



Utah 911 Committee

Gary R Herbert
Governor
Jeremy Raymond
Chair

March 15, 2012
Regular Meeting
Minutes

Committee Member Attendees

Phil Bates
Doug Chandler
Bill Harry
Deborah Mecham
¹Dave White
Jeremy Raymond
Laonna Davis
Kevin Rose
¹Dean Cox
Randy Auman
Jon Christiansen
¹Jeff Nielson

Representing

State of Utah Dept of Public Safety
State of Utah Dept of Technology Services
Salt Lake County PSAPs
Utah County PSAPs
Local Exchange Carrier
Uintah Basin Association
Rural - State of Utah Dept of Public Safety
Davis County PSAPs
Five County PSAPs
Bear River PSAPs .
Wireless Communications Carrier
Six County Association of Governments

Committee Members Absent

John Rogers
John Brewer
Mike Mathieu
Rick Bailey

Representing

Mountainlands PSAPs
Rural Incumbent Local Exchange Carrier
Weber County PSAPs
South East Association

Staff Members Present

Bill Jensen
Joseph Brown
Lana Taylor

Program Manager
Administrative Services Director
Assistant Attorney General

General Attendees

Chris Rueckert
James Hunsaker

Representing

DPS SLC
Salt Lake City PD

Cindy Mellor	Century Link
David Buell	AGRC
Kelly Green	AGRC
Ed Engels	Intrado
Marjean Hansen	CPS/Price
Linda Petty	CPS/Cedar
Tina Roylance	Weber Area
Chris Dunn	UPD
Mark Whetsel	VECC
Monu Khunkhun	ECaTS
Chris Duxler	ECaTS
Greg Ballentine	GeoComm
Nancy Pollock	GeoComm
Kathy Liyequist	GeoComm
Todd Bonner	Wasatch County
Jeff	Wasatch County
Maggie Peterson	Park City
Melanie Crittenden	Summit County
Justin Martinez	Summit County
Ed Engels	Intrado
Bert Ganberg	AGRC
Randy Swalberg	CTL
Alan Wrokman	DPS UHP

¹ Attended meeting via Telephone Bridge

Meeting Minutes

October Meeting called to order by Chair, Jeremy Raymond at 1300 local time.

Committee Business:

- **Reading of minutes** from February 16, 2012 meeting - State of Utah 911 Committee, previously distributed to Committee members was reviewed.
 - After discussion, Laonna Davis moved approval of February 16, 2012 meeting minutes. This motion was seconded by Kevin Rose and passed unanimously by Committee members' vote.

Floor was opened for public comment:

Justin Grenier was introduced as a possible new member of the Utah 911 Committee representing Washington County. His nomination has been submitted to the Governor's office and has not been approved as of yet.

Grant Application:

- Jeff Winterton, Wasatch County Sheriff's Office, presented a grant request to fund additional network for a period of five years. The new system is in test mode and has the potential of dropping calls which are in progress under certain circumstances. Century Link believes that the solution to the problem is to add additional network. The cost of the additional network over five years is \$167,400.00. Wasatch County, Summit County, Park City, and Century Link had explored the possibility of using DOT fiber. DOT was not able to provide

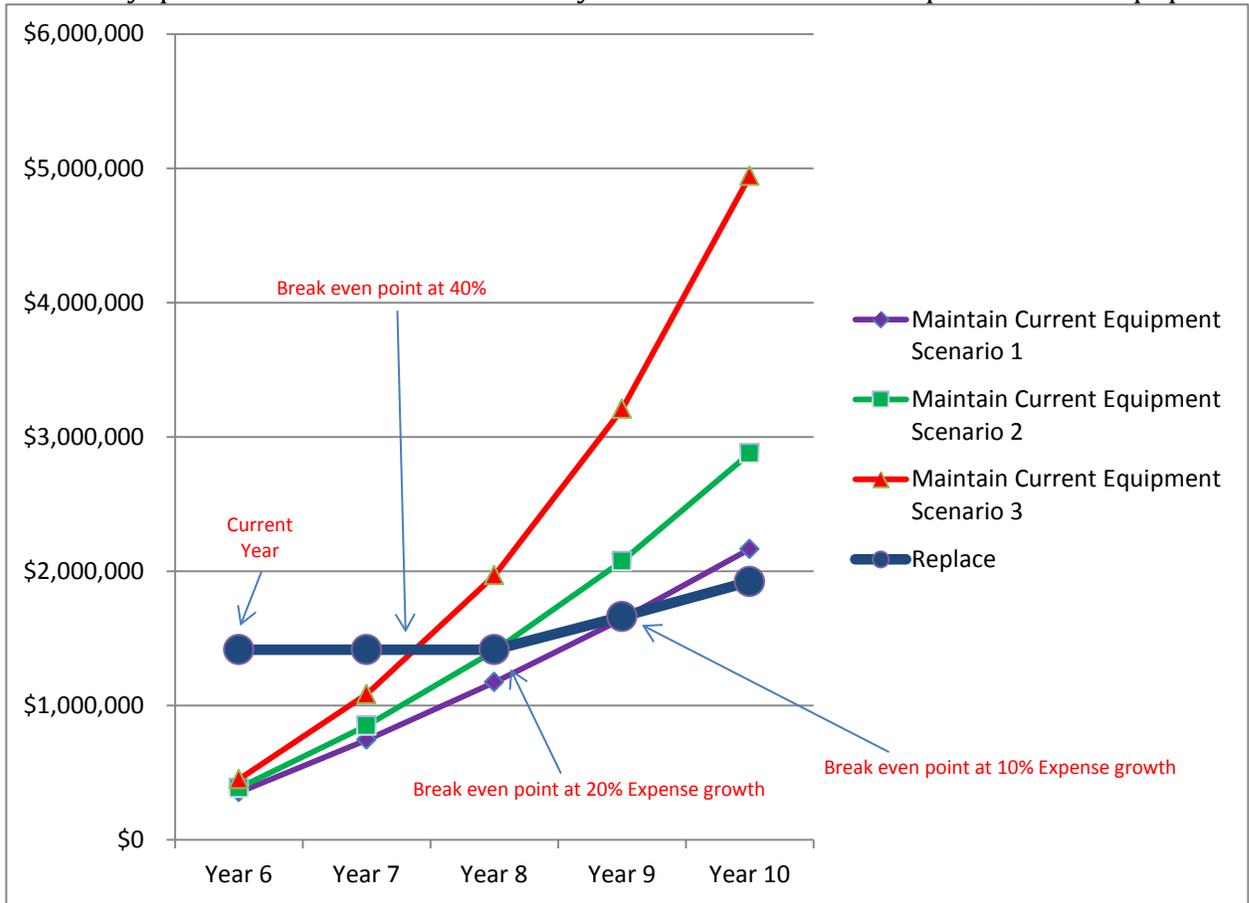
the service. After Discussion, Kevin Rose moved that this issue be tabled until further information can be had concerning the use of State of Utah microwave and an assurance that additional network would resolve the problem. Dean Cox seconded the motion which passed unanimously.

- Chris Ruckert, DPS UHP, presented two grant requests.
 - The first request was for an additional year of maintenance to protect existing legacy equipment until new equipment could be installed. The additional year of maintenance is \$22,759.94. After discussion, Kevin Rose moved to approve the grant. Deborah Mecham seconded the motion which passed committee vote unanimously.
 - The second request was for the new equipment which is to replace the aging current equipment. The grant request was broken into two parts. Equipment with three years of maintenance to be funded at 70% and years four and five maintenance for that equipment which is funded at 100%. After discussion, Bill Harry moved that the grants be awarded. Laonna Davis seconded the motion which passed committee vote unanimously.
 - Equipment with three years maintenance \$335,383.88
 - Years four and five maintenance \$65,446.10

Committee Business:

- Nancy Pollock, GeoComm, presented the interim report on the Salt Lake Metro study. It is consensus among the public safety agencies in Salt Lake Metro region the public is best served: when the PSAP model results in the least amount of time between call receipt and dispatch readiness, when the cost to tax payers is equitable and fair, when the 9-1-1 service is sustainable, when there is a high level of PSAP personnel competency, when the 9-1-1 service and operations have a high degree of survivability, when PS Dispatch support is provided for field operation to ensure appropriate protocols and technology are in place to make for effective response regardless of situation or location, when there is effective public safety communications management in place to ensure faithfulness to the principles held by the community, and when the governance model ensures the citizen expected standard of care is implemented. A straw vote of the committee indicated that these principles of effective service would serve the state as a whole also. The report indicated that five disparate GIS data sets were being used. Bert Granberg indicated that the data sets are coordinated and there was interaction between the PSAPs on GIS. It is important that all PSAPs in the same area operate with identical GIS data sets.
- Chris Duxler reported that the data from ECATS was compared with the data from the Patriot MIS. The data from ECATS was found to be correct. The Patriot MIS was found to conform generally with the ECATS data; however, on specific dates the Patriot was counting calls multiple times skewing the 911 call counts. There was an interest in standardizing line profiles. Deborah Mecham, Randy Auman, Laonna Davis, Tina Roylance, Dave White, and Mark Whetzel will work with all PSAPs to develop standard line profiles.
- Bill Harry reported on the collaboration between VECC and Weber County to share 9-1-1 equipment. Due to changes in vendor offerings the platform/s are in flux and this will be an ongoing process.

- Bill Harry presented a break even analysis of maintenance vs purchase of equipment.



The analysis does not take into consideration dynamics such as equipment obsolescence but tends to support the conclusion that the committee has been correct in using six years as the break even point where replacement is better than extended maintenance.

- Bill Jensen explained that the committee had directed in May 2011 that an RFP be issued for 9-1-1. The current contract is due to expire in September of this year and no extensions are left. Of the five original vendors there is only one left. The equipment and some network components being used to day did not even exist when the original contract was let. The RFP was published March 8th. Some committee members had the RFP withdrawn almost immediately. Bill Jensen asked the committee for new direction. Bill Harry moved that the RFP be recinded and that the RFP be reviewed by a sub committee made up of Bill Harry, Randy Auman, Kevin Rose, Deborah Mecham, Laonna Davis, and Doug Chandler who will send amendments to Bill Harry for consolidation or directly to Bill Jensen by March 28th. Kevin Rose seconded the motion which passed committee vote unanimously.

Financial Report:

911 Committee Funds Available

Beginning Balance - From FY 2011	\$ 8,568,322	
Obligated Funds (before current year)	(\$5,224,149)	
Unused Funds Returned to Committee	\$196,878	
Unobligated Funds Available from Prior Years		\$ 3,541,051
FY 2012 Appropriation	\$ 3,891,300	
FY 2012 Estimated Restricted Fund Shortfall	(\$1,261,761)	
AGRC Allocation From Legislature	(\$104,900)	
Estimated Expenditures FY 2012*	(\$575,000)	
Available Current Year Funds		\$ 1,949,639
New Obligations (Grants Awarded in Current Year)		(\$3,793,052)
Projected Available Funds Remaining		\$ 1,697,639

*Estimated Expenses FY 2012

Personnel Services	\$106,000	
Travel	\$5,000	
Current Expense	\$450,000	GeoComm, Ecats, Penne & Powers
DP Current Expense	\$14,000	
	\$575,000	

Collections FY 2012 (July 2011 - Feb 2012)

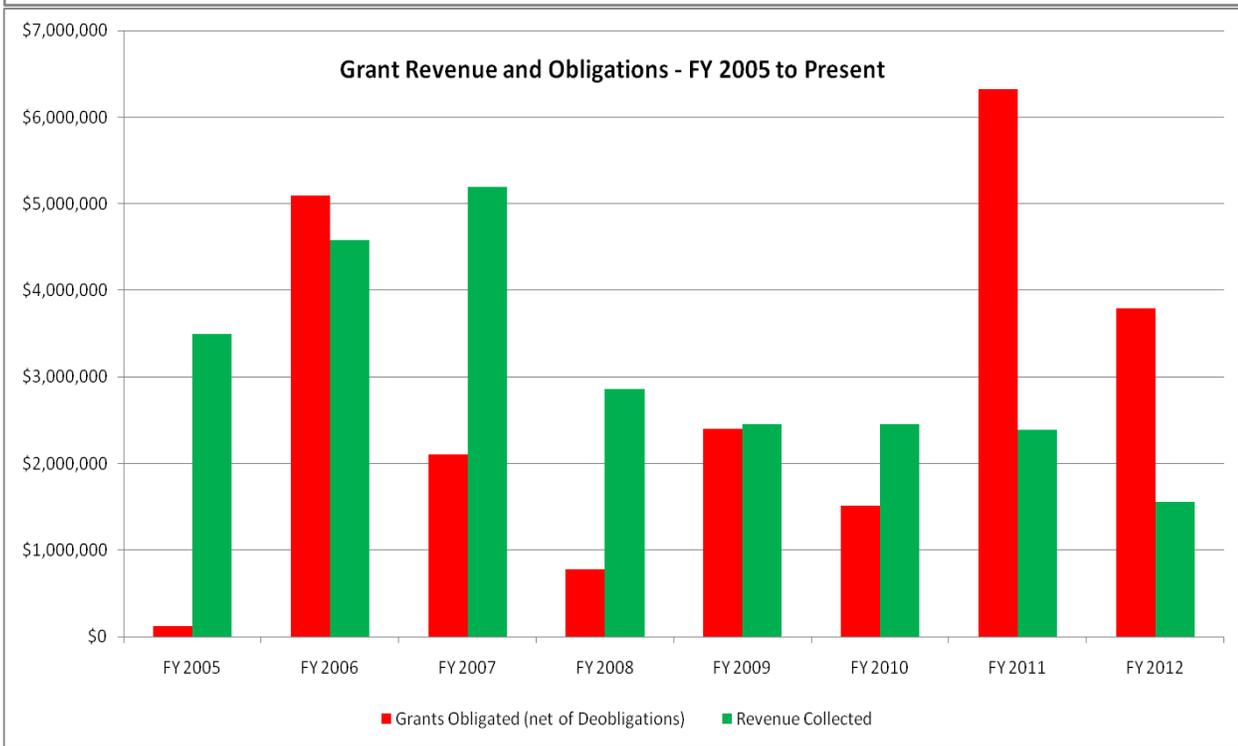
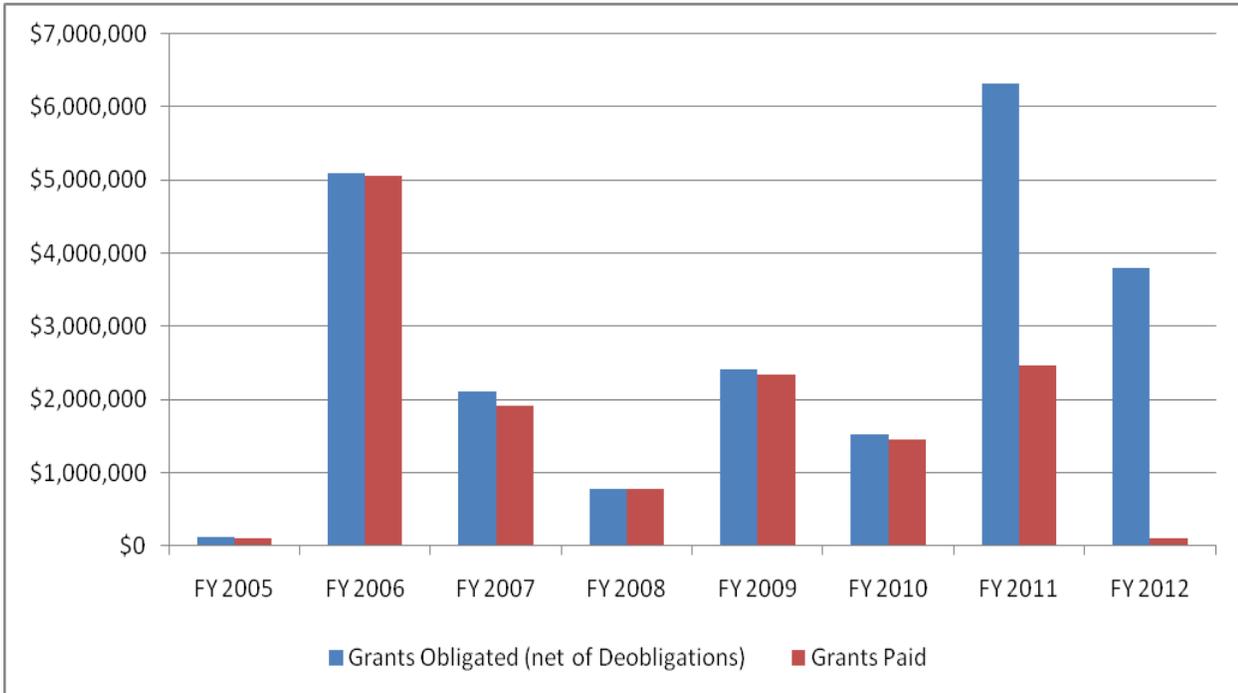
Period 1	\$224,315
Period 2	\$230,588
Period 3	\$218,267
Period 4	\$231,820
Period 5	\$168,800
Period 6	\$262,919
Period 7	\$372,189
	\$1,708,898

Estimated Rev. Full Year \$2,929,539

Appropriation from Fund

AGRC	\$300,000
911 Comm.	\$3,891,300
Total Approp.	\$4,191,300

Shortfall all to 911 Comm. (\$1,261,761)



Round Table:

Lana Taylor indicated that the call for closed session listed on the agenda did not specify the subject clearly. After discussion, Randy Auman moved that the item be tabled until next month when the agenda could be corrected. Phil Bates seconded the motion. Bill Harry objected with all others voting in favor of the motion, the motion carried.

Adjournment:

- After discussion, Kevin Rose moved to adjourn the January meeting and Randy Auman seconded the motion. Committee members unanimously agreed.

Next Scheduled Regular Meeting:

Thursday, April 19, 2012, 1300 Local Time at the Rampton Complex, Large Conference Room,
4501 S 2700 West, Taylorsville, Utah 84114