. The issue of call types was discussed, and the general opinion is that call types can be a non-issue if the description of the call is in the narrative of the narrative. The costs of connecting non-Spillman CAD systems also came up, but it is too early to determine what those would be. The quote that was offered was a bundled price.

6.2.1 Motion - It was moved by **Scott Freitag**, seconded by **Justin Grenier**, “*that the Spillman CAD to CAD quote in the amount of \$487,420.00 be approved.*” The motion carried by a unanimous vote.

6.3 Rules Changes – Kevin Bolander reported that now that we have an MOU, the ongoing work with establishing our Rules can move forward. Eric to get with Kevin to restart the process. With regard to By-Laws, there is no need for the Committee to have By-Laws.

6.4 UCA Business Report – Scott reported that at the last meeting they spent most of the time revising their By-Laws and that they approved the 911 Committee budget.

6.5 ECaTS Sub-Committee – Justin Grenier reported we continue to work with ECaTS and are close to having a “One-Button” push report that will generate all the data germane to a grant application. This will greatly simplify the process, and will also reduce the size of the reports. In addition, we are looking at creating a report that the PSAPs can run that would provide a composite picture of what is going on in the PSAP. The report could be run for varying periods of time and would be selectable from a dropdown list of various reporting periods to provide statistics.

6.6 Grant Review Committee – Kevin Rose – No report at this time.

6.7 NG9-1-1 Sub-Committee – Kevin Rose we really need to start moving forward on NG, and hopes to be able to discuss it at our next meeting.

6.8 Legislation Sub-Committee Update – Tina – No report at this time.

6.9 Efficiency Study – Tabled to next meeting.

7. Motion to Close the Meeting - A motion to close the public meeting and go into Executive Session to discuss the competency of an individual was made by **Tina Scarlet**, seconded by **Scott Freitag**. Each Committee member was canvassed for their vote, and the motion passed with a unanimously. Carried. It was also noted that a Closed Meeting Affidavit needs to be completed by the Chair and included along with the minutes. After a short discussion, Kevin Bolander advised the group that the closed meeting could not proceed and it was subsequently terminated.

Next Scheduled Regular Meeting: November 18th, 2014 @ 1000 MDT, Valley Emergency Communications Center (VECC), 5360 S Ridge Village Drive, West Valley City, UT 84118-4100.

WEBEX LINK: <https://stateofutah-2.conferencinghub.com/CenturylinkWeb/EricParry>

After connection choose: “ENTER AS GUEST”

Telephone Bridge: 877.820.7831; PIN: 417860#