



Utah 911 Committee

Gary R Herbert
Governor
Jeremy Raymond
Chair

February 16, 2012
Regular Meeting
Minutes

Committee Member Attendees

Phil Bates
Doug Chandler
Bill Harry
Deborah Mecham
Dave White
Jeremy Raymond
Mike Mathieu
¹ Laonna Davis
Kevin Rose
Dean Cox
Randy Auman
Jon Christiansen
¹ Rick Bailey

Representing

State of Utah Dept of Public Safety
State of Utah Dept of Technology Services
Salt Lake County PSAPs
Utah County PSAPs
Local Exchange Carrier
Uintah Basin Association
Weber County PSAPs
Rural - State of Utah Dept of Public Safety
Davis County PSAPs
Five County PSAPs
Bear River PSAPs .
Wireless Communications Carrier
South East Association

Committee Members Absent

John Rogers
John Brewer

Representing

Mountainlands PSAPs
Rural Incumbent Local Exchange Carrier

Staff Members Present

Bill Jensen
Joseph Brown
Lana Taylor

Program Manager
Administrative Services Director
Assistant Attorney General

General Attendees

Chris Rueckert
James Hunsaker
Cindy Mellor
Kathy Quarnberg
David Buell
Kelly Green

Representing

DPS SLC
Salt Lake City PD
Century Link
Richfield Communications Center
AGRC
AGRC

Chris Dumm	UPD
Ed Engels	Intrado
Jim Clayton	USTC
Britni Brozo	PPBH
Jim Gledhill	Telephone Recovery
Marjean Hansen	CPS/Price
Linda Petty	CPS/Cedar
Karl Kuehn	Layton PD
Tina Roylance	Weber Area
Chris Dunn	UPD
Gigi Smith	VECC
¹ Lesa Wilson	Box Elder Communications

¹ Attended meeting via Telephone Bridge

Meeting Minutes

October Meeting called to order by Chair, Jeremy Raymond at 1300 local time.

Committee Business:

- **Reading of minutes** from January 19, 2012 meeting - State of Utah 911 Committee, previously distributed to Committee members was reviewed.
 - After discussion, Mike Mathieu moved approval of January 19,2012 meeting minutes. This motion was seconded by Dave White and passed unanimously by Committee members' vote.
- Dean Cox reported to the committee the recommendation of the Education Sub-committee. The committee has funded the education program at \$300K in each of the last three years. The education program has been deemed effective in that the number of 911 calls is down while the number of incidents has increased. The sub-committee recommended that the public education be continued, however, at a lower level of funding due the fact that there are increasing demands on a shrinking fund balance. PPBH recommended that the media be used for one flight only to conserve money. The current video spots would run during the Summer Olympics to maximize the impact. After discussion, Deborah Mecham moved that the public education program should be funded up to \$100K. Kevin Rose seconded the motion which passed committee vote unanimously.

Floor was opened for public comment:

Danny Neds was introduced as a possible new member of the Utah 911 Committee representing the wireless community. His nomination has been submitted to the Governor's office and has not been approved as of yet.

Grant Application:

- Tina Roylance, Weber Area Dispatch 911 And Emergency Services District, presented a grant request for reimbursement of the sixth year of maintenance which they have paid. Weber Area entered into a maintenance agreement for year six to extend the life of the current equipment until it can be replaced towards the end of this year. The expiration of year six maintenance and installation of new equipment will nearly coincide leaving no balance of maintenance on the current contract. The amount requested was \$80,231.33. After discussion, Kevin Rose moved that the grant be approved. William Harry seconded the motion which passed committee vote unanimously.

Committee Business:

- Jim Clayton, Utah State Tax Commission provided information concerning the apparent fluctuation of 911 revenues. There were two errors on the part of tax submitters. The first, one vendor remitted the tax but failed to file a return with the payment. The USTC was not able to determine the correct distribution. This delayed the payment resulting in one month with decreased revenue followed by a subsequent month with higher revenue when the distribution was made. The second error was when another vendor remitted a tax return wherein they identified a principle city within the county to receive most if not all of the revenue. This error has been identified and is being corrected. The vendor is submitting corrected returns. The USTC had in place reviews to insure correct reporting but, for some unknown reason, the review process had not been followed closely. The USTC has taken steps to strengthen the review process. The cities which were overpaid have been notified that they will see a correction on this month's revenue.
- The demand upon the shrinking 911 account balance precipitated a discussion about the viability of funding Mobile Command positions in Utah 911 Committee Grants. While the committee members generally agreed that there could be benefit derived from Mobile Command positions it was felt that such equipment was part of the primary purpose of the committee. After discussion Dean Cox moved that Mobile Command Posts were to be removed from future grants. The motion was seconded by Randy Auman and all except Deborah Mecham voted in the affirmative, Deborah Mecham and Dave White opposed the motion.
- The committee formed a sub-committee to study Next Generation 911. The sub-committee is to report back to the main committee and identify short term and long term goals. William Harry was designated as the team leader. Members of the sub-committee are: William Harry, Kevin Rose, Douglas Chandler, Deborah Mecham, Dave White, Mike Mathieu, Randy Auman, and Laonna Davis.

Financial Report:

911 Committee Funds Available

Beginning Balance - From FY 2011	\$	8,568,322	
Obligated Funds (before current year)			<u>(\$5,224,149)</u>
Unobligated Funds Available from Prior Years			\$ 3,344,173
FY 2012			
Appropriation	\$	3,891,300	
FY 2012 Estimated Restricted Fund Shortfall **			(\$1,261,761)
AGRC Allocation From Legislature			(\$104,900)
Estimated Expenditures FY 2012 *			<u>(\$575,000)</u>
Available Current Year Funds			\$ 1,949,639
New Obligations (Grants Awarded in Current Year)			<u>(\$3,712,821)</u>
Projected Available Funds Remaining			<u>\$ 1,580,992</u>

Round Table:

Adjournment:

- After discussion, Dave White moved to adjourn the January meeting and Kevin Rose seconded the motion. Committee members unanimously agreed.

Next Scheduled Regular Meeting:

Thursday, March 15, 2012, 1300 Local Time at the Rampton Complex, Large Conference Room, 4501 S 2700 West, Taylorsville, Utah 84114