



Utah 911 Committee

Gary R Herbert
Governor
Jeremy Raymond
Chair

September 20, 2012
Non-Quorum Meeting
Minutes

Committee Member Attendees

Deborah Mechem
Jeremy Raymond

Representing

Utah County PSAPs
Uintah Basin Association

Committee Members On Bridge

Randy Auman
Justin Grenier
Bill Harry
Danny Neds

Representing

Bear River PSAPs
Washington County
Salt Lake County PSAPs
Wireless Communications Carrier

Staff Members Present

Eric Parry

State 9-1-1 Program Director

Staff Members On Bridge

Kevin Bolander

DPS /Attorney General's Office

General Attendees

Dave White
Lesa Wilson
Alan Workman
Heather Bennett

Representing

CenturyLink
DPS/Box Elder
DPS/UHP
Poison Control

General Attendees On Bridge

Chris Dunn
Ed Engles
Jim Hunsaker
Kelly Green
Wendy Lister

Representing

UPD
Intrado
SLCPD
AGRC
DPS/Communications Bureau

Minutes

This non-quorum meeting was chaired by Jeremy Raymond and commencing at 1310 local time.

- 1.0 Minutes:** Due to lack of a quorum, there was no motion to approve the minutes of the Utah 9-1-1 Committee meeting held August 16, 2012. Carried over for approval to the next quorum meeting.

2.0 Public comment: There was no public comment.

3.0 Financial Report: Randy reported that there is about \$2.445M Projected Funds available for this fiscal year.

4.0 Grants – General: Carried over to next meeting. **Eric** expressed the concern that we need to proceed very carefully when considering rules for the awarding of Grants. The Committee agreed that this is a sensitive topic but that there needs to be additional criteria and rules developed and established that stretch our shrinking grant money in a fair and equitable manner. It was suggested that we look at the ECaTS data and try to determine where the PSAPs are insofar as their long range equipment and funding needs including how the implementation of NG9-1-1 and hosted models may affect our budget. Eric and Jeremy to discuss and come back to the Committee with some ideas.

5.0 Grant Applications:

- Rich County UPS – Grant amendment – Carried over to next meeting. It was noted by Deb Mecham that the grant request is for \$7889 but that the actual invoice totals \$5843. Randy to query Emily on this matter to determine what the actual figure should be.

6.0 Committee Business

- **Committee Membership List – Eric Parry** reviewed the Committee Membership List. The acronym TBA means that Committee members have been nominated and awaiting to be appointed. There are three vacancies that need to be filled – the Rural Incumbent LEC, the I/T position, and the 2nd Radio Communications (wireless) position. Danny agreed to come up with some suggestions. Eric further reported that the appointments where need should be made by the October meeting. There was discussion about members serving two consecutive terms. Kevin Bolander to determine if the definition of “two consecutive terms” is by person or by entity. Clarification should be made on this matter. In addition, all members whose first term has expired, need to be re-nominated by their respective nominating authorities. Kevin agreed to look into this matter. In addition, Deb raised the issue of Tooele not being represented on the Committee. Tooele County does not fall into any of our current statutory definitions but nonetheless would like to be represented. Deb further explained that they do not necessarily want their own seat on the Committee, but rather who could represent them. Deb offered to represent them in the interim but we really should define who represents Tooele. A statutory change may be required to formalize their representation. Discussion on this matter carried over to next meeting.
- **Tax Commission Size-Up Records – Randy Auman** reported that the size up records for Cache County appeared to be in error. He spoke with **Cindy Mellor** (CenturyLink) and **Jim Clayton** from the Tax Commission who indicated that there was a software bug in the system that created discrepancies in the accounting numbers. There were also questions as to when this problem started and whether or not the rebates had been affected. It was decided to invite **Jim Clayton** and **Cindy Mellor** to appear before the Committee to explain the situation and provide a status report. Eric to follow up.

- **ATRUS AED Presentation Request** – The Committee agreed to have this presentation as there is a statutory requirement to register AED's with the local PSAP. This statute was enacted two years ago, so there is relevance to the PSAPs in this regard. Eric to arrange.
- **Weber NG Network Project - Bill Harry** reported that progress is being made on CPE for the two main PSAPs, and the equipment for the satellite centers is in process. He also reported other PSAPs are interested in the network, and may be considering getting involved at a later date. Bill indicated that installation should occur late October for VECC, and Weber immediately following VECC. He also commented that the i3 Standards have changed, and that they are doing it the right way; however, there will be a few bumps along the way.
- **ECaTS Update – Eric** reported that he has had his training, and will be further exploring its capabilities. Deb Mecham reported some issues and asked who is the “go to” person for problems. Eric indicated that we have a customer service rep, **David Sellona**, and all problems should go directly to him, with a cc to Eric. David's contact info is Client Communications Specialist, Phone: (916) 787-2200 Ext: 2526; Email: dsellona@ecats911.com; Address: 1430 Blue Oaks Blvd., Suite 270 | Roseville, CA 95747. There was also discussion about putting some of the ECaTS data on the PSAP map. Eric to work with AGRC on this matter and further determine what data could be incorporated onto the PSAP map. It was agreed that Call Volume data should be the obvious choice and then we can go from there. Also note that there is a weekly Utah ECaTS conference call every Tuesday at 0930. The conference bridge for this meeting is 1-877-350-6290 and the conference ID: 690183.
- **Broadband Sub-Committee Report – Kevin Rose** to report on status at next meeting.
- **Next Generation 911 RFP - Bill Harry** reported that a meeting to further discuss the BAFO is scheduled for September 25th with Purchasing to iron out the details. The contract with CenturyLink has been extended to the end of the year. Results of the BAFO and any details to be presented to the Committee at the October meeting.
- **Program Manager Activity Update – Eric Parry** briefed the Committee on his activities since coming on board July 25. He reported that the first few weeks entailed getting set up with his technology, vetting historical correspondence and files, and his DPS orientation. He has visited 9 PSAPs and is getting a much better understanding of how 9-1-1 functions across the state. He intends to keep going and hopefully get to visit all of the PSAPs throughout the state over the next few months. He completed his ECaTS training on September 12, and participates in the weekly ECaTS conference call. He is also a regular attendee at the weekly CenturyLink 9-1-1 group meetings. He met with AGRC on August 21, at Poison Control on September 14, as well as the Broadband Sub-Committee. He also attended the Salt Lake County consolidation planning meeting in Taylorsville and may participate in the discussions concerning governance. He is attending the NENA Utah chapter, and has been invited to do a presentation with Jeremy at the Utah APCO conference on October 4th. He continues to participate on the NENA Education Advisory Board as well as the NENA Institute Board. Eric also sits on the NAED Police Council of Standards and will be participating in a three day meeting to be held the 3rd week of October here in Salt Lake City. He is also scheduled to do a presentation at the Greater Wasatch PSAP meeting with his NENA counterparts as well

as orientation and overview of this Committee's activities. He will be going to the NASNA meeting at the end of the month.

- **Mission/Vision/Core Values – Eric** reported that in his opinion it is too early to develop these tasks and that he requires more time to become more thoroughly acquainted with the various program tasks of the Committee as well as the past, present and future goals of the Committee. It was also suggested that a PSAP survey be developed and distributed to get a better understanding of their needs.
- **New Member Orientation – Eric and Jeremy** to plan a presentation for the October meeting.

Round Table:

- **9-1-1 Annual Report – Jeremy** raised the issue of the annual report, the last one being submitted in 2010. The report is usually submitted to the legislature by January. Eric to begin preparation and also be prepared to appear before whatever Committees need to hear from us.

Next Scheduled Regular Meeting: Thursday, October 18, 2012 @1300, Rampton Complex, 4501 South 2700 West, Salt Lake City, Utah 84129-5928, Telephone Bridge 801-538-1700